

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
October 7, 2014
6:00 pm CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

- 1. Invocation – Councilmember Lopez
- 2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech. Absent: None

4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Lopez moved, seconded by Councilmember Knobloch, to accept the Agenda Order with the following adjustments:

Additions:

Presentation Agenda:

- 1. e. Councilmember LaFontaine – December Holiday Event at City Hall

Other Actions:

- 2. c. Discussion – Rental of Activity Center

Deletions:

Other Actions

- 2. b. **2014-3188**: Discussion/possible action to develop “branding” for the City of Diamondhead.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. **Presentation Agenda**

- 1. Council Comments
 - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on October 7, 2014 in Council Chambers located at 5000 Diamondhead Circle.
 - b. Mayor Schafer reminded everyone of the Cruisin’ the Coast “Blessing of Classics” hosted by the City on October 8th to 3:00 – 6:00 p.m.
 - c. Councilmember Knobloch reported that approximately 70 cars participated in the Diamondhead Shred-It Day held at City Hall on October 4th from 9:00 a.m. to noon and the wait time exceed no more than 2 minutes.
 - d. John Ellis along with Attorney Chris Johnson addressed the Mayor and Council regarding a potential zoning error on a parcel of land on Noma Drive. Ellis is requesting the a zoning correction to allow for a condominium complex. Mayor Schafer requested City Council

- e. Attorney Tindell and Attorney Johnson determine necessary action to properly zone the subject property for the condominium development.
- f. Councilmember LaFontaine briefly discussed the December event to be held at City Hall. He suggested the Mayor and Councilmembers provide any suggestions or recommendations to City Clerk Ventura.

2. City Manager’s Report

Blessing of the Classics: Coming together, the committee has done an admirable job of putting this event together, we are hopeful for a successful event. I want to commend Rick Sullivan and the Public Works staff for their efforts to assist. The Police Department and the Sheriff and his Deputies have all come together for this event. I hope cruisers are encouraged to shop with our local merchants while in town tomorrow.

Improvement of the Dairy Queen Road: Temporary repairs were made this morning for our citizens and visitors. After consulting with legal counsel I asked Mr. Sullivan to make temporary repairs.

Drainage work beside City Hall: We are advertising the job now and will open bids On November 5th.

Stormwater Management Plan: The topographic surveying of all the drainage watersheds is complete and an inventory of existing stormwater facilities requiring an upgrade has been completed. Engineering analysis with recommendations has been completed and will be included in the Plan. The final Plan will be delivered October 15th.

Plans under review with the Zoning Administrator: Envision and DWSD building

Workshop with key consultants and department directors and staff. I’d like to propose either a full day or two half days to hear from key staff and consultants and to then develop a consensus from the Mayor and Council to list priorities for the City to grow and continue to meet the needs of the residents and business owners of Diamondhead.

Captain Al Herrmann reported on the Exit 16 traffic flow. He provided photographs of the newly installed signage and explained that most motorist are abiding. He also reported that he would like to reduce the amount of time required of his department for this detail. He suggested that since motorist have become accustomed to the modified traffic flow, officers patrol the area and begin issuing warning citations to violators

Sergeant Hughes reported the 3 emergency vehicles recently acquired by the City were purchased at a cost of five cents on the dollar through the federal surplus program. He announced with the assistance of the Hancock County Port & Harbor Commission and Hancock County Sheriff’s Department, the vehicles will soon be painted and marked at no cost to the City.

3. Public Comments on Agenda Items – None.

III. Policy Agenda

1. Approval Minutes

a. Approval of Minutes of September 16, 2014.

Councilmember Rech moved, seconded by Councilmember Lopez, to approve the September 16, 2014 Formal Meeting Minutes as presented.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Other Actions

a. City Clerk Ventura presented Agenda Item 2014-3230 FY15 Annual Privilege License Report.

c. Councilmember Sislow introduced for discussion rental of the Activity Center. The general consensus was to proceed with the development of procedures and a contract along with rates for rental of the center.

IV. Routine Agenda

1. Docket of Claims (Claims DKT130882 thru DKT130923)

Councilmember Rech moved, seconded by Councilmember LaFontaine to approve the Docket of Claims (Claims DKT130882 thru DKT130923)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Net Payroll, including benefits and taxes, October 1, 2014 - \$40,791.83

V. Public Comments on Non Agenda Items - None

EXECUTIVE SESSION

Councilmember Lopez moved, seconded by Councilmember LaFontaine, to enter into closed session at 6:34 p.m. CST to determine the necessity for an Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember LaFontaine moved, seconded by Councilmember Knobloch, to enter into Executive Session for matters relating to potential litigation and on-going litigation.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Sislow moved, seconded by Councilmember Lopez, to come out of Executive Session.
Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

The motion carried and the regular meeting reconvened at 7:04 p.m. CST.

RETURN TO REGULAR SESSION

The City Attorney announced that possible litigation and on-going litigation matters were discussed in executive session and no official action of record was taken while in Executive Session.

VI. Adjourn

At 7:06 p.m. CST Councilmember Lopez moved, seconded by Councilmember Rech, to adjourn.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk