



# MINUTES

## FORMAL MEETING OF CITY COUNCIL

### Diamondhead, Mississippi

Diamondhead Country Club  
Emerald Ballroom  
July 2, 2012  
6:00 p.m.

1. **Call to Order** Mayor Ingraham called the meeting to order at 6:01 pm.
2. **Invocation** Mayor Ingraham
3. **Pledge of Allegiance** Councilmember Holcomb
4. **Roll Call**—The following members of Council were present: Mayor Ingraham, Dianne Ackerman, Hank Holcomb, Ernie Knobloch, Ron Rech. Councilmember Dalton Roberson was absent.
5. **Approval of Minutes**—Councilmember Rech moved, seconded by Councilmember Knobloch, to accept the minutes as presented. The motion carried unanimously.  
June 4, 2012  
June 14, 2012  
June 18, 2012
6. **Confirmation or Adjustment of the Agenda Order**—Item 8a moved to Item 16b. Councilmember Holcomb moved, seconded by Councilmember Ackerman, to adopt the Agenda Order with modification.
7. **Communications/Announcements from the Mayor and Council**—the Mayor made the following announcements:
  - a. City offices will be closed on Federal Holidays July 4, 2012 and September 3, 2012. The Council Meeting scheduled for Monday, September 3, will be held at 6pm on Tuesday, September 4 at the normal location, the Emerald Ballroom at the Diamondhead Country Club as previously announced.
  - b. Mr. Joe Gibbons, Jr., has volunteered to represent the City on the Hancock County Local Emergency Planning Committee (FEPS).
  - c. Thank you note was received from Francis Pike of the SPCA of Diamondhead in response to the donation of Council and Staff in memory of Sandy Jassby. It was noted that the donation was from the individuals as a group and not from City funds.
8. **Presentations / Appointments**
  - a. Appointment of Planning and Zoning Commissioner MOVE TO 16e
9. **City Manager's Report** The City Manager was recognized and reported on the following: Kristi Lindsey, Diamondhead resident, has volunteered to design the police patch and flag; the Purple Banana grand opening is set for Friday July 20 at 5pm; after Council approval, the Inter-local agreement with Sheriff's department for the public safety support of citizens of Diamondhead will go to the Attorney General's office for review and approval; RFQ's for Building Codes Services and Planning & Zoning Programmatic Services are prepared for Council approval; thanked Deputy Al Hermann for providing a copy of the policy manual from the Sheriff's Department; met with Jimmy Gurous who can provide ideas to the City for funding opportunities from MDA and assist in developing a business plan for the business area; working on ordinances that will be completed by the first of September; Coast Electric has delivered a list of street lights to Darrell Kinchen and Lloyd Ramirez—59 lights will be taken over from the County on October 1 and 600 from the POA on January 1; continuing work on the franchise agreement with Cableone and when that is complete, will start negotiating with AT&A. City

Hall will be closed on July 4 for the holiday. The City Manager thanked Susan Holcomb for her work with the Volunteers and noted that beginning July 1, City Hall will be open 8-5, M-F. More volunteers will be needed to assist in answering the phones. Councilmember Ackerman also expressed Council's appreciation to Susan Holcomb and the volunteers who have been supporting the City.

10. **Docket of Claims**—After Councilmember Knobloch absented himself from the room, Councilmember Rech moved, seconded by Councilmember Ackerman, to accept the Docket of Claims. The motion carried unanimously and Councilmember Knobloch returned to the meeting.
11. **Citizens Wishing to Address Council, Agenda Items** Limit of 3 minutes per person  
None

### CONSENT AGENDA\*

Councilmember Holcomb moved, seconded by Councilmember Ackerman, to accept the Consent Agenda. The motion carried unanimously.

12. **OLD BUSINESS**
- a. RFQ 2012-1001 for Traffic Engineering Services Recommendation
  - b. RFQ 2012-1002 for Architectural Design and Related Services Recommendation
13. **NEW BUSINESS**
- a. RFQ 2012-1006 Programmatic Planning and Zoning Services
  - b. RFQ 2012-1007 Building Code Services
  - c. Motion to Designate Person to Post Notice of Recess
  - d. Proclamation—Sandy Jassby Day, July 20, 2012

### ITEMS PULLED FROM CONSENT AGENDA

14. **Ordinances and/or Resolutions pulled from the Consent Agenda**  
None

### REGULAR AGENDA

15. **OLD BUSINESS**  
None
16. **NEW BUSINESS**
- a. Inter-local Agreement with Sheriff's Department—Following discussion, Councilmember Rech moved, seconded by Councilmember Knobloch, to accept the Inter-local Agreement with the Sheriff's Department. The motion carried unanimously.
  - b. Appointment of Planning and Zoning Commissioner

### EXECUTIVE SESSION

Upon motion by Councilmember Ackerman and second by Councilmember Rech, the Council voted unanimously to go into Closed Session to determine the need for an Executive Session at 6:33pm..

Upon motion by Councilmember Holcomb and second by Councilmember Ackerman, the Council voted unanimously to go into Executive Session to discuss a personnel matter.

Mayor Ingraham announced to the audience what we were to discuss the unexpired one-year term of the late Sandy Jassby on the Planning and Zoning Commission.

Upon motion by Councilmember Knobloch and second by Councilmember Rech, the council voted unanimously to come out of Executive Session.

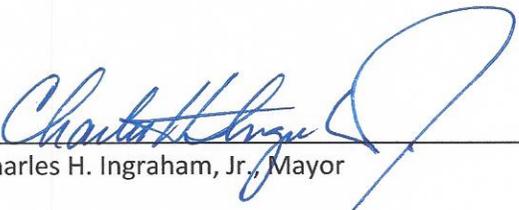
RETURN TO REGULAR SESSION

Upon motion by Councilmember Holcomb at 6:49pm and second by Councilmember Ackerman, the Council voted unanimously to return to the Regular meeting. All who were present when the closed session began were again present when the session ended.

Councilmember Holcomb, seconded by Councilmember Knobloch, moved that Roger Smith fill the unexpired one-year term of the late Sandy Jassby on the Planning and Zoning Commission. The motion carried unanimously.

Mayor Ingraham announced that the next Planning and Zoning Commission meeting is scheduled for Friday, July 6 at 1:30pm at the Community Center and all meetings are open to the public.

17. **Citizens Wishing to Address Council, Non-Agenda Items** Limit of 3 minutes per person  
None
18. **RECESS**—Councilmember Ackerman moved, seconded by Councilmember Rech, to recess the meeting until 8:30am July 12, 2012. The motion carried unanimously and the meeting was adjourned at 6:53 p.m.



Charles H. Ingraham, Jr., Mayor



Sue W. Foster  
City Clerk

Meeting Notice Posted at City Hall on June 23, 2012.

*\*Consent Agenda— All matters listed on the Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*