



MINUTES WORK SESSION OF CITY COUNCIL Diamondhead, Mississippi

Diamondhead City Hall
April 11, 2013
9:00 am

WORK SESSION

1. **Call to Order**—The meeting was called to order by Mayor Ingraham at 9 a.m.
2. **Invocation**—Mayor Ingraham
3. **Pledge of Allegiance**—Mayor Ingraham
4. **Roll Call**—The following members of Council were present: Mayor Ingraham, Dianne Ackerman, Ernie Knobloch, Ron Rech, Dalton Roberson. Councilmember Holcomb was absent.
5. **Confirmation or Adjustment of the Agenda Order**—Councilmember Roberson moved, seconded by Councilmember Rech, to accept the order of the agenda as adjusted by Council, the City Manager, or the City Clerk.

Add: 8a—Proclamation in memory of Mike Rynders
9a—Minutes for April 1, 2013
14h—Move to follow 7a
14i—Move to follow 7c
14p—Telephone Contract
14q—Job Descriptions

6. Announcements—

- a. The next regularly scheduled Council Meeting will be convened at 6 p.m. on Monday, April 15, 2013 in the Council Chambers of City Hall at 5000 Diamondhead Circle.

7. Presentation

- a. 2013-1086 —City Hall Update, Demery Grubbs was recognized and reviewed the documents in 14b regarding the lease purchase of City Hall from Butler Snow, acquiring the financing from Hancock Bank. Following discussion, no action was taken.
- 14-h 2013-2000—Motion to Approve a Work Order Authorization for Eley Guild Hardy Architects, PA for City Hall Renovations. David Hardy recognized and explained the work order authorization. Following discussion, no action was taken.
- b. 2013-1093—Presentation of FY 2013 Audit, Charlene Kerkow, CPA. Following discussion, no action was taken.
- c. 2013-1094—Phase C Traffic Study, Seymour Engineering. Bobby Weaver. Following discussion, no action was taken.

14-i—2013-2006—Approve an Ordinance Creating a Police Department For the City of Diamondhead. Following discussion, no action was taken.

8. ITEMS FOR GENERAL WORK SESSION DISCUSSION

- a. 2013-1083—MML Excellence Award Application—Councilmember Ackerman gave an update. Following discussion, no action was taken.
- b. 2013-1096—Motion to Approve an Between the City of Diamondhead and a Designated Group of Residents (Adopt a Median). Following discussion, no action was taken.
- c. 2013-2005—Proclamation Honoring Eagle Scout Bret Reinhart. Following discussion, no action was taken.
- d. 2013-2014—Proclamation in Memory of Mike Rynders. Following discussion, no action was taken.

REVIEW OF AGENDA ITEMS FOR THE FORMAL COUNCIL MEETING April 15, 2013

9. **Approval of Minutes**—April 1, 2013. Following discussion, no action was taken.

10. Communications/Announcements from the Mayor and Council

- a. The next Diamondhead City Council Work Session will be held at 9 a.m., May 2, 2013, in the Council Chambers of City Hall located at 5000 Diamondhead Circle.
- b. The next Diamondhead City Council meeting will be held at 6:00 p.m. on May 6, 2013, in the Council Chambers of City Hall located at 5000 Diamondhead Circle
- c. Hancock County Regional Solid Waste Authority Meeting Update from Mayor Ingraham
- d. The City Clerk advises that the last day to vote absentee at City Hall in the May 7, 2013 primary will be Saturday, May 4, 2013, from 8a.m. to 12N. The last day to receive absentee ballots by mail will be 5 p.m. on Monday, May 6, 2013.

11. Presentations / Appointments

- a. 2013-2004—Crusin' the Coast Update
- b. 2013-1075—Proclamation Designating Sunday, April 21, 2013 as PowerTalk 21™ Day.

Councilmember Ackerman moved, seconded by Councilmember Roberson, to recess the meeting until 1:10 p.m. The motion carried unanimously and the meeting was recessed for lunch at 11:55 a.m.

Councilmember Roberson moved, seconded by Councilmember Rech, to come out of recess. The motion carried unanimously and the meeting resumed at 1:12 p.m. All who were present when the meeting recessed were present again when the meeting resumed.

12. Docket of Claims—Motion to Accept the Docket of Claims as Presented. Following discussion, no action was taken.

13. FINANCIAL REPORTS—P/E 03.31.13—Following discussion, no action was taken.

14. CONSENT AND REGULAR AGENDA ITEMS

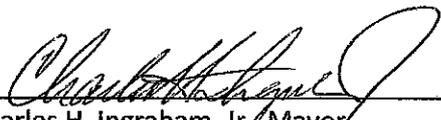
- a. 2013-1080—Motion to approve a Resolution from the City of Diamondhead to Establish the Diamondhead Youth Council. Following discussion, no action was taken.
- b. 2013-1086—City Hall Update—Demery Grubbs. Following discussion, no action was taken.
- c. 2013-1094—Motion to Approve and Accept Phase C of the Traffic Engineering Study from Seymour Engineering. Following discussion, no action was taken.
- d. 2013-1997—Motion to Approve a Resolution Authorizing Preparation and Submittal of an Application for Funds from Mississippi Development Authority. Following discussion, no action was taken.
- e. 2013-1098—Motion to Approve a Resolution Adopting the Community Development Block Grant Section 3 Plan. Following discussion, no action was taken.
- f. 2013-2009—Motion to Accept Consultants for RFP 2013-1018 for the CDBG Block Grant for ADA Compliance for City Hall as Recommended by the City Manager. Following discussion, no action was taken.
- g. 2013-1099—Motion to Approve a Contract between the City of Diamondhead and Southern Mississippi Planning and Development District (SMPDD) for Professional Services. Following discussion, no action was taken.
- h. 2013-2000—Motion to Approve a Work Order Authorization for Eley Guild Hardy Architects, P.A. for City Hall Renovations. Following discussion, no action was taken.
- i. 2013-2001—Motion to Approve A Request to Apply for Bulletproof Vest Grant for Matching Funds. Following discussion, no action was taken.
- j. 2013-2002—Motion to Accept the FY2012 Audit. Following discussion, no action was taken.
- k. 2013-2003—Motion to Sponsor Rodeo Princess. Following discussion, no action was taken.
- l. 2013-2006—Motion to Approve an Ordinance Creating a Police Department for the City of Diamondhead. Following discussion, no action was taken.
- m. 2013-2008—Resolution of the City of Diamondhead Approving the Solid Waste Management Plan Adopted by the Hancock County Regional Solid Waste Authority. Following discussion, no action was taken.
- n. 2013-2010—Motion to a Contract with Concepts LLC for Service Agreement. Following discussion, no action was taken.

- o. 2013-1011—Motion to Accept the Mayor’s Letter to MDEQ Requesting Support for the Rotten Bayou Watershed Project. Following discussion, no action was taken.
- p. 2013-1012—Motion to approve telephone system. Following discussion, no action was taken.
- q. 2013-2013—Motion to Approve Job Descriptions for Procurement Specialist and Accounts Payables Clerk. Following discussion, no action was taken.

15. **Citizens Wishing to Address Council**

None

- 16. **ADJOURN**—Councilmember Roberson moved, seconded by Councilmember Rech, to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 2:46 p.m.



Charles H. Ingraham, Jr., Mayor

Date: May 6, 2013



Sue W. Foster, City Clerk

Meeting Notice Posted at City Hall on April 9, 2013.