



MINUTES

COUNCIL WORK SESSION

Diamondhead, Mississippi
Council Chambers, City Hall
October 29, 2013
1:00 pm CST

1. **Call to Order**—Mayor Schafer called the meeting to order at 1:07 pm CST.
2. **Invocation**—Mayor Schafer
3. **Pledge of Allegiance**—Councilmember Rech
4. **Roll Call**— All Councilmembers were present.
5. **Review of Minutes**—The minutes will be placed on the Agenda Subject to Any Corrections or Additions Made By Council, City Manager, City Attorney or Deputy City Clerk.

10/15/2013 Formal Council Meeting

6. **Confirmation or Adjustments of the Agenda Order**—Items will be placed on the Agenda Subject to Any Adjustments or Additions Made By Council, City Manager, or Deputy City Clerk.
 - Councilmember Rech moved, Councilmember Sislow seconded, to add the 2013-3031 Anti-Litter Ordinance to the Agenda. Addition to Agenda was voted unanimously.
 - Councilmember LaFontaine motioned, Councilmember Lopez seconded to address the outstanding discussion on the Planning & Zoning Commission. Addition to Agenda was voted unanimously.
7. **Communications/Announcements from the Mayor and Council**
 - a. The next regularly scheduled Council Meeting will be held at 6:00 pm CST Tuesday, November 5, 2013 in Council Chambers located at 5000 Diamondhead Circle.
8. **Presentations** – Captain Hermann presented the Police Department Report dated October 1, 2013 thru October 29, 2013.
9. **Citizens Wishing to Address Council, Agenda Items** – None
10. **Docket of Claims**— The Docket of Claims will be placed on the Agenda Subject to Any Corrections or Additions Made By Council, City Manager, City Attorney or Deputy City Clerk.
11. **DISCUSSION OF REGULAR AGENDA ITEMS—Old and New Business**

2013-3008 – Open RFP for Purchase of Property, Land and Building at 6:30 pm CST

The City Manager stated Monday, November 4, 2013 at 10:00 am CST is the deadline for submitting responses to the RFP. Responses will be opened and announced at the November 5, 2013 Formal Council Meeting at 6:30 pm CST.

2013-3025 – Discussion regarding the creation of a Juvenile Ordinance

Mayor Schafer stated the Ordinance is a working document. He requested suggestions for revisions/changes from all be forwarded to the City Manager for further discussion.

Councilmember Sislow requested the entire ordinance be forwarded to the Council in Microsoft Word format.

2013-3026 – Discussion for the Multi-Jurisdictional Hazard Mitigation Plan prior to its Adoption

The City Manager stated the City has up to one year to adopt the proposed plan that was paid for by MEMA and overseen by Hancock County. The moneys to update the plan became available in the Spring of 2012 and the City at that time requested to be a part of the Haz Mit Plan, thus the Plan became a Multi-Jurisdictional Hazard Mitigation Plan. He suggested the Council move forward with adopting the current plan as written by Sue Chamberlain the consultant hired by the County to write the Plan. It can be amended, as needed. Adopting the plan allows the City to immediately request funds for mitigation projects.

Proposed plan copies are in the City Manager's office for review and will be made available to Council via email.

2013-3027 – Discussion regarding ROW/Acquisition of Dairy Queen/Red Zone/Subway Road Way

The City Attorney discovered the land owner is GBC Lands, LLC. GCB Lands, LLC will hold a meeting to arrive at a decision on the City's proposed acquisition plan.

Seymour Engineering provided a survey of the road. As a result, a detailed acquisition plan outlining the specific, desired areas is needed by Council in order to move forward. Further discussions will take place at the December 3, 2013 Formal Council Meeting with follow up from the City Attorney.

2013-3030 – Approval of Credit Card Processing Agreement with Hancock Bank

The City Comptroller explained offering this service would provide an added convenience to the citizens. State Statute provides guidelines for this process. Either a flat rate or % will need to be determined by Council to pass on to the payer.

The City Manager suggested charging a three percent fee and re-evaluate after six months of processing.

Mayor Schafer requested quotes from surrounding, local banks for like services in order to compare fees: The People's Bank and The First.

2013-3031 – Councilmember Rech requested suggestions for revisions/changes from all be forwarded to the City Manager for further discussion regarding the creation of an Anti-litter Ordinance. Councilman Rech will delete all references to litter receptacles in the business district and requested suggestions.

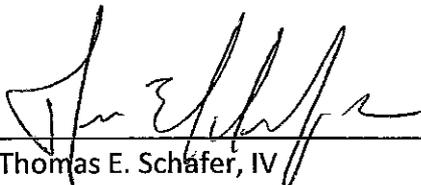
2013-3032 – Councilmember LaFontaine requested a decision be made regarding the decision on amending the P&Z Ordinance.

The City Attorney stated that both amending/creating a new Ordinance will take a lot of work and time.

Tricia Tisdale, Attorney with the City Attorney's Office, stated she received several responses with multiple ideas given on the same subjects. Not all issues were addressed that needed to be.

A Council Workshop is set for November 12, 2013, at 1:00 pm CST to discuss the make-up of Planning Commission membership and possible amendments to the Zoning Ordinance that was previously discussed by Council.

12. **Citizens Wishing to Address Council, Non-Agenda items – None**
13. **ADJOURN** Councilmember LaFontaine moved, Councilmember Lopez seconded, to adjourn the meeting at 2:10 pm CST Motion passed unanimously.



Thomas E. Schäfer, IV
Mayor



Deputy City Clerk