



COUNCIL WORK SESSION

Diamondhead, Mississippi

Diamondhead Community Center
July 12, 2012
9:00 a.m.

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Confirmation or Adjustments of the Agenda Order**
- 6. Presentations—**
 - a. Attorney Don Rafferty, Kahala Village, Diamondhead Assisted Living
 - b. Comprehensive Plan—Chris Watson
- 7. New Business**
 - a. Contingent Approval of Traffic Engineering Services Project 2012-1001—Seymour Engineering
 - b. Discussion and Approval of Contract with Eley Guild Hardy Architects for Architectural Services
 - c. Accept Letter of Recommendation and Agreement for Lease Purchase Financing of Police Vehicles
 - d. Accept Letter of Recommendation and Award of Bid for Purchase of New Law Enforcement Vehicles
 - e. Execution of Agreement with Hancock Bank for Police Equipment
 - f. Discussion of Hosted Intergrated Computer Software System
 - g. Discuss Agreement for Hancock County to Provide Building Code and Planning & Zoning Services
 - h. Ordinance Designating Four (4) Election Wards for the City of Diamondhead and Designating the Polling Places for Each Ward to be Utilized in Municipal Elections—Ramirez
 - i. RFQ 2012-1008 Stormwater Phase II and Stormwater Master Plan Advertise for Engineering Services
 - j. RFP 2012-1009 O&M Streets and Drainage Advertise for Proposal—Rose
 - k. RFB 2012-1011 Group RMC Proposal for Furnishing Ready Mix Concrete Advertise for Bid
 - l. RFB 2012-1012 Group RM Proposal for Furnishing Sundry Road Materials Advertise for Bid
 - m. RFB 2012-1013 Group APH-HOT Proposal for Furnishing Products and Services for Various Types Hot Bituminous Pavement Advertise for Bid
 - n. RFB 2012-1014 Group S Proposal for Furnishing Sod Advertise for Bid
 - o. RFB 2012-1015 Group C-RNP Proposal for Furnishing Culvert and Ram Neck Piping Advertise for Bid
 - p. RFB 2012-1016 Group APH-CM Proposal for Furnishing Cold Milling Advertise for Bid
 - q. Resolution of the City of Diamondhead Establishing Protocols for Open Public Meetings Held in the Physical Absence of a City Council Member--Rose
 - r. City Flag/Tag Line/Logo—Ackerman
 - s. Police Patch—Knobloch
 - t. Municipal Court Clerk Job Description
 - u. Discussion of Selection of Municipal Judge and Municipal Prosecutor--Mayor
 - v. Establishment of an Animal Control Officer for Diamondhead—Holcomb
 - w. Petty Cash Policy—Rose
 - x. Resolution Establishing the City of Diamondhead Petty Cash Policy--Rose
 - y. Policy and Procedure for Receiving and Opening Requests for Proposals (RFP), Request for Qualifications (RFQ) and Competitive Bids (BIDS)
 - z. Hancock Bank Visa Card—Rose MONDAY

- aa. Office Depot Credit Card--Rose
- bb. Approval of Adopt an Interchange Agreement—Info Only
- cc. Action Item Status—Holcomb
- dd. Agreement and Joint Resolution Between the City of Waveland, Mississippi and the City of Diamondhead, Mississippi for the Intergovernmental Transfer of Assets

8. Unfinished Business

- a. Diamondhead Noise Ordinance—Holcomb
- b. Employee Handbook/Gary Friedman (Employee Handbook previously postponed until October 1)

9. DISCUSSION OF ADDITIONAL AGENDA ITEMS FOR COUNCIL MEETING July 16, 2012

- a. Minutes 06.20.12 Recessed Meeting
- b. Communication and Announcements— The Council Meeting scheduled for Monday, September 3, will be held on Tuesday, September 4 at the normal location, the Emerald Ballroom at the Diamondhead Country Club as previously announced.
- c. Presentation—Proclamation, Sandy Jassby Day
- d. Docket of Claims and Monthly Report
- e. Recess Meeting on July 16 until 9 am on July 30 for Recommendations from the City Manager regarding RFQ 2012-1007 Building Codes Services and RFQ 2012-1006 Planning & Zoning Services

10. Citizens Wishing to Address Council Limit of 3 minutes per person

- a.

11. RECESS OR ADJOURN