



# MINUTES

## COUNCIL WORK SESSION

### Diamondhead, Mississippi

Council Chambers  
City Hall  
May 30, 2013  
9:00 a.m.

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1. **Call to Order** Mayor Ingraham called the meeting to order at 9:00 a.m.
  2. **Invocation** Mayor Ingraham
  3. **Pledge of Allegiance** Councilmember Holcomb
  4. **Roll Call**—The following members of Council were present: Mayor Ingraham, Dianne Ackerman, Hank Holcomb, Ernie Knobloch, Ron Rech. Councilmember Roberson was absent.
  5. **Review of Minutes**—No minutes were available for review at this time.
  6. **Confirmation or Adjustments of the Agenda Order**—Councilmember Holcomb moved, seconded by Councilmember Rech, to accept the order of the agenda with any additions or changes made. The motion carried unanimously and the following additions were made:
    - 7a—correction
    - 12k—add Resolution Authorizing Expenditures for Inauguration
    - 12l—add Resolution Authorizing the City Manager to make Application to CRS under NFIP
    - 12m—add Agreement with Cruisin' the Coast
    - 12n—add Ordinance to appoint Mayor Pro Tem
  7. **Communications/Announcements from the Mayor and Council**
    - a. The next regularly scheduled Council Work Session will be held June 13, 2013 at 9 a.m. at Council Chambers located at 5000 Diamondhead Circle.
    - b. The next regularly scheduled Council Meeting is at 6 p.m. on June 3, 2013 in Council Chambers located at 5000 Diamondhead Circle.
    - c. Absentee voting for the General Election will continue from 8-5 Weekdays and end on Saturday, June 1, 2013 at noon.
  8. **Presentations**

None
  9. **Updates from City Manager**

Hazard Mitigation Grant Program—received preapproval for new roof, hardened doors and windows, generator. Received call from MEMA stating program has changed from 75/25 program to a 90/10 program. Moving forward with getting the information due June 5, however, if the city does not own the building, can't receive funds and the tax payers in Diamondhead will have to pay for these items at 100% of the cost instead of 10% of the cost.

The following items are in the works: Hurricane Table Top and Pre-Disaster Debris Contract.

Sheriff's Department's Records Management—unauthorized software was installed on the city-owned computers in the police by the Sheriff's Department with no notice to or permission from the city. The city is being billed for this software and installation and will be billed for the use of this software on all of the city-owned computers in the Police Department at a cost of about \$12,000/year. The Sheriff's software duplicates the city's previously purchased data entry software and does not interface with the city's software. Mayor Ingraham suggested that the Council may want to authorize the City Manager to contact the Sheriff's Department and advise that this expense is not authorized in the Inter-local Agreement and to also have it removed from the city's computers, however no decisions were made.

Council questioned the City Manager regarding the many items listed as city-owned assets in the Police Department that are missing and unaccounted for including a Glock pistol. The Mayor is requesting that the City Manager initiate an investigation to determine where all of the assets are.

Councilmember Rech left the meeting at 10:12 am.

10. **Review of Docket of Claims**—Following discussion, no action was taken.
11. **Citizens Wishing to Address Council, Agenda Items**  
None
12. **REGULAR AGENDA—Old and New Business**
  - a. 2013-2034—Application to the MML 82<sup>nd</sup> Annual Conference July 15-17, 2013. Following discussion, no action was taken.
  - b. 2013-2036—Resolution Appointing MML 2013 Voting Delegates for City of Diamondhead. Following discussion, no action was taken.
  - c. 2013-2040—Mississippi PERS Increases since 2006 (State Retirement)—Following discussion, no action was taken.
  - d. 2013-2041—Ad for the City of Diamondhead in the "Hancock Today" publication from the SeaCoast Echo. Following discussion, no action was taken.
  - e. 2013-2042—Building Official and Building Clerk Job Descriptions. Following discussion, no action was taken.
  - f. 2013-2043—Agreement with Carrigee Consulting to Perform Plan Reviews. Following discussion, no action was taken.
  - g. 2013-2045—Establishing a Police Department—Councilmember Ackerman made comments concerning the need for our own Police Department. Following discussion, no action was taken.

- h. 2013-2046—Ordinance for the Adoption of the City of Diamondhead Logo. Following discussion, no action was taken.
- i. 2013-2047—Resolution for the Use of the Official Logo by the Friends of the Garden— Councilmember Holcomb left the meeting for discussion of this item. Following discussion, no action was taken and Councilmember Holcomb returned to the meeting.
- j. 2013-2048—Ordinance to Amend the Plan Review Fee Schedule. Following discussion, no action was taken.
- k. Resolution to Authorize Expenditures for the Inauguration. Following discussion, no action was taken although consensus of Council was that the new council should follow the precedent set in February of 2012 of new councils paying for their inaugurations.
- l. Resolution to Authorize the City’s Participation in the Commercial Ratings System (CRS). Following discussion, no action was taken.
- m. Agreement with Cruisin’ the Coast for the 2013 Event. Following discussion, no action was taken.
- n. Ordinance Appointing Mayor Pro-Tem. Following discussion, no action was taken.
- o. No Alcohol on City Property Policy—Following discussion, no action was taken.

12:05 P.M.—Councilmember Rech returned to the meeting.

**13. Citizens Wishing to Address Council, Non-Agenda items**

- a. Virginia Simons—Police Department Grants
- b. Denise Catone—Police Department Grants and in support of having our own Police Department

**14. EXECUTIVE SESSION**

Upon motion by Councilmember Holcomb and second by Councilmember Knobloch at 12:50 p.m., the Council voted to go into Closed Session to determine the need for an Executive Session.

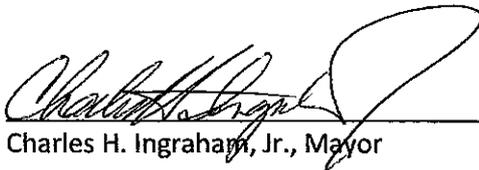
Upon motion by Councilmember Rech and second by Councilmember Ackerman, the Council voted to go into Executive Session to discuss potential litigation.

Upon motion by Councilmember Knobloch and second by Councilmember Rech, the council voted unanimously to come out of Executive Session. No decisions were made in Executive Session.

**RETURN TO THE REGULAR MEETING**

Upon motion by Councilmember Rech and second by Councilmember Ackerman at 1:01 p.m., the council voted unanimously to return to the Regular meeting. All who were present when the closed session began were again present when the session ended.

15. **RECESS OR ADJOURN**—Councilmember Holcomb moved, seconded by Councilmember Rech to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 1:07 p.m.



Charles H. Ingraham, Jr., Mayor



Sue W. Foster, City Clerk

Meeting Notice Posted at City Hall on May 29, 2013.