

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers
City Hall
September 17, 2013
6:00 pm

1. **Call to Order**—Mayor Schafer called the meeting to order at 6:03 p.m.

2. **Invocation**—Councilmember Rech

3. **Pledge of Allegiance**—Councilmember Rech

4. **Roll Call**—The following members of Council were present: Mayor Schafer, Councilmember Knobloch, Councilmember Lopez, Councilmember LaFontaine, Councilmember Sislow, Councilmember Rech

5. **Approval of Minutes**—Councilmember Rech moved, seconded by Councilmember Lopez, to Accept the Minutes Subject to Any Corrections or Additions Made by Council. The motion carried unanimously and the following Minutes were approved.

09.03.13 Formal Council Meeting

09.10.13 Work Session

09.15.13 Special Called Meeting

6. **Confirmation or Adjustment of the Agenda Order**—Councilmember LaFontaine moved, seconded by Councilmember Rech, to Accept the Agenda Order Subject to Any Adjustments or Additions Made By Council, the City Manager, or the City Clerk. The motion carried unanimously with the following additions:

a. 7f—Councilmember LaFontaine 's report on Hancock County Solid Waste Authority meeting

b. Councilmember Knobloch, Code Enforcement letter

7. **Communications/Announcements from the Mayor and Council**

a. The next regularly scheduled Council Work Session will be held 1 p.m. Tuesday, September 24, 2013 in Council Chambers located at 5000 Diamondhead Circle.

b. A Special Called Meeting to Approve the Final Docket of FY 2013 will be held on Monday, September 30, 2013 at 1:00 p.m. in Council Chambers located at 5000 Diamondhead Circle.

c. The next regularly scheduled Council Meeting will be held 6 p.m. Tuesday, October 1, 2013 in Council Chambers located at 5000 Diamondhead Circle.

- d. Mayor Schafer thanked the City of Diamondhead employees who helped take care of the special needs child that was found in the parking lot recently. He indicated that steps are being taken to ensure that it doesn't happen again.
- e. Mayor Schafer also indicated that he and Paul Montjoy met with representatives from Keep Mississippi Beautiful and they commended Diamondhead for being a relatively litter-free community. He also reminded all that recycling bins are located adjacent to the Fire Station.
- f. Councilmember LaFontaine was recognized and reported on the September 9, 2013 Solid Waste Authority meeting. He indicated that the recent Hazardous Waste Day was very successful and averaged over 600 vehicles, a 60% increase in residents disposing of wastes. Volunteers included Coast Electric, Mississippi Power, and numerous local volunteers.

8. Presentations / Appointments—None

9. City Manager's Report—The City Manager was recognized and discussed the following:

- Upcoming Cruisin' the Coast event October 9, reviewing the route and traffic handling in addition to sweeping streets and intersections;
- The bridges over the interstate and at Montjoy Creek have been pressure washed;
- Removing dead, damaged, or dying trees along Airport Drive. Removal of the trees was done in-house, based on a tree plan by local arborist Eric Nolan; will be replacing 10 trees on airport drive median in the fall;
- Privilege License report—387 requests to update licensing have been sent out for renewal by October 1, 2013;
- Working with AMR for faster response time for ambulance requests from Diamondhead;
- Police Report given by Capt. Hermann—253 calls were taken in August and issued 36 tickets and 20 warning tickets; 109 calls have been taken to date in September with 14 tickets issued and 3 warning tickets.
- Mayor Schafer read a letter to Capt. Hermann from Sungat Altis thanking the Police Department for checking his home during a period of time when he was out of town.

10. Docket of Claims—Councilmember Rech moved, seconded by Councilmember LaFontaine, to Accept the Docket of Claims as Presented Subject to any Additions, Corrections, or Deletions Made by Council. The motion carried unanimously.

11. FINANCIAL REPORTS—Councilmember Knobloch moved, seconded by Councilmember Rech, to Accept the Financial Reports as Presented Subject to any Additions, Corrections, or Deletions Made by Council. The motion carried unanimously.

12. Citizens Wishing to Address Council, Agenda Items - None

13. OLD and NEW BUSINESS

2013-2074.3—Councilmember LaFontaine moved, seconded by Councilmember Rech, to Accept the City Manager’s Recommendation for the Term Contract Bid Award for “Proposal for Furnishing Traffic Signs, Posts and Hardware to the City of Diamondhead”. The city attorney was recognized and clarified that Vulcan Signs submitted a bid, not a contract and that Council was accepting their bid which would be incorporated into the contract as an actual reference to the bid proposal so that the contract is consistent with what they bid.

The motion carried unanimously and the lowest and most responsive bidder was identified as Vulcan Signs.

2013-2095—Councilmember LaFontaine moved, seconded by Councilmember Lopez, to Approve a Resolution Declaring Surplus Property for Auction. Following discussion and review of the Resolution, Councilmember LaFontaine amended his motion, seconded by Councilmember Lopez, to revise the Resolution to state that the date and location of the auction was to be determined. The motion carried unanimously by roll call vote and is Resolution 2013-070. The City Manager advised that the auction would be advertised by Cuevas Auction LLC and that he would send out an e-blast when the date and location are set.

2013-2096—Councilmember Lopez moved, seconded by Councilmember Knobloch, to Authorize the City Manager to Execute an Agreement to Engage Cuevas Auction, LLC to Auction Surplus Property. The motion carried unanimously.

2013-3017—Discussion of Policy to Fill Vacancies in Appointments to Internal and External Committees—Councilmember LaFontaine was recognized and indicated that he would like to use an e-blast and the website to make the public aware of vacancies of internal and external committees, especially regarding the vacancies on the Planning and Zoning Commission. Councilmember Knobloch indicated that a Facebook page could also be utilized for this purpose. The City Manager indicated that he would send the requested e-blast. The City Attorney was recognized reported to Council information regarding setting up a Facebook page. Mayor Schafer requested that anyone interested in advertising positions submit a proposal to the City Manager.

Councilmember Knobloch was recognized with a code question from a resident on the Southside regarding a pool. The City Attorney was recognized and indicated that it was his understanding that you can’t have an operating pool without a primary structure as it would be a violation of international property maintenance codes.

14. Citizens Wishing to Address Council, Non-Agenda Items

Christine Fendley was recognized and addressed Council on street lighting at the end of her street, vandalism, loitering, and the possibility of people squatting the nearby woods. She also expressed her concerns as recently her son was almost abducted coming home after getting off the school bus.

EXECUTIVE SESSION

Upon motion by Councilmember Lopez and second by Councilmember LaFontaine at 6:47 p.m., the Council voted unanimously to go into Closed Session to determine the need for an Executive Session.

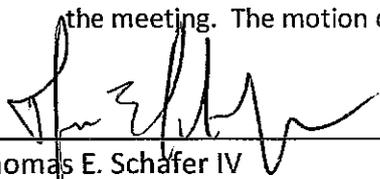
Upon motion by Councilmember Rech and second by Councilmember Sislow, the Council voted unanimously to go into Executive Session to discuss potential litigation and chain-of-command in the City Manager's absence.

Upon motion by Councilmember Knobloch and second by Councilmember Sislow, the Council voted unanimously to come out of Executive Session.

RETURN TO REGULAR SESSION.

Upon motion by Councilmember Lopez and second by Councilmember LaFontaine, the Council voted unanimously to return to the Regular meeting at 7:31 p.m. All who were present when the Closed Session began were again present when the session ended. The City Attorney announced that no decisions were made during the Executive Session.

- 15. ADJOURN**—Councilmember LaFontaine moved, seconded by Councilmember Sislow, to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 7:32 p.m.



Thomas E. Schafer IV
Mayor

Not available

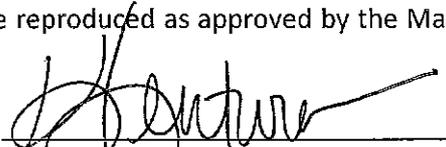
Sue W. Foster, City Clerk

Meeting Notice Posted at City Hall on September 11, 2013.

I, Kristin Ventura, City Clerk, do hereby attest these minutes are reproduced as approved by the Mayor and Council at the meeting on October 1, 2013.



ATTEST:



Kristin Ventura, City Clerk (7/15/14)