



# MINUTES

## COUNCIL WORK SESSION

Diamondhead, Mississippi  
Activity Center  
City Hall  
September 24, 2013  
1:00 p.m.

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1. **Call to Order**—Mayor Schafer called the meeting to order at 1:09 p.m.
2. **Invocation**—Councilmember Sislow
3. **Pledge of Allegiance**—Councilmember Rech
4. **Roll Call**—The following members of Council were present: Mayor Schafer, Councilmember Knobloch, Councilmember Lopez, Councilmember LaFontaine, Councilmember Sislow, Councilmember Rech
5. **Review of Minutes**—Following discussion, the minutes were placed on the Agenda for the Council meeting on October 1, 2013 for approval.

09/17/2013 Formal Council Meeting

6. **Confirmation or Adjustments of the Agenda Order**—Councilmember Rech moved, seconded by Councilmember LaFontaine, to accept the Agenda Order Subject to Any Adjustments or Additions Made By Council, the City Manager, or the City Clerk. The motion carried unanimously and the following items were added to the Agenda:

2013-3022—Inter-local Agreement Relating to the Collection of Delinquent Taxes between Hancock County, Mississippi, and the City of Diamondhead

2013-3023—Road and ROW Acquisition E. Aloha Drive and the Library Road

2013-3024—Traffic Control at I-10 Interchange

7. **Communications/Announcements from the Mayor and Council**
  - a. A Special Called Meeting to Approve the Final Docket of FY 2013 will be held Monday, September 30, 2013 at 1:00 p.m. in Council Chambers located at 5000 Diamondhead Circle.
  - b. The next regularly scheduled Council Meeting will be held at 6:00 p.m. Tuesday, October 1, 2013 in Council Chambers located at 5000 Diamondhead Circle.
  - c. The next regularly scheduled Council Work Session will be held Tuesday, October 8, 2013 at 1:00 p.m. in Council Chambers located at 5000 Diamondhead Circle.

**8. Presentations**

None

**9. Citizens Wishing to Address Council, Agenda Items**

None

**10. Docket of Claims**—The Mayor announced that the final Docket of Claims for FY2013 will be presented at a Special Called Meeting at 1:00 p.m. on September 30, 2013.

**REVIEW OF ITEMS SCHEDULED FOR COUNCIL ACTION ON October 1, 2013**

**11. DISCUSSION OF REGULAR AGENDA ITEMS—Old and New Business**

2013-3021—Discussion of Sign Ordinance—City Manager was recognized and began the discussion of the Sign Ordinance.

Councilmember Sislow suggested utilizing the P&Z Commission members and Attorney Tisdale to incorporate the Council's suggestions into one Ordinance to include all of the changes. City Attorney Tindell recommended that Council make their recommendations to the City Manager so that he can get them to Attorney Tisdale by October 4, 2013. Attorney Tisdale will advise Council at the next Work Session on October 8, 2013 of the date when then Ordinance will be completed.

Following discussion, the item was tabled until October 8, 2013 Work Session.

2013-2097—Discussion of an Ordinance Revising the Organization of the Planning and Zoning Commission for the City of Diamondhead, Mississippi—Councilmember Sislow was recognized.

Following discussion, the City Attorney was directed to amend the Ordinance to identify the staggered terms of office. The item was tabled until October 8, 2013 Work Session.

2013-2087—Discussion of Appointment of Additional Individuals to the Planning and Zoning Commission—Councilmember Sislow was recognized and identified the Wards that are not represented on the P&Z Commission along with his suggestions as to which ward should fill the vacancies.

The City Attorney was recognized and recommended staggered terms of office as that will keep experience on the Commission at all times.

Mayor Schafer directed Councilmembers to forward their recommendations for appointments to the P&Z Commission to the City Manager by October 4, 2013 and the item was tabled until the October 8, 2013 Work Session.

The City Manager distributed to Council a draft of the e-blast regarding vacancies on the P&Z Commission as requested by Council at an earlier meeting and requested suggested changes or additions from Council.

2013-3002—Discussion of a Letter to Hancock County Board of Supervisors regarding Diamondhead Water and Sewer District Commission Appointments. Councilmember Lopez—where are we with the records request? Richard Rose—due by this Thursday.

Following discussion, the item was tabled until October 8, 2013 Work Session.

2013-3008—Discussion of a Resolution Stating the Intent of the Mayor and City Council (the “Governing Body”) of the City of Diamondhead, Mississippi (the “City), to Acquire, Renovate, Finance and Equip a City Hall and Related Facilities (the “Project”) and Authorizing the City Manager to Issue a Request for Proposal Whereby Any Properties that Might Be Suitable Can Respond and be Evaluated by the Governing Body and Thereafter a Purchase Negotiated

RFP will be on the October 1, 2013, REGULAR AGENDA for the Formal Council Meeting

2013-3015—Discussion of “Chain-of-Command” in the absence of the City Manager- No motions were made. The Council requested the item be removed from the tabled list.

2013-3020—Discussion of Sole Source Purchase of Two Video Cameras for Police Cars—The City Manager recognized the purchase of two new police cars and the need to acquire two video cameras for them. Council requested the City Manager to check on sole sources and other vendors to acquire the video cameras.

2013-3022—Inter-local Agreement Relating to the Collection of Delinquent Taxes between Hancock County, Mississippi, and the City of Diamondhead – Council discussed Hancock County continuing collecting delinquent property taxes on behalf of the City of Diamondhead.

2013-3023—Road and ROW Acquisition E. Aloha Drive and the Library Road – The City Manager will provide more information at the Formal Council meeting regarding the acquisition of Library Road and Dairy Queen Road.

2013-3024—Traffic Control at I-10 Interchange – Council Member Sislow discussed traffic problems on the East Bound I-10 off-ramp and Yacht Club Drive. No decision was made.

- 12. Citizens Wishing to Address Council, Non-Agenda items** Limit of 3 minutes per person
- a. Paul Montjoy discussed MDOT cutting the interstate 3 times a year.

#### **EXECUTIVE SESSION**

Upon motion by Councilmember LaFontaine, seconded by Councilmember Lopez at 2:29 p.m., the Council voted unanimously to go into Closed Session to determine the need for an Executive Session.

Upon motion by Councilmember Knobloch, seconded by Councilmember LaFontaine, the Council voted unanimously to go into Executive Session to discuss Personnel Matters.

Upon motion by Councilmember Rech, seconded by Councilmember LaFontaine, the Council voted unanimously to come out of 3:08 p.m. Executive Session.

#### **RETURN TO REGULAR SESSION.**

Upon motion by Councilmember Lopez at 3:09 p.m., seconded by Councilmember Knobloch, the Council voted unanimously to return to the Regular meeting. All who were present when the Closed Session began were again present when the session ended. The City Attorney announced that no decisions were made during the Executive Session.

**13. ADJOURN** Councilmember LaFontaine moved to adjourn, Councilmember Lopez seconded.

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Thomas E. Schafer, IV  
Mayor

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Deputy City Clerk