

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
September 1, 2015
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Lopez
2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, Knobloch, Sislow and Rech.

Absent: None. Vacancy: Ward 2

4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Lopez moved, seconded by Councilmember Sislow, to accept and approve the agenda order as presented.

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Council Comments
 - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on September 15, 2015
 - b. FY16 Budget will be adopted on September 8, 2015 at 4:00 p.m.
 - c. Thursday, September 3rd is Diamondhead Night with the Biloxi Shuckers. Discount tickets are available. For information visit the City's website or contact City Hall.
 - d. City Hall will be closed Monday, September 7, 2015 in observance of Labor Day.
 - e. Presentation by Kim Hart - Mississippi Tobacco Free Coalition Ms. Hart discussed the proposed Smoke-free Ordinance for the City of Diamondhead. She explained the adoption of such ordinance would provide additional grant opportunities for the City.

2. City Manager's Report

Special Election:

Kristin has compiled a calendar of dates and a timeline for the special election. In addition, she has developed a qualification packet to assist potential candidates. The packets will be available to be picked up during normal business hours at City Hall in the morning. September 23rd at

5:00pm is the deadline for qualification paperwork to be turned in. Candidates are required to get 50 signatures of qualified voters within Ward 2 to sign the petition. It is suggested that a candidate get more than 50 signatures to make sure they qualify and that the paperwork should be turned in as early as possible to assist with the qualification process.

Public Works:

We will be opening bids on September 11 for drainage improvements to Kapalama Dr. and Ahekololo Circle. Bids will be opened on September 25th for drainage improvements on Apua and Iona Streets. We will be removing some Pine trees on the North side of the interstate across from the runway. The trees have grown too tall and are causing problems for pilots on their landing approach. Work is progressing quickly on Live Oak Dr. Phase 1. I received easements today for Phase 2 and have forwarded them to the attorneys for review.

City Hall:

We will be meeting with architects, contractors and MEMA officials on Thursday to review final items and closeout of the Hazard Mitigation grant. Work has begun on the CDBG ADA grant. We are working on installing the standby generator and security and fire safety measures.

Branding:

Linda McCarthy reports she and our consulting firm are tweaking some design elements of the logo and tagline and working on the website navigational structure. We are still on schedule for an end of the year launch.

SO Interlocal Agreement:

I'm working with our attorneys and the Sheriff's office to iron out some final details about supplemental pay but we are not in any disagreement over the terms. I expect to have the agreement ready for approval very soon.

Bicycle Friendly Community:

I would like your permission to form a Bicycle Advisory Committee to help us move toward being recognized as a Bicycle Friendly Community.

Diamondhead Day at Shuckers Stadium on September 3rd:

We have a great event planned Thursday night with the Shuckers. We will have a table set up to promote Diamondhead, the POA will also have a display. The Pickering Firm is giving away a nice YETI cooler to a lucky fan through a drawing during the 7th inning stretch. Pickering is hosting a tailgate party prior to the game and has sent invitations out. Please try to attend.

Zoning/Building/Code Enforcement:

Info for the month of August, 2015

Permits 42

Valuation \$820,369.81

Fees \$6,571

Inspections 93

Code Enforcement 7 "new documented" complaints

Closed Code Enforcement cases 5

Police Report:

217 Traffic Stops

10 Reckless Driver citations issued

80 Traffic Citations issued

7 DUI arrests

3. Public Comments on Agenda Items –

Mike Smith of the Red Zone addressed the Mayor and Council with regard to the proposed Smoke-free Ordinance. He explained that he could accept such an ordinance for interior spaces but strongly encourages smoking to be permitted outside

Ricky Natal, owner of The Tobacco Hut expressed opposition to the ordinance prohibiting outdoor spaces. He urged the Mayor and Council to allow for smoking in conditional places and ban inside spaces with exception to certain types of businesses.

III. Policy Agenda

1. Approval of Minutes

a. August 18, 2015 Formal Meeting

Councilmember Knobloch moved, seconded by Councilmember Rech, to approve the August 18, 2015 Formal Meeting with corrections.

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

b. August 26, 2015 Recess Meeting

Councilmember Lopez moved, seconded by Councilmember Knobloch, to approve the August 26, 2015 Recess Meeting Minutes with corrections

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Ordinances

- a. **2015-115**: Ordinance 2015-001 Eliminating smoking at all workplaces and public places within the City of Diamondhead, Mississippi (100% Smokefree)
- b. Councilmember Knobloch moved, seconded by Councilmember Rech, to table Ordinance 2015-001 Eliminating smoking at all workplaces and public places within the City of Diamondhead, Mississippi (100% Smokefree) until further information is received.

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Resolutions:

- a. **2015-118**: Resolution and Order calling for a Special Municipal Election for Ward 2 on October 13, 2015

Councilmember Rech moved, seconded by Councilmember Lopez, to resolve and order a Special Municipal Election on October 13, 2015 to fill a vacancy created by the resignation of Blaine LaFontaine

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

4. Other Actions:

- a. **2015-116**: Approve Payment No. 3 in the amount of \$200,521.25 to Vision Contractors, Inc. for City Hall Hazard Mitigation Improvements

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve Payment No. 3 to Vision Constructors, Inc. in the amount of \$200,521.25 for City Hall Hazard Mitigation Improvements.

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2015-117:** Approval payment of Invoice 12-035e 1-5 to in the amount of \$3,379.06 to Eley Guild Hardy Architects for professional services relating to City Hall Hazard Mitigation Improvements

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve payment of Invoice 12-035e 1-5 to in the amount of \$3,379.06 to Eley Guild Hardy Architects for professional services relating to City Hall Hazard Mitigation Improvements

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

IV. Routine Agenda

- 1. Docket of Claims (Claims DKT151674 thru DKT151699)

Councilmember Rech moved, seconded by Councilmember Lopez, to approve the Docket of Claims (Claims DKT151674 thru DKT151699) as presented

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- 2. Net Payroll, including benefits and taxes, July 22, 2015 - \$48,322.50

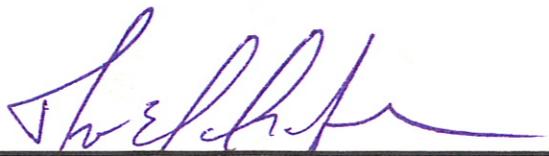
V. Public Comments on Non Agenda Items – None

VI. Adjourn

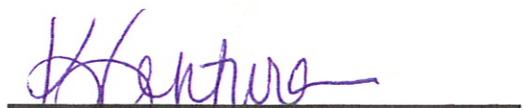
At 6:40 p.m. CST Councilmember Lopez moved, seconded by Councilmember Sislow, to adjourn.

Ayes: Lopez, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY



 Thomas E. Schafer, IV
 Mayor



 Kristin Ventura
 City Clerk