

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
November 18, 2014
6:00 pm CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember LaFontaine

2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.

Absent: None

4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Knobloch moved, seconded by Councilmember LaFontaine, to accept the Agenda Order with the following adjustments:

III. Policy Agenda

DELETE: **2014-3251**: Resolution 2014-116 Requesting the Board of Supervisors appoint the Mayor as a Commissioner to the Diamondhead Water & Sewer District

ADD: Other Actions

4. e. **2014-3256**: Budget Amendment FY2015-150-000-1

f. **2014-3257**: Budget Amendment FY2015-001-000-1

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. **Presentation Agenda**

1. Council Comments

a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on December 2, 2014 in Council Chambers located at 5000 Diamondhead Circle

b. City Hall will be closed November 27 and 28, 2014 for Thanksgiving as authorized by Proclamation of the Governor

c. 1st Annual Town Green Holiday Celebration will be held at City Hall on December 5th beginning at 6:00 p.m.

d. Recognition of Councilmember Knobloch-Certified Municipal Official from Mississippi Municipal League

e. City Clerk Ventura conducted a presentation explaining the MDA Community Development Block Grant and Hazard Mitigation grant awards

City Manager’s Report

Roads:

Warren Paving has completed paving the first phase of roads (\$225,000) and will be completing the second phase when weather and scheduling permits (\$100,000).

Striping:

I have asked Mr. Sullivan to research road striping equipment to determine if it would be cost effective for the City to purchase striping equipment/truck.

Permit fees:

Holly Bilbo has compiled a list of our permitting fees along with other cities and counties in our area of the state. I will be meeting with Ronald Jones and the Orion Group to develop a new fee schedule that is more in line with what other entities are charging.

Use of City Hall Office Space:

I would like the Council to consider how you want to move forward on the use of the vacant space in City Hall, whether you want to reserve it for future use or allow certain allowable uses of the space.

Committee for Activity Room use:

I would appreciate you naming a small committee of Councilmen, staff and a knowledgeable person(s) to assist in the development of regulations for the use of the Activity Room.

CITY HALL WILL BE CLOSED NEXT THURSDAY AND FRIDAY, NOVEMBER 27th and 28th FOR THANKSGIVING.

Captain Al Hermann provided the police department report for the period November 1 – 18, 2014.

- 2. Public Comments on Agenda Items - None

III. Policy Agenda

- 1. Approval of Minutes – November 4, 2014

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to approve the November 4, 2014 Formal Meeting Minutes

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- 4. Other Actions:

- a. **2014-3249:** \$1.00 document filing fee mandated by MS Code §25-60-5

Councilmember LaFontaine moved, seconded by Councilmember Sislow, to approve as mandated by MS Code §25-60-5 the immediate implementation of a \$1.00 additional document filing fee to only those documents currently assessed a filing fee by the City

with the avail of fifty cents (.50) to be deposited into the General Fund to solely support proper records management and the remainder shall be remitted to the State Treasurer to be expended by the Department of Archives and History to support the History Local Government Records Office and local records management grant program and further to authorize for the disposition of funds following the requirement set forth in §25-60-5 Mississippi Code Annotated (1972).

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2014-3252:** Accept and award the lowest qualified base bid and Alternate #1 in the total amount of \$114,680.00 received from Gray Dirt & Gravel, LLC for City Hall Drainage Improvements

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to accept and award based on the recommendation of Seymour Engineering the low based bid received from Gray & Dirt Gravel, LLC in the amount of \$114,080.00 and bid alternate #1 in the amount of \$600.00 for City Hall Drainage Improvements. (CERTIFIED BID TABULATION IS REPRODUCED AT THE CONCLUSION OF THE MINUTES AND MADE A PART THEREOF)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Ordinances: **Public Hearing – 6:30 P.M**

- a. **2014-3246:** Proposed Amendment to Zoning Ordinance – Fences Article 9.8 I

Mayor Schafer opened the floor for public comment on the proposed amendment to Article 9.8 I of the Zoning Ordinance. The ordinance amendment as explained will prohibit the use of chain link fence in residential areas, thus permitting the use of chain link in other areas.

Absent comment from the public having been called to come forward on at least three occurrences presenting themselves were Autumn Lelovis and Brett Ladner both speaking briefly in favor of the proposed text amendment. Mayor Schafer announced the public hearing on the matter closed and entertained a motion on the matter.

Councilmember Lopez moved, seconded by Councilmember LaFontaine, to approve a text amendment to Article 9.8 I Fences of the Zoning Ordinance as follows:

“Chain link shall not be used in areas that are zoned residential”

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2014-3253:** Discuss Hancock County Chamber of Commerce proposal to complete Request for Proposal for branding of the City

Councilmember Knobloch moved, seconded by Councilmember LaFontaine, to advertise for Request for Qualifications for firms to assist with developing a brand name for the City

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- d. **2014-3254:** Discussion of Inter-local Agreement (office space for enforcement officer) for Hancock County Solid Waste

Following discussion, Councilmember LaFontaine moved, seconded by Councilmember Lopez, to authorize the City Manager to explore options for office space in City Hall and to prepare and present a resolution at the December 2, 2014 Council Meeting.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- e. **2014-3256:** Budget Amendment FY2015-150-000-1

Councilmember Knobloch moved, seconded by Councilmember LaFontaine, to approve Budget Amendment FY2015-150-000-1

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- f. **2014-3257:** Budget Amendment FY2015-001-000-1

Councilmember Knobloch moved, seconded by Councilmember Sislow, to approve Budget Amendment FY2015-150-001-1

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

IV. Routine Agenda

1. Docket of Claims (Claim #DKT151009 – DKT151049) and Payable Register APPKT00203

Councilmember Rech moved, seconded by Councilmember Lopez, to approve Docket of Claims (Claim #DKT151009 – DKT151049) and Payable Register APPKT00203

Councilmember Lopez for the record stated his dissatisfaction with the monthly payment to the Property Owners Association in the amount of \$1,000 for rental of the public works barn.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Net Payroll, including benefits and taxes, November 12, 2014 - \$42,601.55
3. October 2014 Financials

V. Public Comments on Non Agenda Items- None

VI. Adjourn/Recess

At 6:58 p.m. CST Councilmember LaFontaine moved, seconded by Councilmember Knobloch, to adjourn.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk