



**FORMAL MEETING OF CITY COUNCIL**  
**Diamondhead, Mississippi**  
**Council Chambers, City Hall**  
**July 15, 2014**  
**6:00 pm CST**

---

I. Call to Order –Mayor Schafer called the meeting to order at 6:03 p.m. CST

1. Invocation – Councilmember Knobloch

2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer and Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.

Absent: None.

\*\*\*\*\*

4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Sislow moved, seconded by Councilmember Knobloch, to accept the Agenda Order with the following amendments and additions:

II. Presentation Agenda

1. Council Comments

d. Introduced by Councilmember Sislow: Discussion of possible Ordinance amendment with regards to garage sale signs

e. Introduced by Councilmember LaFontaine: Solid Waste Authority update

III. Policy Agenda

A. 1. Introduced by Councilmember Sislow: Discussion of possible Ordinance amendment with regards to garage sale signs

**AMENDMENT:**

2. Budget Amendments

a. **2014-3193**: Budget Amendment FY2014-140-4 and Budget Amendment FY2014-14 Haz Mit -Hazard Mitigation Grant project amount of \$491,941.00 (federal \$368,956/local \$122,985) for upgrades to City Hall

**ADDITION:**

2. Budget Amendments

c. **2014-3198**: Budget Amendment FY2014-140-5 and Budget Amendment FY2014-14 Acq & Con- reallocation of consulting, engineer, legal and architectural fees for City Hall acquisition to 2014 Acquisition and Construction of City Hall Capital Projects Fund

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

\*\*\*\*\*

**II. Presentation Agenda**

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on Tuesday, August 5, 2014 in Council Chambers located at 5000 Diamondhead Circle.
- b. The next Budget Workshop will be held July 24, 2014 at 5:30 p.m. CST
- c. A Public Hearing for FY15 Budget will be held at 6:00 p.m. CST on Wednesday, August 27, 2014 in Council Chambers located at 5000 Diamondhead Circle.
- d. Rhonda Rhodes, President-Hancock Resource Center Report – Rhonda Rhodes was unable to attend due a last-minute conflict. Deana Whitman, Hancock Resource Center’s Community Development Coordinator was in attendance to provide the report. Ms. Whitman reported the Center’s financial impact to its service area as \$52,023,699 as well as 190,970 volunteer labor hours coordinated for community service and outreach programs. Currently the Center offers 6 classes in housing counseling. Community Development services are available to assist with disaster preparedness and a leadership program. The Center also offers home rehabilitation and restoring assistance as well assistance to veterans for job placement. The most recent service addition is in coordination with the Department of Justice Office of Violence Against Women.
- e. Councilmember LaFontaine provided an update from the Solid Waste Authority meeting held on July 14, 2014. He reported the City of Diamondhead has 3,900 units, an increase of 56 units since 2010 with a county-wide unit increase of 769. Further updates will be forthcoming as information becomes available.

\*\*\*\*\*

2. City Manager’s Report

- a. City Manager Sullivan reported the recently purchased asphalt trailer was now in use and working great.
- b. City Manager Sullivan reported the installation of an access ramp to Activity Room was complete.
- c. Capt. Al Herrmann provided the Police Department’s monthly update for the period July 1 – 14, 2014.
- d. City Clerk Ventura reported the initial Court Fees Internal Audit as recommended by the auditor was complete. She was pleased to report no materials findings were noted and that the Court Clerk’s response to the report was available for review upon request.
- e. City Clerk Ventura provided an update on credit card payment processing indicating a current balance of \$7.83. She explained that the City is currently in the process of securing PCI compliant. Once completed, the 3% fee assessed to the City for processing payments by credit card should be reduced.

\*\*\*\*\*

3. Public Comments on Agenda Items – None

\*\*\*\*\*

**III. Policy Agenda**

A. 1. Discussion of amendment to sign ordinance with respect to garage sale signs.

Councilmember Sislow introduced for discussion a potential amendment to City’s current ordinance governing signage stating his recent investigation revealed no conflict with the Property Owner’s Association ordinances. Mayor Schafer recognized in attendance John Fletcher, newly elected President of the POA. Councilmember Sislow requested consideration be given to adding a section in the City’s zoning ordinance to allow garage signs to be placed on Thursday evening rather on Friday as currently permissible. Discussion included comments with regard to the need to address signage as a whole and not amend or create an ordinance solely for garage sale signage. The general

consensus was to conduct a comprehensive review of the zoning ordinance to determine necessary amendments/additions.

- 1. **Approval of Minutes** – Councilmember Lopez moved, seconded by Councilmember Rech, to approve the July 1, 2014 Formal Meeting Minutes as presented.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED**

Councilmember Rech moved, seconded by Councilmember LaFontaine, to approve the July 10, 2014 Recessed Meeting Minutes as presented.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED**

\*\*\*\*\*

2. Budget Amendments

- a. **2014-3193**: Budget Amendments FY2014-140-4 and FY2014-14-Haz Mit - Hazard Mitigation Grant project amount of \$491,941.00 (federal \$368,956/local \$122,985) for upgrades to City Hall

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to approve Budget Amendments FY2014-140-4 and FY2014-14-Haz Mit - Hazard Mitigation Grant project amount of \$491,941.00 (federal \$368,956/local \$122,985) for upgrades to City Hall

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

\*\*\*\*\*

- b. **2014-3194**: Budget Amendment FY2014-301-7 Public Works equipment lease purchase balance \$38,500

Councilmember Rech moved, seconded by Councilmember Lopez, to approve Budget Amendment FY2014-301-7 Public Works equipment lease purchase balance \$38,500

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

\*\*\*\*\*

- c. **2014-3198**: Budget Amendment FY2014-140-5 and Budget Amendment FY2014-14 Acq & Con- reallocation of consulting, engineer, legal and architectural fees for City Hall acquisition to 2014 Acquisition and Construction of City Hall Capital Projects Fund

Councilmember LaFontaine moved, seconded by Councilmember Sislow, to approve Budget Amendment FY2014-140-5 and Budget Amendment FY2014-14 Acq & Con- reallocation of consulting, engineer, legal and architectural fees for City Hall acquisition to 2014 Acquisition and Construction of City Hall Capital Projects Fund

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

\*\*\*\*\*

**IV. Routine Agenda**

2. Docket of Claims

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Docket of Claims (Claims: DKT130684– DKT130720) as presented.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

\*\*\*\*\*

Mayor Schafer called for any questions on the June 2014 Financials – none presented

3. Net Payroll, including benefits and taxes, July 9, 2014 - \$36,554.98

\*\*\*\*\*

**V. Public Comments on Non Agenda Items –**

Pete Kolf addressed the Mayor and Council requesting the resignation of Councilmember Lopez based on what he alleged to be harassment/intimidation of a citizen, Lisa Lowell , while she was engaged in the distribution of materials in a public parking lot.

Captain Al Hermann of the Police Department discussed garage sale signs and the potential dangers imposed by allowing signs to be placed a dusk.

\*\*\*\*\*

**EXECUTIVE SESSION**

Councilmember Rech moved, seconded by Councilmember Sislow, to go into closed session at 6:42 p.m. CST to determine the necessity for an Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

Councilmember Lopez moved, seconded by Councilmember Knobloch, to enter into Executive Session for personnel matters, active litigation, real property acquisition and negotiations.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

Councilmember Rech moved, seconded by Councilmember Lopez, to come out of Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

The motion carried and the regular meeting reconvened at 7:35 p.m. CST.

**RETURN TO REGULAR SESSION**

The City Attorney announced that personnel matters, active litigation, real property acquisition and negotiations were discussed in executive session and no official action was taken while in Executive Session.

\*\*\*\*\*

**VI. Recess -**

At 7:55 p.m. CST and with no further business to come before the Mayor and Council at this time, Councilmember Lopez moved, seconded by Councilmember Rech, to recess the meeting until July 24, 2014 at 5:30 p.m. CST

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

---

Thomas E. Schafer, IV  
Mayor

---

Kristin Ventura  
City Clerk