



MINUTES COUNCIL WORK SESSION

Diamondhead, Mississippi

Diamondhead Community Center
May 17, 2012
9:00 a.m.

-
1. **Call to Order 9:02AM** Mayor Ingraham
 2. **Invocation** Mayor Ingraham
 3. **Pledge of Allegiance** Councilmember Holcomb
 4. **Roll Call**—The following members of Council were present: Mayor Ingraham, Dianne Ackerman, Hank Holcomb, Ron Rech, Dalton Roberson. Councilmember Knobloch was absent.
 5. **Confirmation or Adjustments of the Agenda Order**—Councilmember Roberson moved, with second by Councilmember Rech, to accept the agenda order as presented.
 6. **Presentations**

Demery Grubbs spoke to Council regarding loans. Mayor Ingraham instructed the City Clerk to place a discussion item on municipal loans on the Agenda for the May 31, 2012, Work Session.
 7. **New Business**
 - a. Panhandling issues were discussed including related safety issues.
 - b. Holiday Meeting Schedule—The Mayor directed the city manager to make arrangements for rescheduling Council meetings that fall on holidays, which include Labor Day in September and MLK Day in January. The meetings will be rescheduled for the day after the holiday.
 - c. Municipal Court—Councilmember Roberson gave Council an update on his recent visit to Gulfport Municipal Court and discussed issues involved with establishing a court system for Diamondhead. The Mayor directed the Consultant to begin governance work.
 - d. Yard Sales—Mayor Ingraham recommended addressing the safety issues of local yard sales in traffic regulations and Planning and Zoning. The City Clerk was directed to send the traffic regulations to Planning and Zoning Commission when complete.
 - e. Noise Ordinance—After discussion, this issue was tabled until the May 31, 2012 Work Session for further discussion and to the June 4, 2012 Formal Council Agenda for public comment.
 - f. Coast Electric Request for Information—Mayor Ingraham directed the City Clerk to provide Coast Electric with the requested information for City Council.
 8. **Unfinished Business**
 - a. Ordinance Authorizing and Establishing Records Fees for the City of Diamondhead—Council requested the item be moved to the May 31, 2012, Work Session.
 - b. Employee Handbook— Council requested all personnel issues be moved to Work Sessions as noted. The Employee Handbook was moved to the May 22, 2012, Work Session.
 - Internet/Email Policy—May 22, 2012, Work Session.
 - Drug/Alcohol Policy—May 22, 2012, Work Session.
 - Retirement Options for Employees—May 31, 2012, Work Session.
 - Deferred Comp—May 31, 2012, Work Session.
 - Various Employee Related Issues were discussed. The Mayor directed the Consultant to prepare a resolution for the Consent Agenda for the May 21, 2012 Council Meeting establishing pay periods for city employees. Mayor Ingraham directed the City Manager to prepare a draft travel package.
 - c. Integrated Software Application Acquisition—After discussion, Mayor Ingraham directed the City Clerk to place this item on the Agenda for the May 21, 2012, Council Meeting.

9. **The following items on the Draft Agenda for May 21, 2012, were discussed.**
- a. Minutes
 - 04.25.12 Recessed Meeting
 - 05.03.12 Work Session
 - 05.07.12 Council Meeting
 - b. Proclamation: National Cancer Survivor's Day
 - c. Docket of Claims
 - d. Parade Approval Letter to POA
 - e. Request to Open Two Clearing Fund Accounts
10. **Citizens Wishing to Address Council** Limit of 3 minutes per person
11. **RECESS**—Councilmember Ackerman moved, seconded by Councilmember Roberson, to recess the current meeting until 9am on Tuesday, May 22, 2012, at the Community Center. The motion carried unanimously and the meeting was recessed at 3:48pm.



Henry J. Holcomb, Mayor Pro Tem



Sue W. Foster
City Clerk

Meeting notice posted May 14, 2012.