



MINUTES
FORMAL MEETING OF CITY COUNCIL
 Diamondhead, Mississippi
 Council Chambers, City Hall
 November 5, 2013
 6:00 pm CST

1. **Call to Order** – Mayor Schafer called the meeting to order at 6:00 pm CST
2. **Invocation** – Mayor Schafer
3. **Pledge of Allegiance** – Councilmember Rech
4. **Roll Call** – The following members of Council were present: Mayor Schafer, Councilmember Knobloch, Councilmember Lopez, Councilmember LaFontaine and Councilmember Rech.

Councilmember Sislow was absent.

5. **Approval of Minutes** – Councilmember Lopez motioned, seconded by Councilmember LaFontaine, to accept the Minutes Subject to Any Corrections or Additions Made by the Council, City Manager, or City Clerk. The motion was carried by: Mayor Schafer, Councilmember Lopez, Councilmember LaFontaine and Councilmember Rech. Councilmember Knobloch abstained from approval of the 10/15/13 Formal Meeting minutes, but approved the 10/29/13 Work Session minutes. Councilmember Sislow was absent.

10/15/2013 Formal Meeting

10/29/2013 Work Session

6. **Confirmation or Adjustment of the Agenda Order** – Councilmember Rech requested the agenda be amended to include approval of the 2013-3031 Anti-Litter Ordinance.

Councilmember LaFontaine motioned, seconded by Councilmember Knobloch, to accept the Agenda Order. The motion carried unanimously and the Agenda Order was accepted. Councilmember Sislow was absent.

7. **Communications/Announcements from Mayor and Council**

- a. The City will be closed Monday, November 11, 2013 in observance of Veterans Day.
- b. The next regularly scheduled Council Meeting will be held 6:00 pm CST, Tuesday, November 19, 2013 in Council Chambers located at 5000 Diamondhead Circle.
- c. A Council Workshop will be held 1:00 pm CST, Tuesday, November 12, 2013 in Council Chambers located at 5000 Diamondhead Circle.
- d. A Council Workshop will be held 3:00 pm CST, Wednesday, November 13, 2013 in Council Chambers located at 5000 Diamondhead Circle.

- e. The Mayor announced the City did not receive any proposals for the 2013-3008 RFP. Due to no receipt, no action will be taken by the City.
- f. The Mayor advised he spoke with the South District Highway Commissioner, Tom King, regarding Exit 16 traffic flow issues. Mr. King advised he will look into funding for interchange improvements.

8. Presentations/Appointments

The Diamondhead Crusin the Coast Committee presented a report on this year's event. A 2013 commemorative event picture was presented to the Council.

9. City Manager's Report

- a. The City's website is constantly being updated. A Facebook page has been established on behalf of the City.
- b. Code Enforcement Report from July 2013 to present:
 - 24 Cases Open
 - 15 Cases Closed
 - 9 Letters of Action mailed – Aside from one letter, most recipients have responded and resolved their respective issue. The unresolved issue will be taken to court in December 2013.
- c. The City will be closed Monday, November 11, 2013 in observance of Veterans Day.

10. Docket of Claims– Councilmember LaFontaine motioned, seconded by Councilmember Lopez, to approve the Docket of Claims Subject to Any Corrections or Additions Made by the Council, City Manager, or City Clerk. The motion carried unanimously. Councilmember Sislow was absent.

11. Citizens Wishing Address Council, Agenda Items – Limit of 3 minutes per person

- a. Mr. Pete Kolf, representing the Diamondhead Taxpayers Association, stated his opposition to Resolution 2013-3008, that being the State does not require RFP's for land and building purchases. Mr. Kolf stated he believes the City did not follow state law to acquire a City Hall.
- b. Ms. Elena Weber requested the Council allow the Citizens to randomly ask questions and state their opinion during Formal Meetings. The Mayor made note of her request.

12. Old and New Business

2013-3008 – Opening of RFP for Purchase of Property, Land and Building at 6:30 pm CST

The City Council conducted other business prior to the 6:30 pm CST bid opening time.

At 6:30 pm CST, the opening of the RFP was addressed. The City Manager stated bids closed November 4, 2013 at 10:00 am CST. No responses were received by the deadline. The RFP was properly published in the Sea Coast Echo. In addition, the RFP was published on the Mississippi Development Authority website.

2013-3025 – Discussion of Adoption of the creation of a Juvenile Ordinance.

Councilmember Knobloch motioned, seconded by Councilmember Rech, to approve the 2013-3025 Ordinance. Mayor Schafer, Councilmember LaFontaine,

Councilmember Knobloch and Councilmember Rech were in favor of the Ordinance. Councilmember Lopez opposed. Councilmember Sislow was absent.

2013-3026 – Adoption of the Hancock County Multi-Jurisdictional Hazard Mitigation Plan

Councilmember Lopez motioned, seconded by Councilmember LaFontaine, to adopt the Hancock County Multi-Jurisdictional Hazard Mitigation Plan. The motion carried unanimously by roll call vote. Councilmember Sislow was absent.

2013-3030 – Approval of Credit Card Processing Agreement with Hancock Bank Merchant Services and setting Transaction Fees at Three Percent (3%)

City Manager stated not all bank quotes have been received. Mayor Schafer suggested the item be tabled until the November 19, 2013. Councilmember LaFontaine motioned, seconded by Councilmember Knobloch, to table the 2013-3030 Agenda Item. The motion carried unanimously. Councilmember Sislow was absent.

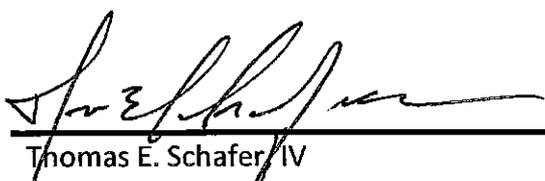
2013-3031 – Discussion of adoption of the Anti-Litter Ordinance

Councilmember Rech motioned, seconded by Councilmember LaFontaine, to approve the Anti-Litter Ordinance for the City of Diamondhead. The motion carried unanimously by roll call vote. Councilmember Sislow was absent.

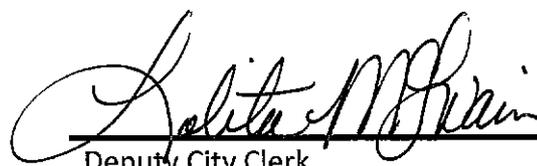
13. Citizens Wishing to Address Council, Non-Agenda Items

- a. Mr. Jerry Weber requested a Town Hall Meeting be scheduled for Citizens to address the Council with questions. He stated the City is new and many Citizens have questions they would like answered.

14. Adjourn - Councilmember Rech motioned, seconded by Councilmember Knobloch, to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 6:32 pm CST. Councilmember Sislow was absent.



Thomas E. Schafer, IV
Mayor



Salita M. Rain
Deputy City Clerk