



# MINUTES

## FORMAL MEETING OF CITY COUNCIL

### Diamondhead, Mississippi

Diamondhead Country Club  
Emerald Ballroom  
December 17, 2012  
1:00 pm

---

1. **Call to Order**—Mayor Ingraham called the meeting to order at 1p.m.
2. **Invocation**—Mayor Ingraham
3. **Pledge of Allegiance**—Councilmember Holcomb
4. **Roll Call**— The following members of Council were present: Mayor Ingraham, Dianne Ackerman, Hank Holcomb, Ernie Knobloch, Ron Rech. Councilmember Dalton Roberson was absent.
5. **Approval of Minutes**—Councilmember Rech moved, seconded by Councilmember Knobloch to approve the minutes as listed. The motion carried unanimously.
  - 12.10.12 Recessed Council Meeting
  - 12.10.12 Work Session
6. **Confirmation or Adjustment of the Agenda Order**—Councilmember Ackerman moved, seconded by Councilmember Rech, to accept the adjusted order of the agenda as noted below. The motion carried unanimously.
  - Add 8b—Website and Constant Contact Update
  - Add 17a—Resolution to Join the Hancock County Chamber of Commerce
  - Add 17b—Resolution to Add a Third Municipality and Two Additional Members to the Hancock County Solid Waste Authority Incorporation Agreement
7. **Communications / Announcements from the Mayor and Council**
  - a. City Hall will be closed December 24 and 25, 2012 in observance of Christmas Day
  - b. City Hall will be closed December 31 and January 1, 2013 in observance of New Year's Day
  - c. Golf Cart Registration Update
  - d. Cruising the Coast Selection Committee—Councilmember Holcomb moved, seconded by Councilmember Ackerman, to spread upon the Minutes the Mayor's letter appointing Mark Duffy and Paul Mucho to be the city's representatives and committee members on the Crusin' the Coast Committee to investigate the city's membership into Cruisin' the Coast.
8. **Presentations / Appointments**
  - a. Photograph Presentation to the City—Mayor Ingraham accepted a photograph from Tiffany Kinchen that was taken on "Opening Day", October 1, 2012 of all of the city employees and new staff establishing the Building Department and the Police Department.
  - b. Website and Constant Contact Update—the Mayor recognized Jim Simmons who gave an update to Council. Councilmember Ackerman moved, seconded by Councilmember Rech, to appoint Councilmember Knobloch, assisted by Councilmember Holcomb, to coordinate submission of information to the E-Blast coordinator. The motion carried unanimously.

Mayor Ingraham recognized Attorney Joe Montgomery who was sitting in for City Attorney Bragg Williams.

9. **City Manager's Report**—The City Manager was recognized and gave the following reports.  
Interviewing has begun for Public Works employees and will be on-going through January.  
Court Department has had its second court date. On-line payments are available for court fines.  
The Police Department reported ten arrests in two weeks.  
Fifteen new building permits were issued in the last two weeks.  
City's first birthday will be in a few weeks and there is a need for volunteers to help put the celebration together.  
Councilmember Ackerman requested that the City Manager have a police officer available at Council meetings.

10. **Docket of Claims**—Following discussion, Councilmember Knobloch moved, seconded by Councilmember Rech, to accept the Docket of Claims with the exception of Item #297. The motion carried unanimously.

Councilmember Ackerman left the meeting at 1:48 p.m.

Councilmember Knobloch moved, seconded by Councilmember Rech, to accept Item #297 to Myers and Company for the Appraisal Report of Diamondhead Baptist Church. The motion carried unanimously.

Councilmember Ackerman returned to the meeting at 1:50 p.m. after the vote on Item #297.

11. **Citizens Wishing to Address Council, Agenda Items**  
None

<b>CONSENT AGENDA*</b>
------------------------

Councilmember Rech moved, seconded by Councilmember Holcomb, to approve the Consent Agenda. Following discussion, no action was taken.

12. **FINANCIAL REPORTS**
13. **OLD BUSINESS**  
a. Employee Handbook and Drug Policy
14. **NEW BUSINESS**  
a. Holiday Proclamation from the Governor

<b>ITEMS PULLED FROM CONSENT AGENDA (if needed)</b>
---

15. **Ordinances and/or Resolutions pulled from the Consent Agenda**  
None

**REGULAR AGENDA**

**16. OLD BUSINESS**

- a. None

**17. NEW BUSINESS**

- a. Councilmember Holcomb moved, seconded by Councilmember Ackerman, to Adopt a Resolution for the City of Diamondhead to Join the Hancock County Chamber of Commerce. The motion carried unanimously.
- b. Councilmember Rech moved, seconded by Councilmember Knobloch, to Adopt a Resolution to Add a Third Municipality and Two Additional Members to the Hancock County Solid Waste Authority Incorporation Agreement. The motion carried unanimously.

**18. Citizens Wishing to Address Council, Non-Agenda Items** Limit of 3 minutes per person

- None

**EXECUTIVE SESSION**

Upon motion by Councilmember Holcomb and second by Councilmember Rech, the Council voted unanimously to go into Closed Session to determine the need for an Executive Session at 2:16 p.m.

Upon motion by Councilmember Rech and second by Councilmember Ackerman, the Council voted unanimously to go into Executive Session to discuss the transaction of business and/or discuss the acquisition and/or leasing of land.

Councilmember Ackerman was excused and left the meeting prior to the discussion of the acquisition and/or leasing of land.

Councilmember Roberson joined the meeting via telephone as allowed by Mississippi State Statute.

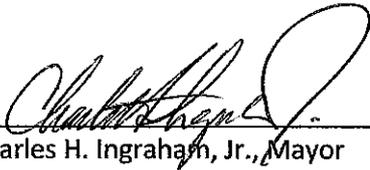
Upon motion by Councilmember Holcomb and second by Councilmember Rech, the council voted unanimously to come out of Executive Session.

**RETURN TO REGULAR SESSION.**

Upon motion by Councilmember Holcomb, second by Councilmember Rech, the Council voted unanimously to return to the Regular meeting at 3:11 p.m. The motion carried unanimously. All who were present when the closed session began were again present when the session ended. The Mayor announced that no decisions were made during the Executive Session.

Councilmember Ackerman returned to the meeting at 3:12 p.m. after council came out of closed session.

19. **RECESS**—Councilmember Holcomb moved, seconded by Councilmember Ackerman, to recess the meeting until 10:00 am on Thursday, January 3, 2013 at the Diamondhead Community Center. The motion carried unanimously and the meeting was recessed at 3:14 p.m.



Charles H. Ingraham, Jr., Mayor



Sue W. Foster, City Clerk

Meeting Notice Posted at City Hall on December 11, 2012.