MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
March 17, 2015
6:00 pm CST

I. Call to Order –Mayor Pro Tem Knobloch called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Rech

2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.
Absent: Mayor Schafer

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4. **Confirmation or Adjustment of the Agenda Order –** Councilmember Sislow moved, seconded by Councilmember Lopez, to amend and approve the Agenda Order as follows:

ADD 3. c. Approve engagement letter with Orion Planning Group to provide assistance with revisions to the current building permit fee schedule
DELETE 2. c. Resolution 2013-048.1 Amending Adoption Agreement with Friends of the Malahuia Garden

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

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II. **Presentation Agenda**

1. Council Comments
   a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on April 7, 2015 in Council Chambers located at 5000 Diamondhead Circle
   b. Councilmember LaFontaine and Mayor Pro Tem Knobloch presented Certificates of Achievement to Diamondhead Youth Council members Holly McKenzie, Gina Grotkowski, Laura Ritten, Gabriel Story. Members were honored and recognized for their outstanding achievement for serving on the 2014-2015 Diamondhead Youth Council.

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2. City Manager's Report

Branding:
Linda McCarthy narrowed down the group of proposers to one firm, and is negotiating with them now. We should have a contract for your review and approval at the next meeting. The price will be within budget.

Sign Ordinance:
Ronald Jones and I have reviewed the new ordinance and met with Bob Barber to work out some revisions. We are preparing a presentation for you on the difference and will have that ready for your review and consideration at the next meeting.

Humvees:
The Humvees will soon be painted black and will have a colorful decal similar to a Diamondhead Police Officer's badge. Special thanks to Jeannie for the computer assisted artwork.

Parking in the median:
The Police will soon begin enforcing the parking ordinance restricting parking in the median. Expect warnings at first and later tickets.

Roadway Fund Raising:
Soliciting donations or contributions in or along public roadways is not permitted under Diamondhead Traffic Regulations. This will be announced to the Police Officers and prohibited in the future.

Timeline for ADA improvements:
Anticipate advertising for contractors beginning the second week of April with a bid opening in late May.

Public Works:
Eight tons of asphalt was used today to patch the roads including cuts made by DWSD. We are still continuing to look for a good deal on a striping truck.

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3. Public Comments on Agenda Items – None

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III. Policy Agenda

1. Approval of Minutes
   a. Minutes of March 3, 2015 Formal Meeting

Councilmember Rech moved, seconded by Councilmember LaFontaine to approve the Minutes of the March 3, 2015 Formal Meeting

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

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2. Resolutions:
   a. **2015-030**: Resolution 2015-006 Resolution Providing for the Separation of Cable One, Inc. from Graham Holding Company

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to adopt Resolution 2015-066 Providing approval for the separation of Cable One, Inc. from Graham Holding Company. **(RESOLUTION IS REPRODUCED AT THE END OF THESE MINUTES AND MADE A PART THEREOF.)**

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

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   b. **2015-032**: Resolution 2015-007 Authorizing the Mayor and City Council to acquire, by donation, two drainage easements located within the city limits from donor, Fairway Villas, LLC

Councilmember Sislow moved, seconded by Councilmember LaFontaine, to adopt Resolution 2015-007 authorizing the Mayor and City council acquire, by donation, two drainage easements located within the city limits from donor, Fairway Villas, LLC. **(RESOLUTION IS REPRODUCED AT THE END OF THESE MINUTES AND MADE A PART THEREOF.)**

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

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3. Other Actions
   a. **2015-033**: Budget Amendment 001-140-2

Councilmember Rech moved, seconded by Councilmember Sislow, to approve Budget amendment 2015-001-140-2 thereby allocating additional funds for 2015 Cruisin the Coast.

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

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b. **2015-034**: Approve Standard AIA Agreement with Vision Contractors, Inc. for Hazard Mitigation improvements to City Hall(Project 12-035)

Councilmember Rech moved, seconded by Councilmember Lopez to approve the Standard AIA Agreement with Vision Contactors, Inc. in the base bid amount of $389,900 for improvements to City Hall (Hazard Mitigation Program Project No. 12-035) **(AGREEMENT IS REPRODUCED AT THE END OF THESE MINUTES AND MADE A PART THEREOF.)**

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

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c. **2015-036**: Approve letter of engagement with Orion Planning Group for development fee assessment/revision services

Councilmember LaFontaine moved, seconded by Councilmember Sislow, to approve letter of engagement with Orion Planning Group for development fee assessment/revision services not to exceed $1,500 with services to be completed by April 30, 2015

Ayes: LaFontaine, Knobloch, Sislow and Rech. Nays: Lopez. Absent: Mayor Schafer.

MOTION CARRIED

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d. **2015-035**: Discussion of potential ordinance to require a license/permit prior to door-to-door solicitation within the city limits

Councilmember Rech moved, seconded by Councilmember Sislow, to authorize City Manager Reed to consult with legal counsel to draft a resolution/ordinance requiring a license/permit prior for door-to-door solicitation within the city limits and to establish a minimal fee for same

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

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IV. Routine Agenda

1. Docket of Claims (Claims DKT151270 thru DKT151308)

Councilmember Rech moved, seconded by Councilmember Sislow to approve the Docket of Claims (DKT151270 thru DKT151308)

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

2. Net Payroll, including benefits and taxes, February 18, 2015 - $44,367.82

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V. Public Comments on Non Agenda Items –

Charles Bourg, Hancock Middle School Robotics Team Coach, addressed the Council with regard to a demonstration by the team at the previous council meeting. He asked the Council to consider a donation to help fund expenses the upcoming world championship.

VI. Adjourn/Recess

At 6:40 p.m. CST Councilmember Rech moved, seconded by Councilmember Sislow, to adjourn.

Ayes: Lopez, LaFontaine, Knobloch, Sislow and Rech. Nays: None. Absent: Mayor Schafer.

MOTION CARRIED UNANIMOUSLY

Ernest A. Knobloch

Thomas E. Schafer, IV PRO TEM
Mayor

Kristin Ventura
City Clerk