MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
April 21, 2015
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Knobloch

2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, Knobloch, Rech and Council Sislow present via teleconference. Absent: Councilmember LaFontaine

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4. **Confirmation or Adjustment of the Agenda Order –** Councilmember Rech moved, seconded by Councilmember Knobloch, to accept and approve the agenda as presented. A roll call vote was taken as follows:

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED

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II. **Presentation Agenda**

1. Council Comments
   a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on May 5, 2015 in Council Chambers located at 5000 Diamondhead Circle

   b. Mayor Schafer explained that the City had received 10.5 inches during the recent week-long rain event and thanked the Public Works department for a job well done.

   c. Building Official Ronald Jones with a power point presentation outlined the proposed Sign and Outdoor Advertising Ordinance. The presentation provided a comparison of the existing ordinance to proposed guidelines. The draft ordinance along with a summary of the changes were provided to Mayor and Council.

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2. City Manager's Report

Branding
Focus Group meetings for the branding process are tentatively scheduled for May 20th. Meeting invitations will sent out shortly.

Hazard Mitigation Building Improvements:
Requested additional days to complete the project due to additional work associated with the funding increase. (Covered awnings and entry doors)

Timeline for ADA improvements:
Anticipate advertising for contractors beginning the second week of April with a bid opening in late May.

FY 16 Budget:
Budget preparation will begin in May. Mayor and Council were asked to begin thinking about any projects or goals to be included/accomplished next year.

Paint Truck:
Richard Sullivan may have located a serviceable used paint truck. At such the condition of the truck is known, that information will be forwarded.

Public Works:
DQ Road – Advertisement is under review by attorneys. Once their review is complete, we will be ready to advertise.

Transportation Study:
Will be requesting additional funds, finding we didn't budget enough. The project is on fast track.

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3. Public Comments on Agenda Items – None

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III. Policy Agenda

1. Approval of Minutes
   a. Minutes of April 7, 2015 Formal Meeting

Councilmember Rech moved, seconded by Councilmember Lopez, to approve the Minutes of the April 7, 2015 Formal Meeting. . A roll call vote was taken as follows:

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED

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2. Other Actions:
   a. **2015-049:** Approval and accept additional FEMA funding for City Hall Hazard Mitigation Improvement Project

Councilmember Lopez moved, seconded by Councilmember Knobloch, to approve and accept additional FEMA funding for City Hall Hazard Mitigation improvement to City Hall with a total increase of $77,003 (federal share $57,752; local $19,251) bringing the total project to $568,944. A roll call vote was taken as follows:

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED

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   b. **2015-050:** Budget Amendment FY2015-150-000-2

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve Budget Amendment FY2015-150-000-2 pertaining to additional FEMA funding for the City Hall Hazard Mitigation Improvement project . A roll call vote was taken as follows:

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED

3. Discussion:
   a. **2015-051**: Diamondhead Community Church Construction Project

The matter of the Diamondhead Community Church Construction Project was discussed. The project involves an addition to the existing facility and as the result of such the

International Building Code requires the entire facility to be sprinkled. Church officials have informally asked for a waiver of the requirement. Building Official Jones has requested and received an opinion from the International Code Council finding the entire building would require a sprinkler system. It was indicated that should Diamondhead Community Church wish to pursue the proposed project without the inclusion of the sprinkler, a variance request should be submitted to the Planning & Zoning Commission

IV. Routine Agenda

1. Docket of Claims (Claims DKT151349 thru DKT151385 and Payable Register APPKT00276)

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve the Docket of Claims (Claims DKT151349 thru DKT151385) and Payable Register APPKT00276 with the exception of Claim DKT151362 payable to Hancock Bank in the amount of $109,861.00 to be deleted. A roll call vote was taken as follows:

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED UNANIMOUSLY

2. Net Payroll, including benefits and taxes, April 1, 2015 - $43,925.58

3. March 2015 Financials

V. Public Comments on Non Agenda Items – None

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EXECUTIVE SESSION

Councilmember Lopez moved, seconded by Councilmember Rech, to enter into closed session at 6:34 p.m. CST to determine the necessity for an Executive Session. A roll call vote was taken as follows:

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED

Councilmember Rech moved, seconded by Councilmember Knobloch, to enter into Executive Session for matters relating to potential and active litigation. A roll call vote was taken as follows:

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED

Councilmember Lopez moved, seconded by Councilmember Rech, to come out of Executive Session. A roll call vote was taken as follows:

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED

The motion carried and the regular meeting reconvened at 7:10 p.m. CST.

RETURN TO REGULAR SESSION

The City Attorney announced that matters relating to potential and active litigation were discussed in executive session and no official action was taken while in Executive Session.

VI. Adjourn/Recess

At 7:11 p.m. CST Councilmember Lopez moved, seconded by Councilmember Rech, to adjourn.

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: LaFontaine.

MOTION CARRIED

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Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk