



MINUTES

COUNCIL WORK SESSION

Diamondhead, Mississippi
Council Chambers, City Hall
October 8, 2013
1:00 p.m.

1. **Call to Order**—Mayor Schafer called the meeting to order at 1:25 p.m.
2. **Invocation**—Councilmember Knobloch
3. **Pledge of Allegiance**—Councilmember Rech
4. **Roll Call**—The following members of Council were present: Mayor Schafer, Councilmember Knobloch, Councilmember Lopez, Councilmember LaFontaine and Councilmember Rech.
Councilmember Sislow was absent.
5. **Council Comments** – Mayor Schafer recommended go into the 1:30 p.m. Special Call meeting to discuss the 2013-3024 Resolution of the City of Diamondhead Appointing a Deputy Clerk. The City Attorney advised to recess the meeting. Councilmember Rech moved, seconded by Councilmember LaFontaine, to recess the meeting. Motion passed unanimously. Meeting was recessed.
Councilmember Rech moved, seconded by Councilmember LaFontaine seconded, to return to Work Session. Return to Work Session meeting at 1:35 p.m. Motion passed unanimously.
6. **Review of Minutes**—The minutes will be placed on the Agenda Subject to Any Corrections or Additions Made By Council, City Manager, City Attorney or Deputy City Clerk.

9/24/2013 Work Session
9/30/2013 Special Called Meeting
10/1/2013 Formal Council Meeting
10/4/2013 Special Called Meeting

7. **Confirmation or Adjustments of the Agenda Order**—Items will be placed on the Agenda Subject to Any Adjustments or Additions Made By Council, City Manager, or Deputy City Clerk.

2013-3020-Approval of Sole Source Purchase of two Digital Ally Video Cameras/Mirror Kits with Radios for use in two police vehicles

2013-3022-Request for approval of FY2013 Audit Engagement Letter

2013-3023-Request of approval of Fixed Assets/Inventory Policy and related forms

2013-3025-Discussion regarding the creation of a Juvenile Ordinance

2013-3027-Discussion regarding ROW/Acquisition of Dairy Queen/Red Zone/Subway Road Way

8. Communications/Announcements from the Mayor and Council

- a. The next regularly scheduled Council Meeting will be held at 6 pm CST Tuesday, October 15, 2013 in Council Chambers located at 5000 Diamondhead Circle.
- b. The next regularly scheduled Council Work Session will be held Tuesday, October 29, 2013 at 1:00 pm CST in Council Chambers located at 5000 Diamondhead Circle.

9. Presentations

2013-3026 – Sue Chamberlin to discuss the Multi-Jurisdictional Hazard Mitigation Plan prior to its adoption. The City has one year to make its decision. The City Manager suggested to hold off on adopting the Plan until the first or second meeting in November. The actual plan is available for review at City Hall.

10. Citizens Wishing to Address Council, Agenda Items

None

11. Docket of Claims—The City Manager stated the Docket of Claims will be available for review Thursday, October 10, 2010. The Purchasing Clerk will either contact by phone or email the Council when it is available.

12. DISCUSSION OF REGULAR AGENDA ITEMS—Old and New Business

2013-3020-Approval of Sole Source Purchase of two Digital Ally Video Cameras/Mirror Kits with Radios for use in two police vehicles – City Manager stated the video cameras in the quote came directly from the Manufacturer and not a vendor. The RCA includes another proposal which is \$500 more than the quote from the Manufacturer. Captain Hermann submitted a letter recommending the same cameras already in use by existing police vehicles.

2013-3022-Request for approval of FY2013 Audit Engagement Letter – The Comptroller stated an annual audit agreement will need to be signed for FY2013. This year's audit will include a Comprehensive Annual Financial Report (CAFR), which will make the cost approximately \$2,000 more than last year's actual cost of \$16,500. She explained the added benefits of a CAFR.

2013-3023-Request of approval of Fixed Assets/Inventory Policy and related forms –The Comptroller explained the need for a policy to be in place for accounting for Fixed Assets.

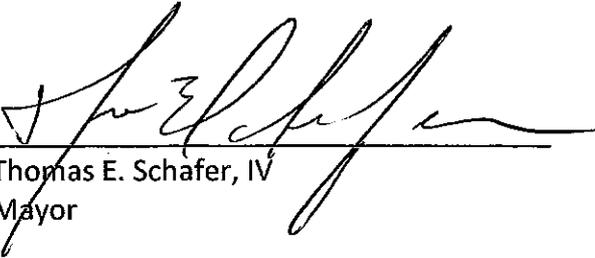
2013-3025-Discussion regarding the creation of a Juvenile Ordinance – After discussion, the Ordinance will be placed on the next scheduled Work Session. During that time, the City Manager, City Attorney and Councilmember Knobloch will work on a more simplified/revised version of the Ordinance.

2013-3027-Discussion regarding ROW/Acquisition of Dairy Queen/Red Zone/Subway Road Way – After discussion of the acquisition and unknown intent of the property owners, suggestion was made by Councilmember Knobloch to the City Attorney to talk to the property owners about their intent on “donating” their ownership of the roadway to the City. This question must be addressed

before further discussion is had by Council.

13. Citizens Wishing to Address Council, Non-Agenda items Limit of 3 minutes per person
None

14. ADJOURN Councilmember Rech moved, Councilmember Lopez seconded, to adjourn the meeting at 2:29 p.m. Motion passed unanimously.



Thomas E. Schafer, IV
Mayor



Deputy City Clerk