



# MINUTES

## FORMAL MEETING OF CITY COUNCIL

### Diamondhead, Mississippi

Council Chambers  
City Hall  
March 18, 2013  
6:00 pm

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1. **Call to Order**—Mayor Ingraham called the meeting to order at 6:00 pm.
  2. **Invocation**—Mayor Ingraham
  3. **Pledge of Allegiance**—Councilmember Holcomb
  4. **Roll Call**—The following members of Council were present: Mayor Ingraham, Dianne Ackerman, Hank Holcomb, Ernie Knobloch, Ron Rech, Dalton Roberson
  5. **Approval of Minutes**—No minutes were approved.
  6. **Confirmation or Adjustment of the Agenda Order**—Councilmember Knobloch moved, seconded by Councilmember Rech to Accept the Order of the Agenda. The motion carried unanimously.
  7. **Communications/Announcements from the Mayor and Council**—The following announcements, communications, and updates were made by the Mayor and Council.
    - a. The next Diamondhead City Council Work Session will be held at 9 a.m., March 28, 2013, in the Council Chambers of City Hall located at 5000 Diamondhead Circle.
    - b. The next Diamondhead City Council meeting will be held at 6:00 p.m. on April 1, 2013, in the Council Chambers of City Hall located at 5000 Diamondhead Circle
    - c. 2013-1074—Formation of a City Historical Commission—Councilmember Ackerman has initiated discussion of the formation of a Diamondhead Historical Commission and is reviewing how other cities manage historical data. She identified places of historical interest in Diamondhead including Two Indian Mounds, Shell Mittens (on the Southside where the Indians went to harvest their oysters), Rotten Bayou Cemetery and others.
    - d. 2013-1079—Dog Parks—Councilmember Ackerman shared her research on Dog Parks in Mississippi in response to citizen inquiry.
    - e. 2013-1080—Formation of a Diamondhead Youth Council—Councilmember Ackerman reviewed information on creating a Youth Council in Diamondhead in the near future.
    - f. 2013-1087—Hancock County Solid Waste Authority Update—Councilmember Holcomb gave a brief update on the March 11, 2013 Hancock County Solid Waste Authority meeting. He also discussed the Watershed Implementation Meeting that will be held at City Hall on Thursday March 21, 2013 at 6 p.m.
  8. **Presentations / Appointments**
    - a. 2013-1068—Proclamation—The Mayor read a proclamation declaring April as Safe Digging Month, promoting the national Call-Before-You-Dig number, 811.

- b. The Mayor indicated that progress has been made in overlaying Rouse's Road that was delayed due to discrepancies in the surveys as to the actual location of the road.

**9. City Manager's Report** *(To include comments from City Attorney and/or City Clerk, if appropriate)*—The City Manager gave the following information in his report:

1. East Hancock Library at Shephard's Square opened last week.
2. Family Dollar is under construction and looking at a July-Sept opening date.
3. On March 25, RFP's are due for Community Development Block Grant for ADA compliance projects for City Hall.
4. Nvision—out of Bay St. Louis is looking to come into Diamondhead to create electronic parts for military activities and will move to the old Diamondhead Academy. The Hancock County Board of Supervisors is buying the building through CDBG and Nvision will pay the county for the property. A temporary conditional use permit is being issued to expire at 5 pm on May 21.
5. Hogs in Diamondhead update. Three operators with five traps are currently in place with another operator scheduled to set traps. Three hogs have been caught on the Northside and one or two on the Southside.
6. Twelve employees provided by the Department of Labor will start work cleaning out ditches and GPSing all pipes and ditches, pending Department of Labor approval. These employees are being provided at no cost to the City.
7. City Audit is due by September 29 but will be completed by April 1.
8. Election Commission Update—the City Clerk advised that there are 24 candidates running for office, absentee envelopes have been ordered and absentee ballots are in process for the March 25 start of absentee voting; deadline for absentee voting is May 4.
9. Stormwater Kickoff meeting is tentatively week of April 8.
10. Diamondhead has been recognized as the newest venue for Cruising the Coast. We are in need of volunteers to assist with the event.
11. City Hall Parking Lot—working on overlaying the intersection. Digging up the parking lot to see what is causing the cave in and preparing to overlay areas that need it.
12. Programs—1. Will be sending out employees at night driving through Diamondhead to be sure street lights are working. Request that citizens report outages. 2. Tree issues in Diamondhead—Tree inventory being done identifying dead or diseased trees on the main thoroughfares over the next couple of months.
13. Developing the asphalt overlay program to overlay more streets after October 1.
14. Coastal Outreach Strategy Team meeting on Thursday March 28 in Pass Christian, mitigating manmade and natural disasters.
15. Multi-jurisdictional Hazard Mitigation Plan is ready and will be available for review at City Hall.
16. Fire Department is expanding their facility.
17. The recent rumors concerning the City of Diamondhead lowering the speed limit to 25 mph is incorrect. The engineer's report that was adopted at the last council meeting recommended only two changes in speed limits in Diamondhead. The street by the fire house was raised from 20 to 25mph and Kapalama is going to be lowered to 30mph within the city limits. Signs have been changed. Contacting MDOT to determine the speed limit for the overpass which is not within the City's jurisdiction.
18. Website is currently down as the City is transferring from Diamondhead.ms to Diamondhead.ms.gov website, a true government website.
19. Meeting with MEMA tomorrow on the Hazard Mitigation program to do retrofits for city hall.

**10. Docket of Claims**—Councilmember Roberson moved, seconded by Councilmember Rech, to accept the Docket of Claims subject to any changes or comments by Council. The motion carried unanimously.

**11. Citizens Wishing to Address Council, Agenda Items**

1. Ed Roundtree was recognized and addressed Council with concerns about possible traffic problems with the addition of Nvision to the city. The Mayor indicated that some of the employees already live in Diamondhead and does not think there will be any traffic issues.

**12. FINANCIAL REPORTS P/E 02.28.13**—Councilmember Rech moved, seconded by Councilmember Ackerman, to accept the Financial Reports as presented. The motion carried unanimously.

**13. REGULAR AGENDA**

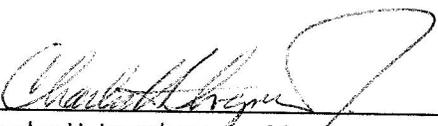
- a. 2013-1078—Motion to approve a Resolution Authorizing the Mayor of the City of Diamondhead, Mississippi to Enter into the Memorandum of Agreement By and Between Hancock County, Mississippi and the City of Diamondhead on Behalf of the City of Diamondhead, Mississippi. Councilmember Holcomb moved, seconded by Councilmember Knobloch, to approve the resolution as stated. The motion carried unanimously. The City Attorney noted that this agreement is required in order to have City elections conducted with the assistance of the Circuit Clerk's office in Hancock County, who will provide the poll books for the upcoming election.
- b. 2013-1071—Motion to Approve Memorandum of Agreement By and Between Hancock County, Mississippi and the City of Diamondhead. Councilmember Ackerman moved, with a second by Councilmember Knobloch, to approve the memorandum of agreement. The motion carried unanimously. The Memorandum of Agreement is required, supporting the Resolution.
- c. 2013-1077—Motion to Grant Permission for the Police Chief of the City of Diamondhead to Apply for a Justice Assistance Recovery Grant through the Mississippi Department of Public Safety. Councilmember Rech moved, seconded by Councilmember Roberson, to grant permission as requested. The motion carried unanimously. Chief Weatherford indicated that the total amount of the grant is \$20,095.60 and is a 100% grant for fiscal 2014 to provide portable radios for each Diamondhead police officer.
- d. 2013-1084—Motion to Grant Permission to the Police Chief to Apply for an Occupant Protection Grant from the MS Dept. of Public Safety, Division of Public Safety Planning in the Amount of \$4,500.27. Councilmember Holcomb moved, seconded by Councilmember Rech, to grant permission as requested. Chief Weatherford indicated that the grant is 100% and will fund overtime for child restraint and seat belt enforcement.
- e. 2013-1085—Motion to Grant Permission to the Police Chief to Apply for an Alcohol Countermeasures Grant from the MS Dept. of Public Safety, Division of Public Safety Planning in the Amount of \$5,696.27. Councilmember Ackerman moved, seconded by Councilmember Holcomb, to grant permission as requested. Chief Weatherford indicated the grant is 100% and provides for 200 hours of overtime and the purchase of four PBT's (Portable Breath Testers).

The chief further indicated that he is in pursuit of other grants including one for \$50,000 for equipment.

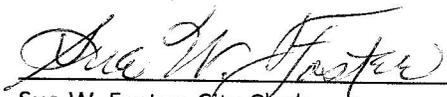
**14. Citizens Wishing to Address Council, Non-Agenda Items**

1. Chris Wills was recognized and asked if voter registration is held at city hall. He was advised that applications for voter registration can be obtained at city hall but actual physical registration is held at the Circuit Clerk's office in the Court House in Bay St. Louis. Separate registration for the city is not required. Mr. Wills also inquired as to whether or not the Fire Department is a part of the city now or in the future. The City Attorney indicated that the suit filed against the Fire Department is on appeal at the Supreme Court will affect the issue. Further questions regarding the speed limits were addressed by Council.

**15. ADJOURN**—Councilmember Holcomb moved, seconded by Councilmember Ackerman, to adjourn. The motion carried unanimously and the meeting was adjourned at 7:31 p.m.

  
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Charles H. Ingraham, Jr., Mayor

Date: April 1, 2013

  
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Sue W. Foster, City Clerk

Meeting Notice Posted at City Hall on March 13, 2013.