FORMAL MEETING OF CITY COUNCIL

Diamondhead, Mississippi
Council Chambers, City Hall
August 19, 2014
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember LaFontaine

2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Mayor Schafer and Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.
Absent: None.

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4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Knobloch moved, seconded by Councilmember Lopez, to accept the Agenda Order with the following additions:
   1. d. Proclamation in honor of Reverend Charles R. Jones for his 10 years of service to Diamondhead Community Church and the Diamondhead Community.
      e. Minute Book update
   2. c. 2014-3221: Resolution 2014-109 – Declare surplus and approve intergovernmental transfer of one (1) 2005 Ford Police Unit to the Hancock County Sheriff's Department.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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II. **Presentation Agenda**

1. Council Comments

a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on September 2, 2014 in Council Chambers located at 5000 Diamondhead Circle

b. A Public Hearing for FY15 Budget will be held at 6:00 p.m. CST on Wednesday, August 27, 2014 in Council Chambers located at 5000 Diamondhead Circle

c. FY15 Budget will be adopted on September 9, 2014 at 1:00 p.m.

d. Councilmember Rech moved, seconded by Councilmember Knobloch, with a unanimous vote to Proclaim the 24th day of August 2014 Reverend Charles R. Jones day in honor of his 10 years of service to Diamondhead Community Church and the Diamondhead Community.

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2. City Manager's Report

a. City Manager Rick Sullivan discussed the potential for the City to purchase vehicles and equipment from the federal surplus inventory. He explained that following an on-site inspection of available items housed at Keesler Air Force Base, there were a number of items that could be purchased for 5% of value. Some included a truck, 60 kw generator, by-pass pump and trailer mounted welding machine.

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3. Public Comments on Agenda Items - None

III. Policy Agenda

1. Approval of Minutes
   a. August 5, 2014 Formal Meeting

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the August 5, 2014 Formal Meeting Minutes as presented.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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2. Resolutions
   a. **2014-3217**: Resolution 2014-107 – Resolve to commit to maintain 2014 CDBG ADA Improvements

Councilmember Rech moved, seconded by Councilmember Knobloch, to resolve to commit to maintaining the 2014 Community Development Block Grant – ADA improvements. **(RESOLUTION IS REPRODUCED AT THE END OF THESE MINUTES AND MADE A PART THEREOF.)**

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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b. **2014-3219**: Resolution 2014-108 – Resolve to adopt Section 3 Plan to comply with 24 CFR, Part 135 of the United States Department of Housing and Urban Development Section 3

Councilmember Knobloch moved, seconded by Councilmember LaFontaine, to adopt Section 3 Plan to comply with 24 CFR, Part 135 of the United States Department of Housing and Urban Development Section 3. **(RESOLUTION IS REPRODUCED AT THE END OF THESE MINUTES AND MADE A PART THEREOF.)**

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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c. **2014-3221**: Resolution 2014-109- Declare surplus and approve intergovernmental transfer of one (1) 2005 Ford Police Unit to the Hancock County Sheriff's Department

Councilmember Rech moved, seconded by Councilmember Lopez to resolve to declare surplus and approve intergovernmental transfer of one (1) 2005 For Police Unit (VIN#2FAFP71W25X169789) to the Hancock County Sheriff's Department. **(RESOLUTION IS REPRODUCED AT THE END OF THESE MINUTES AND MADE A PART THEREOF.)**

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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3. Other Actions

a. **2014-3218:** Approve to renew agreement for professional services with Seymour Engineering, PLLC

Councilmember Rech moved, seconded by Councilmember Lopez, to renew the Agreement for Professional Services with Seymour Engineer, PLLC for a 24-month period commencing August 19, 2014 at the hourly rates specified in the agreement.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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b. **2014-3220**: Approve one-year term contract extension with Vulcan Signs for furnishing traffic signs, posts and hardware.

Councilmember Knobloch moved, seconded by Councilmember Lopez, to approve a one-year term contract extension (10/1/14 – 9/30/15) with Vulcan Signs for furnishing traffic signs, posts and hardware as outlined in the original proposal. **(ORIGINAL PROPOSAL AND PRICE LIST IS REPRODUCED AT THE END OF THE MINUTES AND MADE A PART THEREOF.)**

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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4. Tabled Items

c. **2014-3201**: Approve payment to Butler Snow (vendor #1289) in the amount of $1,873.86 for professional services thru 7/31/13 for Zoning & Land Use (Acct. 001-650-60300)

d. Councilmember Knobloch moved, seconded by Rech to approve payment to Butler Snow (vendor #1289) in the amount of $1,873.86 for professional services thru 7/31/13 for Zoning & Land Use (Acct. 001-650-60300) (DKT130806)

For the record Councilmember Knobloch stated "this particular invoice was for services started under the previous administration and without, as far we can ascertain, Council approval. However, the services listed in the invoice have been verified and it's my position that we should pay this invoice immediately and move forward."

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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e. **2014-3202**: Approve payment to Butler Snow (vendor #1289) in the amount of $8,143.00 for professional services thru 6/30/13 for Zoning & Land Use (Acct. 001-650-60300)

Councilmember Knobloch moved, seconded by Councilmember LaFontaine to approve payment to Butler Snow (vendor #1289) in the amount of $8,143.00 for professional services thru 6/30/13 for Zoning & Land Use (Acct. 001-650-60300)

For the record Councilmember Knobloch again stated "this particular invoice was for services started under the previous administration and without, as far we can ascertain, Council approval. However, the services listed in the invoice have been verified and it's my position that we should pay this invoice immediately and move forward."

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

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IV. Routine Agenda

1. Docket of Claims (Claims DKT130759 – DKT130805)

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Docket of Claims as presented (Claims DKT130759 – DKT130805),

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Abstain: None.

MOTION CARRIED UNANIMOUSLY

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2. July 2014 Financials

3. Net Payroll, including benefits and taxes, August 6, 2014 - $41,524.48

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V. Public Comments on Non Agenda Items

Carl Knoll addressed the Mayor and Council with regard to the old school building and his concern the technology company expected to occupy the facility has not come to realization. He stated his concerns with regards to rodents infiltrating the structure and that the Housing and Urban Development (HUD) Agency are rumored as potential occupants. Mayor Schafer shared that the building was purchased by the County through grant funding and his understanding that the bids for interior renovations did exceed available funding, however, the County's engineering firm has been working to scale the renovation project based on funds available.

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EXECUTIVE SESSION

Councilmember Knobloch moved, seconded by Councilmember LaFontaine, to enter into closed session at 6:25 p.m. CST to determine the necessity for an Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Rech moved, seconded by Councilmember LaFontaine, to enter into Executive Session for matters of possible litigation and economic development.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Rech moved, seconded by Councilmember Sislow, to come out of Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

The motion carried and the regular meeting reconvened at 6:54 p.m. CST.

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RETURN TO REGULAR SESSION

The City Attorney announced that possible litigation and economic development matters were discussed in executive session and no official action was taken while in Executive Session.

VI. Recess

At 6:55 p.m. CST Councilmember Rech moved, seconded by Councilmember Lopez, to recess until August 27, 2014 at 6:00 p.m. to conduct the Public Hearing for the FY15 Budget.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Abstain: None.

MOTION CARRIED UNANIMOUSLY

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Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk