



MINUTES

FORMAL MEETING OF CITY COUNCIL

Diamondhead, Mississippi

Diamondhead Country Club
Emerald Ballroom
December 3, 2012
6:00 pm

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1. **Call to Order**—Mayor Ingraham called the meeting to order at 6:00 p.m.
 2. **Invocation**—Mayor Ingraham
 3. **Pledge of Allegiance**—Councilmember Holcomb
 4. **Roll Call**—The following members of Council were present: Mayor Ingraham, Dianne Ackerman, Hank Holcomb, Ernie Knobloch, Dalton Roberson. Councilmember Rech was absent.
 5. **Approval of Minutes**—Councilmember Holcomb moved, seconded by Councilmember Knobloch, to approve the Minutes as presented. The motion carried unanimously.
 - September 17, 2012 Formal
 - September 27, 2012 Recessed Meeting
 - September 27, 2012 Work Session
 - November 13, 2012 Work Session
 - November 19, 2012 Work Session
 - November 19, 2012 Formal
 - November 29, 2012 Work Session
 6. **Confirmation or Adjustment of the Agenda Order**—Councilmember Ackerman moved, seconded by Councilmember Roberson, to confirm the Order of the Agenda.
 7. **Communications/Announcements from the Mayor and Council**
 - a. **New Police Officer**—Officer Jason Allen was recently sworn in as the latest addition to the Diamondhead Police force, replacing Theresa Beeson, who returned to the Sheriff's Department.
 - b. Council Work Session scheduled for December 13 will be held at 9 a.m. on December 10, 2012.
 - c. Golf Cart Registrations will be held at the Country Club on the following dates:
 - 8 a.m.-3 p.m.—Saturday, December 8, 2012
 - 12 N-3 p.m.—Sunday, December 9, 2012
 - d. **Social Media**—Mayor Ingraham reviewed the information available regarding the use of Facebook and Twitter.
 - e. Department of Justice Issues Administrative Approval (Preclearance) to Diamondhead; a copy of the letter is spread upon the minutes
 8. **Presentations / Appointments**
 - a. **Election Commissioners: Don Hopes, Louis Fuchs, Tyrone Sartin**
Mayor Ingraham recognized the Election Commissioners and administered the Oath of Office to each. Louis Fuchs gave an update on the Commissioners progress to date.
 9. **City Manager's Report**—the City Manager updated Council on the status of the City's participation in the Hazard Mitigation Plan; he also reported on the Christmas Parade and other December activities to be held. Kristen Ventura has been hired as City Accountant, to start work on December 10, 2012; the

City Manager, along with Mike Collard of the Water and Sewer District and Darrell Kinchen of the POA, investigated drainage issues on the Southside and identified a blockage creating problems. Capt. Hermann was recognized and reported on police activity in the last two weeks. Capt. Hermann reiterated that City Police do not sit by bars or any establishments that serve alcohol. He also indicated that, if you need a ride home from an establishment, call the police department. The City Manager reported on the City's cleaning of the bridge over the Interstate and preparation to hire public works employees

10. **Docket of Claims**—Councilmember Roberson moved, seconded by Councilmember Knobloch to accept the Docket of Claims as presented. The motion carried unanimously.

11. **Citizens Wishing to Address Council, Agenda Items**

None

CONSENT AGENDA

Councilmember Holcomb moved, seconded by Councilmember Roberson, to approve the Consent Agenda. The motion carried unanimously.

12. **FINANCIAL REPORTS**—P/E 10.31.12

13. **OLD BUSINESS**

NONE

14. **NEW BUSINESS**

- a. General Penalty Ordinance for the City of Diamondhead
- b. Change Order Choate Contract
- c. Job Descriptions for Public Works, Receptionist/Clerical
- d. Types of Mowers Needed by the City
- e. Equipment Purchase

ITEMS PULLED FROM CONSENT AGENDA

15. **Ordinances and/or Resolutions pulled from the Consent Agenda**—None

REGULAR AGENDA

16. **OLD BUSINESS**

None

17. **NEW BUSINESS**

- a. Ordinance for the Adoption of R-O-W for the City of Diamondhead Councilmember Roberson moved, seconded by Councilmember Knobloch to adopt the Ordinance as presented. The motion carried unanimously.
- b. Resolution Accepting the Dedication of the Streets and Other Property Conveyed by the Diamondhead Country Club and Property Owner's Association and the Purcell Corporation. Councilmember Roberson moved, seconded by Councilmember Holcomb, to table the Resolution until the Recessed Council Meeting scheduled for 8:30 a.m. on Monday, December 10, 2012. The motion carried unanimously and the Resolution was tabled.
- c. Deferred Comp Catchup—Councilmember Holcomb moved, seconded by Councilmember Ackerman, to approved the Mississippi Government Employees Deferred Compensation Plan Trust's Employer Matching Agreement Addendum for December 2012's deferred compensation "catch-up"

payment plan as presented, *nunc pro tunc*. The motion carried unanimously and the Agreement was approved.

18. Citizens Wishing to Address Council, Non-Agenda Items

1. Tommy Schafer requested information from Council regarding the City Budget for FY 2013.

EXECUTIVE SESSION

Upon motion by Councilmember Roberson and second by Councilmember Holcomb, the Council voted unanimously to go into Closed Session to determine the need for an Executive Session at 6:40 p.m.

Upon motion by Councilmember Roberson and second by Councilmember Knobloch, the Council voted unanimously to go into Executive Session to discuss real estate matters and personnel issues.

Councilmember Ackerman left the Executive Session at 7:04 p.m.

Councilmember Ackerman returned to the Executive Session at 7:10 p.m.

Upon motion by Councilmember Roberson and second by Councilmember Holcomb, the council voted unanimously to come out of Executive Session. No action was taken in the Executive Session.

RETURN TO REGULAR SESSION.

Upon motion by Councilmember Roberson at 7:17 p.m. and second by Councilmember Holcomb, the Council voted unanimously to return to the Regular meeting. All who were present when the closed session began were again present when the session ended.

- 19. RECESS**—Councilmember Roberson moved, with second by Councilmember Ackerman, to recess the meeting until 8:30 a.m. on Monday, December 10, 2012 at the Diamondhead Community Center. The motion carried unanimously and the meeting was adjourned at 7:18 p.m.



Charles H. Ingraham, Jr., Mayor

Date: 12.26.12 Mayor
01.07.13 Council



Sue W. Foster, City Clerk

Meeting Notice Posted at City Hall on November 26, 2012.