



**FORMAL MEETING OF CITY COUNCIL**  
**Diamondhead, Mississippi**  
**Council Chambers, City Hall**  
**September 2, 2014**  
**6:00 pm CST**

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I. Call to Order – Mayor Schafer called the meeting to order at 6:01 p.m. CST

1. Invocation – Mayor Schafer
2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Mayor Schafer and Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.  
Absent: None.

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4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Knobloch moved, seconded by Councilmember Lopez, to accept the Agenda Order with the following additions:

3. c. Discussion regarding City Hall Activity Center rental
- d. Noma Drive property re-zoning

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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II. **Presentation Agenda**

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on September 16, 2014 in Council Chambers located at 5000 Diamondhead Circle
- b. A Special Meeting has been called for September 9, 2014 at 4:00 p.m. to adopt the FY15 Budget  
\*note regarding possible location change
- c. Introduce and administer Oath of Office to City Manager Clovis Reed  
Mayor Schafer welcomed and introduced Clovis Reed as the City Manager for Diamondhead. After a warm welcome for those in attendance, Mayor Schafer administered the official Oath of Office.
- d. Mark Duffy – “Blessing of the Classics” Update – Mark Duffy, Committee Chairman, addressed council with an update on the planning and preparation for the upcoming Cruisin the Coast. He presented to City Manager Reed a Cruisin the Coast certificate and t-shirt. He introduced fellow committee members, Hank Holcomb, Wayne Cooper and Mario Fiola. It was reported additional attractions have been City of Diamondhead’s “Blessing of the Classics” with 100 volunteers to date having joined in the coordination of the event.

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2. City Manager’s Report – City Manager Reed reported a great first day with the City of Diamondhead

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- 3. Public Comments on Agenda Items - None

**III. Policy Agenda**

**1. Approval of Minutes**

- a. August 19, 2014 Formal Meeting and August 19, 2014 Recessed Meeting (FY15 Budget Public Hearing)

Councilmember Lopez moved, seconded by Councilmember LaFontaine, to approve the August 19, 2014 Formal Meeting Minutes and August 19, 2014 Recessed Meeting Minutes (FY15 Budget Public Hearing) as presented.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**2. Resolutions**

- a. **2014-3224:** Resolution 2014-110 – Resolve to approve the use of third-party building inspection services and adopt criteria and policy governing same

Councilmember LaFontaine moved, seconded by Councilmember Sislow, to resolve thereby approving the use of third-party building inspection services and to adopt criteria and policy governing same. (RESOLUTION WITH CRITERIA AND POLICY IS REPRODUCED AT THE END OF THESE MINUTES AND MADE A PART THEREOF.)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**3. Other Actions**

- a. **2014-3223:** Authorize funds not to exceed \$10,000 for the purchase of surplus vehicles and equipment and authorize the City Manager to proceed with the selection and purchase of same

Councilmember LaFontaine moved, seconded by Councilmember Knobloch, to authorize funds not to exceed \$10,000 for the purchase of surplus vehicles and equipment through the DLS, Keesler Air Force Base and further to authorize the City Manager to proceed with the selection and purchase of same

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- b. **2014-3225:** Budget Amendment FY2014-200-2 - \$14,367.56 for equipping and outfitting new police car and for the acquisition of government surplus vehicles and equipment

Councilmember Rech moved, seconded by Councilmember Sislow, to approve Budget Amendment FY2014-200-2 - \$14,367.56 for equipping and outfitting new police car and for the acquisition of government surplus vehicles and equipment

**MOTION CARRIED UNANIMOUSLY**

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- c. Councilmember Knobloch introduced for discussion the possible rental of the City Hall Activity Center. Having been approached regarding the use/rental of the center, Councilmember Knobloch suggested the City Manager explore the possibility of rental, insurance costs, etc. and report his findings to the Council at its next meeting. No objections noted.
- d. Councilmember Knobloch informed Council that potential rezoning may be requested for a parcel of land on Noma Drive situated behind City Hall. The property was incorrectly zoned initially and a request for corrective action may be forthcoming to the Planning and Zoning Commission.

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**IV. Routine Agenda**

- 1. Docket of Claims (Claims DKT130807 – DKT130843)

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve the Docket of Claims as presented (Claims DKT130807 – DKT130843)

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED UNANIMOUSLY**

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- 2. July 2014 Financials
- 3. Net Payroll, including benefits and taxes, September 3, 2014 - \$37,942.04

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**V. Public Comments on Non Agenda Items**

Bob McBee expressed his gratitude to the Mayor and Councilmembers for their time and service to the City of Diamondhead. He relayed to the Mayor and Council the salary increases proposed in the FY15 Budget were warranted for their positions and the duties.

Sue Foster welcomed City Manager Reed and the Reed Family to City of Diamondhead.

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**EXECUTIVE SESSION**

Councilmember Sislow moved, seconded by Councilmember LaFontaine, to enter into closed session at 6:40 p.m. CST to determine the necessity for an Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

Councilmember Rech moved, seconded by Councilmember Knobloch, to enter into Executive Session for matters relating to potential litigation.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

Councilmember Sislow moved, seconded by Councilmember Rech, to come out of Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

The motion carried and the regular meeting reconvened at 7:16 p.m. CST.

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**RETURN TO REGULAR SESSION**

The City Attorney announced that possible litigation matters were discussed in executive session and no official action was taken while in Executive Session.

**VI. Adjourn**

At 7:16 p.m. CST Councilmember Rech moved, seconded by Councilmember Lopez, adjourn.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

  
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Kristin Ventura  
City Clerk