



AGENDA

FORMAL MEETING OF CITY COUNCIL

Diamondhead, Mississippi

Council Chambers
City Hall
May 20, 2013
6:00 pm

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes**—Motion to Accept the Minutes Subject to Any Corrections or Additions Made by Council.
6. **Confirmation or Adjustment of the Agenda Order**
7. **Communications/Announcements from the Mayor and Council**
 - a. The next regularly scheduled Council Work Session will be held May 30, 2013 at 9 a.m. at Council Chambers located at 5000 Diamondhead Circle.
 - b. The next regularly scheduled Council Meeting is at 6 p.m. on June 3, 2013 in Council Chambers located at 5000 Diamondhead Circle.
 - c. Deadline for voting by Absentee Ballot in Person for the Run-off Election: Municipal Clerk's Office, 8 a.m.-12N, May 18, 2013.
 - d. Memorial Day Service
8. **Presentations / Appointments**
 - a. 2013-2014—Proclamation in Memory of Michael Rynders
9. **City Manager's Report**
10. **Citizens Wishing to Address Council, Agenda Items** Limit of 3 minutes per person

REGULAR AGENDA

11. **OLD and NEW BUSINESS**
 - a. 2013-2037—Motion to Accept the Recommendation of the Planning and Zoning Commission Regarding Anchor Signs Variance Request

- b. 2013-2038—Motion to Accept the Recommendation of the Planning and Zoning Commission Regarding Conditional Use Approval For NVision Solutions, Inc. 2013-1051—Purchasing and Accounts Payable Policy

CONSENT AGENDA*

- 12. **FINANCIAL REPORTS**—Motion to Accept the Financial Reports as Presented
- 13. **Old and New Business**
 - a. 2013-1051—Purchasing and Accounts Payable Policy
 - b. 2013-2017—Approval to Participate in the State Office of Purchasing and Travel Small Purchase Procurement Card Program Contract and Approval of Related Policy and Procedure
 - c. 2013-2018—Approval of Usage of the following Merchant Specific Credit Cards: Lowes and Fuelman
 - d. 2013-2019—Approval for the Use of Alternative Credit Card and Related Policy
 - e. 2013-2025—Approval of FY2012 Certification of Municipal Compliance Questionnaire and Submittal of Annual FY2012 Municipal Audit to the Office of the State Auditor
 - f. 2013-2030—Approval of Authorization Letter Allowing City Manager and Purchasing Clerk to Accept Lowest and Best Competitive Written Bids (under \$50,000) on behalf of the City, as outlined by Mississippi State Purchasing Law
- 14. **Docket of Claims**—Motion to Accept the Docket of Claims as Presented.

ITEMS PULLED FROM CONSENT AGENDA (if needed)

- 15. **Ordinances and/or Resolutions pulled from the Consent Agenda**
- 16. **Citizens Wishing to Address Council, Non-Agenda Items** Limit of 3 minutes per person
- 17. **RECESS OR ADJOURN**

**Consent Agenda – All matters listed on the Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*