

Agenda Item #  
2014-3104 @ 2014-3105

STATE OF MISSISSIPPI

COUNTY OF HANCOCK

I, \_\_\_\_\_, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi, obey the laws thereof; that I am not disqualified from holding the appointed position of Planning and Zoning Commissioner for the City of Diamondhead; that I will faithfully discharge the duties of the position upon which I am about to enter. So help me God. This the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Affiant

Oath administered by Thomas E. Schafer, IV, Mayor of Diamondhead, Mississippi on this the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor



# City of Diamondhead

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5000 Diamondhead Circle, Diamondhead, MS 39525-3260

Phone: (228) 222.4626

FAX: (228) 222.4390

[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

February 24, 2014

Mayor and Councilmembers  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Agenda Item# 2014-3094, Property Insurance Proposal

Dear Mayor and Councilmembers:

Mr. Frank Bordeaux of Stewart, Sneed, Hewes Insurance will be present at March 5, 2014 Council Meeting to present the property insurance proposal for the City and to answer any questions you might have.

Sincerely,

Richard Rose  
City Manager

RR:jk



### POLICY OF DAILY BALANCING PROCEDURES

Each teller begins their daily balancing process by:

1. Opening a batch (designated by a system generated number; enter first and last initial and date for the batch description). *A separate batch must be maintained for credit cards transactions.*
2. Accept payments via cash, checks, and credit cards, through payment entry in the INCODE Accounting System. These batches are restricted to the teller and the Accounting Officers (defined as the City Clerk and Deputy City Clerk) for internal control purposes. The teller and Accounting Officers are the only personnel that may have access to the batch to review or void transactions if the need arises.
3. For all checks received, the teller will stamp, "For Deposit Only" on the back of each check
4. Credit Card Transactions will be processed using the First Data Website: <https://globalgateway4.firstdata.com/>. Each teller will be provided a Username and Password from the City Clerk. There are two transactions required for every one payment: (1) Actual City-assessed fee, fine or charge; (2) 3% credit card transaction fee.
5. Batches are released and balanced daily after the 4:15 p.m. CST cut-off date to accept money from the public. Reconciled funds are due to the City Clerk, or Deputy City Clerk in absence of the City Clerk, immediately after balancing or before the end of business that day.

Tellers will turn in the following to the City Clerk in an assigned, locked bag provided:

- **Check Listing, Credit Card and Cash Collections Pages** from the system generated **End of Day Processing Report** (End of Day Processing Report must be archived and saved on the server)
- Cash, checks and money orders collected
- Copies of checks and money orders
- **Daily Activity Report** generated from the First Data Website
- Reconciled **Credit Card** report to the **Daily Activity Report**
- Daily system generated **Receipt Details Report**

- Individual calculator tape totaling each form of payment received that day. The tape must match the sum of each corresponding report. The teller will initial each report verifying funds they are turning in to the City Clerk.

The City Clerk, or Deputy City Clerk in absence of the City Clerk, will count the funds in the presence of the teller and initial each report verifying funds received. The locked bank bag, accompanied funds and related verified reports will be placed in the safe until the following business day.

Duties of the Accounting Officer:

1. Verify Cash, Credit Card, Check and Credit Card totals in locked bag, to match totals in Journal Entry Report. Review voids and question discrepancies, if necessary.
2. Verify deposit payments received by customers have been credited to appropriate account.
3. Reconcile 3% credit card transaction fees
4. Enter all batches in system to make sure total in machine matches to total counted.
5. Post batches and print journal report.

Processing the Bank Deposit:

1. The Deputy Clerk, or Receptionist in the absence of the Deputy Clerk, will prepare a bank deposit slip with his/her initials and verify funds received match corresponding Receipt Register Reports.
2. Before the deposit is brought to the bank, either the Purchasing Clerk or Accounts Payable Clerk must verify funds are tabulated correctly and conveyed correctly on the deposit slip by initialing the Receipt Register Reports.
3. The Minute Clerk, or Receptionist in absence of the Minute Clerk, will bring the deposit to the bank and give the deposit receipt to the City Clerk.

Each teller holds \$100.00 in their cash drawer to allow for change to the customer, which MUST be counted down by the teller. Teller is ultimately accountable for balancing down each day. All funds will be secured nightly in the teller's cash drawer which will be locked in a safe box compartment located in the City Clerk's Office.

Two keys are required to open the safe box compartment. The teller will be issued a key and the other key will be kept in the main safe maintained by the City Clerk and Deputy City Clerk.

Voided Transactions:

- A reason is required for each voided transaction. Each voided transaction must be signed off by the City Clerk, or Deputy City Clerk in absence of the City Clerk.
- Prepare Deposit Slip for bank, with initials.

***EXPENSES ARE NOT ALLOWED TO BE PAID FROM ANY CASH DRAWER.***



**CITY OF DIAMONDHEAD  
PARK DONATION & MEMORIAL POLICY**

**I. PURPOSE**

The City of Diamondhead receives numerous inquiries from individuals and organizations about donations and memorials to the City's parks. The intent of the Donation & Memorial Program is to create a program that is flexible and responsive to the needs of our community's donors and to establish policies and procedures for accepting donations made for the benefit of the City's parks.

**II. DEFINITIONS**

1. Donation: gift of funds, plant materials, and physical objects or structures.
2. Memorial Plaques: bronze plaque either installed at ground level or attached to an approved object in a park or facility. Plaque size will be established by specified use, with a maximum number of text lines and restricted letter font style and size.
3. Park: any city-owned park, facility, natural area, and open space managed for recreational use and/or resource protection.
4. Pathway: any on or off-road pathway, sidewalk, or trail located in Park.

**III. POLICY**

- A. The City Manager shall be responsible for administering the Park Donation & Memorial Program, including establishing a review process for approving and installing donations. The City Manager may coordinate with other City departments where needed, or designate other departments to oversee certain aspects of the program.
- B. The City encourages donations of land, facilities, equipment, landscape material and money to support the parks in the community. Donations will be accepted from public and private sources for the purposes of enhancing all City parks and park pathways, and will become the property of the City.
- C. Donations will be considered for all Parks and Park Pathways with the exception of those areas where human activity is discouraged to protect habitat and sensitive lands.
- D. All costs associated with the donation request, such as installation and anticipated on-going maintenance costs, should be covered by the donor.
- E. Approval Criteria: Proposed donations may be incorporated into the landscape and facilities of parks and pathways according to the following criteria:

General Criteria:

1. Donations must be compatible with and meet a specific park facility or amenity need identified in the approved park master plan,
2. In areas not covered by master plans, compatibility with existing facilities and local conditions shall be considered as long as the donation meets a specific park need.
3. Age and anticipated general condition of the donation.
4. Anticipated maintenance requirements.

Specific Criteria:

1. Cash Donations: Unspecified cash donations may be used to build, to repair or to upgrade existing or new park facilities at the City's discretion.
2. Structures and Site Furnishings: The City has established general aesthetic standards for furnishings in parks. Donations of structures or furnishings should maintain this aesthetic standard. Therefore the City Manager will offer donors a list of pre-approved furnishings that they may choose from at the current market values (approx. \$300 – 3,500 range). The list shall include the following new items, and may be added to or amended by the City Manager as necessary:

**New Items:**

Trees  
 Picnic Tables  
 Metal Benches  
 Litter receptacles  
 Planters  
 Drinking Fountains  
 Trail Marker Signs

3. Other Furnishings: Other furnishings or structures outside of the pre-approved list such as fountains, plazas, and landscapes will be reviewed on a case by case basis.
  4. Artwork: Donations of art, or cash donations to purchase or commission art must be pre-approved by the City Manager and the location approved by the City Manager.
  5. Plant Donations: Donation of plant material is allowed as long as the donation is purchased from a City approved certified nursery. Acceptance of plant material by the City is based upon whether the plant material furthers the design theme established in the park and a need exists for additional plants. Therefore, only plant materials that can be planted at the time of acceptance are allowed. Plant material occasionally must be relocated or conditions may lead to the demise of some plants. Therefore, donations will only be accepted if donors realize that plants may be relocated and that the City may not replace plant material that does not survive.
- F. Variations: Variation to Standard Memorial Plaques will be allowed only upon approval of the City Manager.
- G. Damages & Term of Donation: The term of the donation or memorial will be for the life of the asset. For example, if a donated park bench is destroyed or deteriorates, then the memorial may be removed. The City will make every practical effort to repair damaged donations and memorials. However, the City is not responsible for replacing items, including plaques, due to excessive damage or loss. The City will attempt to contact the donor using the information on the Donation Memorial Form to inform him/her of the loss. The donor may replace the item and/or plaque at his/her own expense.

## PROCEDURE

- A. The donor shall meet with City Manager staff prior to submitting a Park Donation & Memorial Form. The purpose of this meeting is for the donor to share ideas regarding the proposed donation and/or memorial. Once this meeting has occurred, the donor may submit a completed Park Donation & Memorial Form to the City Manager.
- B. City Manager staff will review and determine the appropriateness of the proposal as measured by the approval criteria listed above in Section III (E). If a proposal does not meet the approval criteria, the donor will be notified of the reasons why.
- C. Property Donations: All land/property donations will be submitted through the City Manager and forwarded to the City Council with a recommendation for final approval.  
  
D. Other Donations: All other donations meeting the approval criteria will be handled administratively by the City Manager unless the value of the donation is greater than \$10,000.00, in which case, the proposal will be submitted to the City Council with a recommendation to City Council for final approval.
- E. Memorial Plaques: Memorial plaques will be permitted pursuant to this policy only in conjunction with the donation of a new item as described in section III (E) above. Memorial Plaques and installation components shall be provided by the donor and shall be a bronze or similar generally acceptable permanent marker either installed at ground level or attached to an approved object in a park or City facility. City staff reserves the right to perform or supervise the installation. Plaque size will be established by specified use, with a maximum number of text lines and restricted letter font style and size. Plaque sizes other than Pre-approved may be allowed however, those must be approved by the City Manager.
  1. Pre-approved plaque sizes:
    - A. 2" x 10" two (2) inches wide by ten (10) inches long with a limit of three lines of text and up to 48 characters per line. Typical application is directly upon a park bench, table, or similar dedication.
    - B. 5" x 6" five (5) inches by six (6) inches with a limit of four lines of text and a maximum of 32 point and a minimum of 20 point font sizes. Typical application is placement on a rock or concrete base and placed next to a structure, plant, or tree dedication.
    - C. 6" x 9" six (6) inches by nine (9) inches with a limit of four lines of text and a maximum of 32 point and a minimum of 20 point font sizes. Typical application is placement on a rock or concrete base and placed next to a structure, plant, or tree dedication.

To prevent obscene or potentially offensive text from being displayed on city property, the City Manager must approve all text for Memorial Plaques.

Pre-approved text may include:

In Honor of\_\_\_\_,  
In Memory of\_\_\_\_,  
In Celebration of\_\_\_\_,  
Dedicated to\_\_\_\_,

- F. Appropriate approval of the donation or memorial must be obtained before installation of the donation or memorial may begin.
- G. If the City Council approves the proposed monument, marker, plaque or memorial, the applicant shall construct/install the monument, marker, plaque or memorial and must agree to pay the full cost of designing, building and installing the monument, marker, plaque or memorial. The applicant will also be responsible for future repair and maintenance of the monument, marker, plaque or memorial and shall pay the cost of such repair and maintenance.
- H. Once the monument, marker, plaque or memorial is installed, it will be deemed as donated to the City and becomes the property of the City of Diamondhead until such time that it is removed from City property.
- I. All memorials, plaques, monuments and other donations currently installed in the City parks at the time of this policy going into effect will not have to comply with the criteria set forth in this policy. Exception is that maintenance and repair will be the responsibility of the original donors.

#### IV. APPEAL PROCESS

- A. For real property donations and donations over \$10,000.00, the decision of the City Council will be final.
- B. For decisions on proposals made by the City Manager, such decisions may be appealed by the proposer in writing to the City Council. Such appeals shall be in writing and submitted to the City Clerk within seven (7) calendar days of the City Manager's decision. The appeal shall contain the following: (1) a statement of the action causing concern, (2) the action requested by the applicant and the reasons supporting it, and (3) any other relevant information and impacts. The appeal will be considered within thirty (30) days. The decision of the City Council will be final.



## Park Donation & Memorial Program Form

Donor name or organization: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail \_\_\_\_\_

Pre-approved donation list of new items: (please check appropriate boxes)

Tree

Picnic table

Metal Bench

Planter

Litter receptacle

Drinking Fountain

Trail marker signs

Other

Memorial plaque

Proposed location: \_\_\_\_\_

Description of request: \_\_\_\_\_

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Desired plaque inscription: (see applicable size and font details in full policy document)

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Mounting option:       in ground       on approved object or fixture

**For City Use Only:**

Current market value estimate for donation: \$ \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Comment: \_\_\_\_\_

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The Board of Directors of the Diamondhead Garden Club, at a meeting in June, approved a motion to seek approval from the city of Diamondhead to install a Blue Star Memorial By-Way Marker at the Maluhia Garden/Diamondhead Community Garden. We understand that the garden is now the property of the City of Diamondhead and this approval is necessary before any action is taken.

The cost of this marker will be \$450.00. The garden club has approved a motion in September to pay for half of this amount (\$225.00).

We have contacted the local VFW chapter and asked if they would pay the remaining half (\$225.00). They approved the motion in November and endorse the project.

Both the Diamondhead Garden Club and the Local VFW chapter would be listed on the marker. (Please see photos of By-Way Marker at bottom of photo page)

The marker would be placed at the entrance to the VFW Memorial Area and mounted on a wood post approximately three feet above the ground. The marker would be placed to the left side of the entrance at a slight angle so it can be viewed from the road as well as the memorial area.

The Friends of the Garden have agreed to provide the installation post and mounting plaque, and install the post in concrete. Since there is no room on the marker for the Friends of the Garden's name, I recommend that their name be routed onto the mounting plaque.

It takes three months for fabrication and delivery so it would be March, 2014 or later for the installation. We think it would be appropriate to have a dedication ceremony with representatives of the garden club, VFW, and the city sometime in the spring.

We ask your consideration of this project honoring our military.

Brierlely Acker

255-2697

## HIGHWAY MARKER

Permitted on highways and highway rest areas.

Overall height when erected is 7'6".  
Marker size is approximately 41" high by 45" wide (inside plate is 30"x42), cast aluminum, identical both sides. Lettering is raised relief; emblem is modeled relief; prismatic star. Caption lines 2Y2"; narrative PA"; Signature lines 1". Baked enamel finish.

**COLOR:** Polychrome background (copper center shading to drab olive green); gold leaf letter faces and emblem border rings, Star is blue.

**POST:** Aluminum, octagonal, 35 pound weight. Length is 7', designed for 3' insertion in the ground.

**PRICE:** \$1350.00; includes post and shipping

## MEMORIAL MARKER

Permitted on the grounds of National Cemeteries, Veteran Administration Medical Centers and any other appropriate civic location, as approved by NGC Blue Star Chairman,

All details of Highway marker apply. Both markers are delivered with 8 set-screws,

**PRICE:** \$1350.00; includes post and shipping

## BY-WAY MARKER

Permitted in parks, historical sites and other civic locations.

Plaque is 12" high by 20" wide of east & minimum with 1" lettering in raised relief. Tribute lettering is 5/8", National Garden Clubs, Inc. is printed on bottom of each marker in 3/8" lettering.

**COLOR:** same as Highway and Memorial Marker.

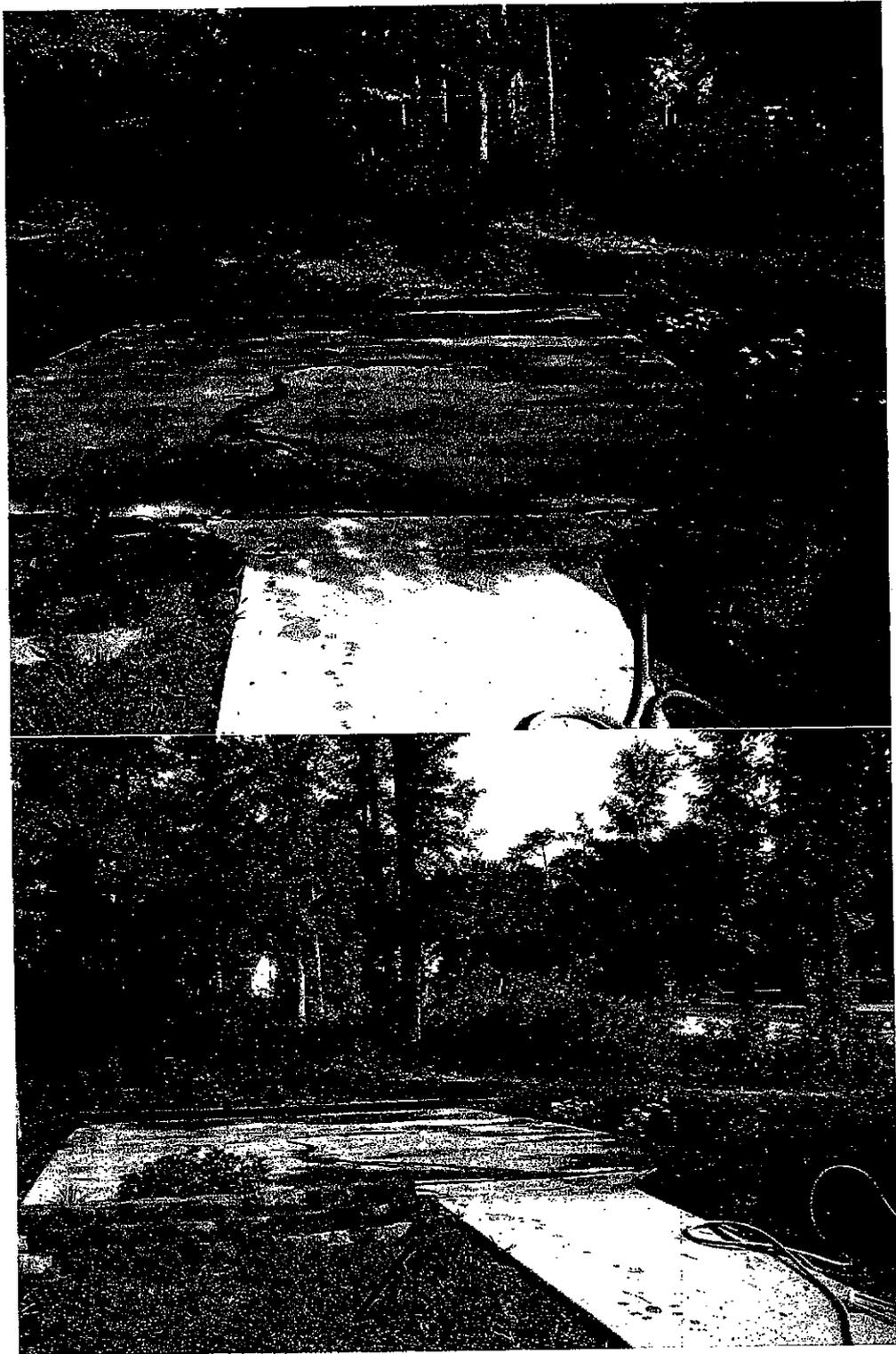
Designed for mounting on masonry or wood. Pre-drilled holes are in each corner for mounting.

**PRICE:** \$450.00, includes shipping.

**PRICES ARE SUBJECT TO CHANGE.**

Check with State Blue Star Chairman for current prices.







# City of Diamondhead

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February 24, 2014

Mayor and Councilmembers  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

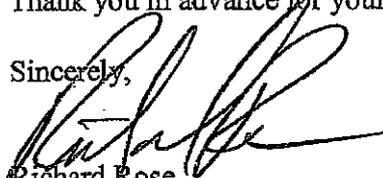
Re: Agenda Item# 2014 – 3093 (Bid #2014-1023 Drainage Improvements-Diamondhead Drive East, Ahecolo Circle, Bayou Drive and Kapalama Drive)

Dear Mayor and Councilmembers:

Sealed bids for drainage improvements (Bid #2014-1023) were opened and taken under advisement at the February 18, 2014 Formal Meeting. After further review, the bids received exceeded budgeted appropriations for the project. It is my recommendation to reject the bids received for this project.

Thank you in advance for your consideration and approval in this matter.

Sincerely,

  
Richard Rose  
City Manager

RR:jk

RFB/RFP # 2014-1023

DUE: 2.18.14

opened @ 6:48pm  
AST

Bid  
RECEIPTS  
City of Diamondhead, MS  
FOR:  
Drainage Improvement Bid

Company/Bidder	Date/ Time Rec'd	Amount Total Base Bid	Amount of Alt No. 1	Appendum Rec'd Faxed/emailed	Bid Bond	Certificate Of Responsibility
1. Kiewit Ladner	2/12/14 835A	\$ 80,900 -	\$ 64,740 -	(Y) N	Y N	07214-SC
2. Jay Beardoo	2/12/14 930A	\$ 67,693.84	\$ 52,202.73	(Y) N	Y N	09155-SC
3. SH Anthony	2/18/14 320P	\$ 128,500 -	\$ 14,045 -	(Y) N	Y N	14793
4. Twin L Construction	2/12/14 321P	\$ 104,920 -	\$ 29,700 -	(Y) N	Y N	08365-MC
5. A+C Industrial	2/12/14 430P	\$ 86,752 -	\$ 36,780 -	(Y) N	Y N	15112-MC
6. Morreale Construction	2/12/14 442P	\$ 111,667 -	\$ 43,950 -	(Y) N	Y N	16121-MC
7.				Y N	Y N	
8.				Y N	Y N	
9.				Y N	Y N	
10.				Y N	Y N	



# City of Diamondhead

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February 24, 2014

Mayor and Councilmembers  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Drainage Improvements- Ahekolo Circle, Bayou Drive and Kapalama Drive

Dear Mayor and Councilmembers:

It is my recommendation the Council grant approval for the administration to seek quotes for the drainage improvements for Bayou Drive. We are considering the possibility of improvements for Ahekolo Circle drainage would be completed in-house. Kapalama Drive will be addressed after Bayou Drive and Ahekolo Circle are complete.

Thank you in advance for your consideration and approval in this matter.

Sincerely,

Richard Rose  
City Manager

RR:jk



# City of Diamondhead

Agenda Item # 2014-3096  
RFP# 2014-1027

5000 Diamondhead Circle, Diamondhead, MS 39525-3260

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February 24, 2014

Mayor and Councilmembers  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Agenda Item# 2014 – 3096, RFP# 2014-1027 – Lease Purchase Financing

Dear Mayor and Councilmembers:

A single response was received for the City's RFP for Lease Purchase Financing RFP#2014 – 1027. The proposal received is from Hancock Bank at the proposed rate 1.85% APR for a term of 5 years with a schedule of five (5) payments (1 payment each year.)

The Mississippi Department of Finance's Mississippi Procurement Manual, Chapter 3, section 3.102.03.2 states:

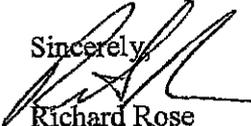
“If only one proposal is received in response to a Request for Proposals, the City may either make an award in accordance with the procedures set for in Section 3.107, Competitive Sealed Proposals, of these regulations or, if time permits, re-solicit for the purpose of obtaining competitive sealed proposals. Competitive Sealed Proposals must be advertised according to MS Advertising law of the MS Procurement Manual Chapter 3 Section 3.106.05.”

The City complied with the above mentioned DFA Manual and hereby spreads across the minutes that following DFA Manual requirements the City certifies that the City received only one competitive bid and such bid met the requirements of the City's RFP 2014-1027.

I would like to recommend for your consideration and approval the acceptance of the proposal for lease purchase financing received from Hancock Bank.

Thank you in advance for your consideration and approval in this matter.

Sincerely,

  
Richard Rose  
City Manager

RR:jk

**City of Diamondhead  
Lease Purchase Loan  
Public Works Vehicles and Associated Equipment  
Pricing Sheet**

Information required to be submitted with Proposals

1. Transmittal Letter
2. Pricing Summary – (Pricing Sheet)
3. Contract terms and compensation method

Principal Amount: Up to \$175,000.00

Interest Charged: 5 Annual at 1.85 %APR

Fees or other Charges if any (list): Note: table is based on 5 annual payments. Term total if for 5 years.

Installment #	Principal Pmt	Interest Pmt	Total Payment
1.	\$33,728.74	\$3,237.50	\$36,966.24
2.	\$34,352.72	\$2,613.52	\$36,966.24
3.	\$34,982.25	\$1,977.99	\$36,966.24
4.	\$35,635.53	\$1,330.71	\$36,966.24
5.	\$36,294.76	\$671.48	\$36,966.24
Total Amount			

Hancock Bank  
Lending Institution

Jonathan King AVP  
Authorized Signature Title

P.O. Box 4019  
Mailing Address (street/po box)

Gulfport MS 39502  
City State Zip

228-563-5709 228-563-5721 2/20/14  
Telephone Number Fax number Date

City Privilege Tax Number (If applicable)

Publish Twice in the Legal Section: Saturday, January 25, 2014 and Saturday, February 1, 2014

**End of Document**

RFB/RFP/RFQ # 2014-1027

DUE: 2/21/14

**Bid  
RECEIPTS  
City of Diamondhead, MS  
FOR:  
Lease Purchase Financing**

FROM	Time/Date Rec'd	Total Amount
1. Hancock Bank	2/20/14 327p	1.85% APR 5 payments 1 per year
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**VERIFIED**  
Conner Scott 2/21/14

# City of Diamondhead

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February 25, 2014

Mayor and Councilmembers  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Agenda Item# 2014-3088, Quotes for 4-Ton Recycler/Hot Box Trailer

Dear Mayor and Councilmembers:

The deadline for the submission for quotes for the purchase of the 4-ton recycler/hot box trailer is 2:00 p.m. CST, Friday, February 28, 2014. The quotes will be reviewed at that time to determine a recommendation for council action. We anticipate a positive proposal and will forward a recommendation to you as soon as determination is made.

Sincerely,

Richard Rose  
City Manager

RR:jk



City of Diamondhead  
Budget Amendment Request

Fund Name: General Fund  
 Department #: 301  
 Department Name: Public Works  
 Requested by: Kristin Ventura, Comptroller

Date: 3/5/2014  
 Budget Entry #: FY2014-301-1  
 Amendment #: FY2014-301-1

10% of Dept Budget

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -		\$ -
Contractual Services	\$ 298,210.00	\$ -	\$ -	\$ 298,210.00
Grants/Subsidies/Allocations	\$ -	\$ -		\$ -
Debt Service	\$ -	\$ -		\$ -
<b>CAPITAL OUTLAY</b>	<b>\$ 182,300.00</b>	<b>\$ -</b>	<b>\$ 175,000.00</b>	<b>\$ 357,300.00</b>
<b>Revenue</b>	<b>\$ 5,379,760.44</b>	<b>\$ -</b>	<b>\$ 175,000.00</b>	<b>\$ 5,554,760.44</b>

Description: Add \$175,000 Lease Purchase Financing for Public Works Vehichles and Associated Equipment.

Reason: There is city equipment requiring extensive financial commitments to keep them barely running and inordinate amounts of time from the Public Works Department to maintain them in barely working order. Two bids have been advertised: (1) replacing the existing 17 year old backhoe and; (2) replacing the existing 15 years old dump truck.



# City of Diamondhead

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February 25, 2014

Mayor and Councilmembers  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Agenda Item# 2014 – 3081, RFP# 2014-1026– Bids for the purchase of a backhoe

Dear Mayor and Councilmembers:

Mr. Richard Sullivan, Public Works Director, has submitted the attached recommendation for the purchase of a backhoe. The bids received were as follows:

	Model	
Deep South Equipment	JCB 3CX 14M4MCM	\$74,425.00
Stribling Equipment	John Deere 310K EP	\$75,000.00
Puckett	CAT 416F	\$79,212.00

I have found Mr. Sullivan's recommendation to be in order and hereby forward to you for consideration and approval acceptance of the low bid received from Deep South Equipment in the amount of \$74,425.00 for the purchase of a backhoe.

Thank you in advance for your favorable consideration in this matter.

Sincerely,

Richard Rose  
City Manager

RR:jk

attachments

Agenda Item #2014-3081  
Bid # 2014-1026

Feb. 24, 2014

Mr. Richard Rose

RE: Backhoe Bid  
Request for Authorization to Award

Dear Mr. Rose

After careful review of the bids for the backhoe for Public Works the apparent low bidder Deep South Equipment, I have determined them to be responsive and responsible and that the bid price of \$74,425.00 is considered fair and reasonable. I request that this request be put on the March 5, 2014 docket for approval.

The bid amounts are as follows: Deep South Equipment- \$74,425.00 -Stribling Equipment \$75,000 and Puckett-\$79,212.00.

If you have any questions, please call.

Sincerely,



Richard Sullivan  
Public Works Director

RFB/RFP/RFQ # 2014-1026

DUE: 2/21/14

Bid  
RECEIPTS  
City of Diamondhead, MS  
FOR:  
Backhoe Purchase

FROM	Time/Date Rec'd	Amount
1. Deep South Equip	2/21/14 9:35 AM	74,425. <sup>00</sup> ✓
2. Steubling Equip	2/21/14 9:40 AM	75,000. <sup>00</sup>
3. Purcett	2/21/14 9:50 AM	79,212. <sup>00</sup>
4.		
5.		
6.		
7.		
8.		
9.		
10.		

VERIFIED  
Cammie Scott 2/21/14

2014-1026  
BID FORM  
REQUEST FOR BIDS  
PURCHASE OF A BACKHOE  
CITY OF DIAMONDHEAD

*NOTICE TO BIDDERS: Bids must be submitted on this form and submitted in a sealed envelope marked accordingly. Bids not submitted on this form may be disqualified.*

Company Name: Deep South Equipment (dba Deep South JCB)  
Representative Name (Print): Josh Parker  
Representative Signature: Josh Parker  
Address: 340 Airport Rd Jackson, MS 39208  
Phone: 601 939 9655 Date: 2/21/2014

Bid total must be written in numbers and words:

Total Bid Amount \$ 74,425.00

\$ Seventy four thousand four hundred twenty-five dollars Zero cents  
(words) (words)

Publish Twice in the Legal Section: Saturday, January 25, 2014 and Saturday, February 1, 2014

Sea Coast Echo

**END OF DOCUMENT**



City of Diamondhead  
Attn: Connie Scott, Purchasing Clerk  
5000 Diamondhead Circle  
Diamondhead, Ms 39525

Dear Honorable Madam,

We here at Stribling Equipment, LLC are pleased to bid on the following piece of equipment.

John Deere 310K EP:

Units will have all of the standard options listed in brochure as well as these items required by your specifications.

- Pressurized Cab with A/C, Heat and Defroster
- Fully Adjustable Deluxe Cloth Seat
- 3" Inch Seat Belt
- Tilt Steering Wheel
- Front Wiper
- Extendable Dipper Stick
- 1.25 Cubic Yard 4-N-1 Multi-Purpose Bucket
- 24" Heavy Duty Digging Bucket

**Bid Price: \$75,000.00**

Thank you and we hope to be favored with your recommendation,

A handwritten signature in black ink, appearing to read 'Cameron Kershaw', is written over a horizontal line.

Cameron Kershaw  
Territory Manager  
Stribling Equipment, LLC  
228.216.9396 Cell  
228.396.2300 Office  
228.396.2333 Fax

# 310K EP/310K

Engine	310K EP	310K				
Manufacturer and Model	John Deere PowerTech™ E 4045HT072 turbo-charged, standard	John Deere PowerTech E 4045HT073 turbo-charged, standard				
Non-Road Emissions Standard	EPA Interim Tier 4/EU Stage IIIB	EPA Interim Tier 4/EU Stage IIIB				
Displacement	4.5 L (276 cu. in.)	4.5 L (276 cu. in.)				
Net Peak Power (ISO 9249)	52 kW (70 hp) at 2,000 rpm	66 kW (88 hp) at 2,000 rpm				
Net Peak Torque (ISO 9249)	304 Nm (224 lb.-ft.) at 1,300 rpm	375 Nm (277 lb.-ft.) at 1,400 rpm				
Net Torque Rise	38%	39%				
Lubrication	Pressure system with spin-on filter and cooler	Pressure system with spin-on filter and cooler				
Air Cleaner	Dual-stage dry type with safety element and evacuator valve	Dual-stage dry type with safety element and evacuator valve				
Cooling						
Fan Type	Suction type	Electronically controlled, variable-rate suction type				
Engine Coolant Rating	-40 deg. C (-40 deg. F)	-40 deg. C (-40 deg. F)				
Engine Oil Cooler	Oil to water	Oil to water				
Powertrain						
Transmission	4 speed, helical-cut gears, full PowerShift™ transmission with hydraulic reverser standard; electric clutch cutoff on loader lever					
Torque Converter	Single stage, dual phase with 2.63:1 stall ratio, 280 mm (11 in.)					
Maximum Travel Speeds with Standard Engine, Measured with 19.5L-24 Rear Tires	<i>Forward</i>	<i>Reverse</i>	<i>Forward</i>	<i>Reverse</i>		
Gear 1	5.2 km/h (3.3 mph)	6.6 km/h (4.1 mph)	5.6 km/h (3.5 mph)	7.0 km/h (4.4 mph)		
Gear 2	9.6 km/h (5.9 mph)	12.0 km/h (7.5 mph)	10.2 km/h (6.3 mph)	12.9 km/h (8.0 mph)		
Gear 3	19.4 km/h (12.1 mph)	—	20.9 km/h (13.0 mph)	—		
Gear 4	29.9 km/h (18.6 mph)	—	33.1 km/h (20.6 mph)	—		
Axles						
Axle Oscillation, Stop to Stop, Front Axle	22 deg.		22 deg.			
Axle Ratings	<i>Non-Powered Front</i>	<i>Mechanical-Front-Wheel Drive (MFWD)</i>	<i>Rear</i>	<i>Non-Powered Front</i>	<i>Mechanical-Front-Wheel Drive (MFWD)</i>	<i>Rear</i>
Static	18 000 kg (39,683 lb.)	12 000 kg (26,455 lb.)	13 000 kg (28,660 lb.)	18 000 kg (39,683 lb.)	12 000 kg (26,455 lb.)	13 000 kg (28,660 lb.)
Dynamic	7200 kg (15,873 lb.)	6000 kg (13,228 lb.)	7000 kg (15,432 lb.)	7200 kg (15,873 lb.)	6000 kg (13,228 lb.)	7000 kg (15,432 lb.)
Ultimate	32 950 kg (72,642 lb.)	28 200 kg (62,170 lb.)	30 600 kg (67,461 lb.)	32 950 kg (72,642 lb.)	28 200 kg (62,170 lb.)	30 600 kg (67,461 lb.)
Differentials						
MFWD Axle	Open		Open standard; automatic, limited-slip traction control custom			
Rear Axle	Electric, foot actuated, 100% hydraulic locking		Electric, foot actuated, 100% hydraulic locking			
Steering (ISO 5010)	Hydrostatic power steering and emergency steering		Hydrostatic power steering and emergency steering			
Axle	<i>Non-Powered Front</i>	<i>MFWD</i>	<i>Non-Powered Front</i>	<i>MFWD</i>	<i>Non-Powered Front</i>	<i>MFWD</i>
Curb-Turning Radius						
With Brakes	3.44 m (11 ft. 4 in.)	3.58 m (11 ft. 9 in.)	3.44 m (11 ft. 4 in.)	3.58 m (11 ft. 9 in.)	3.44 m (11 ft. 4 in.)	3.58 m (11 ft. 9 in.)
Without Brakes	3.94 m (12 ft. 11 in.)	4.08 m (13 ft. 5 in.)	3.94 m (12 ft. 11 in.)	4.08 m (13 ft. 5 in.)	3.94 m (12 ft. 11 in.)	4.08 m (13 ft. 5 in.)
Bucket Clearance Circle						
With Brakes	9.89 m (32 ft. 5 in.)	10.11 m (33 ft. 2 in.)	9.89 m (32 ft. 5 in.)	10.11 m (33 ft. 2 in.)	9.89 m (32 ft. 5 in.)	10.11 m (33 ft. 2 in.)
Without Brakes	10.76 m (35 ft. 4 in.)	11.05 m (36 ft. 3 in.)	10.76 m (35 ft. 4 in.)	11.05 m (36 ft. 3 in.)	10.76 m (35 ft. 4 in.)	11.05 m (36 ft. 3 in.)
Steering Wheel Turns (lock to lock)	3.2	2.7	3.2	2.7	3.2	2.7
Final Drive, Mechanical-Front Wheel and Rear Axle Brakes (ISO 3450)	Heavy duty, outboard planetary final drives distribute shock loads over 3 gears					
Service	Power assisted, hydraulic wet disc, mounted inboard, self-adjusting and self-equalizing					
Parking	Spring applied, hydraulically released, wet, multi-disc, independent of service brakes with electric switch control					
Hydraulics						
Main Pump	Open center, gear type, tandem with unloader		Open center, single gear			
Pump Flow at 2,200 rpm						
Backhoe	119 L/m (31.5 gpm)		106 L/m (28 gpm)			
Loader	98 L/m (26 gpm)		106 L/m (28 gpm)			
System Relief Pressure						
Backhoe	24 993 kPa (3,625 psi)		24 993 kPa (3,625 psi)			
Loader	22 063 kPa (3,200 psi)		22 063 kPa (3,200 psi)			



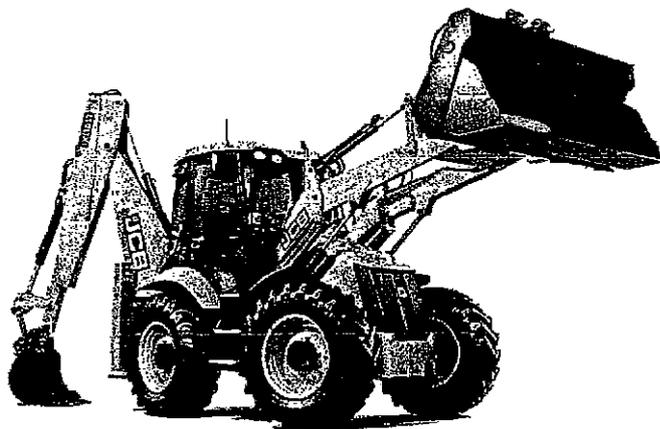


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**Product Quotation**

**Prepared For:  
PURCHASING CLERK**

**CITY OF DIAMONDHEAD  
DIAMONDHEAD 39525**



**Prepared By:  
Josh Parker  
Deep South JCB  
Jackson MS 39208  
mobile:**

Image is for indicative purpose only and may not represent exact equipment being quoted



**Prepared For:**  
 PURCHASING CLERK  
 CITY OF DIAMONDHEAD  
 5000 DIAMONDHEAD CIRCLE  
 DIAMONDHEAD  
 DIAMONDHEAD 39525  
 MS  
 phone:228-222-4626  
 cscott@diamondhead.ms.gov

**Dealer Information**  
 Deep South JCB  
 340 Airport Road  
 Jackson MS 39208  
 phone:601-939-9655  
 fax:601-939-9655

**Prepared By:**  
 Josh Parker  
 josh.parker@deepsouthequipment.com  
 mobile:  
 Quote Date: 02/20/14  
 Valid Until: 03/20/14  
 Quotation Reference: 64897

**Model: 3CX 14M4CM**

**Qty: 1**

**Equipment Description**

JCB BACKHOE LOADER 3CX 91HP TIER 4i 4WD MANUAL 14FT  
 CAB, A/C, CLOTH SUSPENSION SEAT  
 CAB, STANDARD ELECTRICS  
 Backhoe Bucket - 24 inch heavy duty 7.1 cu. Ft.- 4 teeth  
 6-IN-1, 1.0m3 1.3 y3, 92 INCH, 2350MM, DIRECT MOUNT, NO FORKS., STD.  
 US/English Language pack  
 GALAXY INDUSTRIAL, 14-17.5-10 and 19.5L-24-12, POWERSHIFT + LSD  
 AIRCON PACK  
 DRIVE CONTROLS FOR POWERSHIFT 91HP USA  
 5/8 inch LOADER ARM PIPEWORK, WITH RESET  
 North American Legislation  
 EXTENDING DIPPER  
 Heavy Lift Ram set for Extending dipper - 14 FT machines (must order extending  
 dipper 'H' code)  
 3 inch Seat belt  
 Bolt-on Cutting Edge for Loader Bucket - 92 inch  
 Flip Feet  
 220 Lbs. CWT (must be ordered with 2WS extending dipper or hammer)  
 5 Year / 5000 Hour Major Component (Powertrain & Hydraulic) Warranty

Equipment Total	74,425.00
Total Customer Sale Price	74,425.00

Notes: Includes manufacturers standard 2 year / 2000 hour FULL machine warranty.

Tax not included.

The above quote supersedes all preceding price quotes.

Customer Acceptance: \_\_\_\_\_ Date \_\_\_\_\_

Dealer \_\_\_\_\_ Date \_\_\_\_\_



2014-1026

**City Of Diamondhead**

**Exceptions and Justification to Specifications**

**Request for Purchase of Backhoe**

**Engine**

Cat- Engine is Bored Block, 4.4 liter

**Performance and Dimensions**

Cat- Lift Capacity with Multi-purpose bucket @ full height is 6108lbs.

**Hydraulic**

Cat- Minimum Flow of operating pressure is 3300 psi.

---

# 416F

## Backhoe Loader



### Engine

Engine Model	Cat® C4.4 ACERT™	
Rated Net Power – SAE J1349	65 kW	87 hp
Rated Net Power – ISO 9249	66 kW	88 hp

### Weights

Operating Weight – Nominal	6783 kg	14,953 lb
Operating Weight – Maximum	11 000 kg	24,251 lb

### Backhoe

Dig Depth – Standard	4360 mm	14'4"
Dig Depth – E-Stick Extended	5441 mm	17'11"



# City of Diamondhead

Agenda Item# 2014-3082  
RFP# 2014-1028

5000 Diamondhead Circle, Diamondhead, MS 39525-3260  
Phone: (228) 222.4626  
FAX: (228) 222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

February 25, 2014

Mayor and Councilmembers  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Agenda Item# 2014 – 3082, RFP# 2014-1028– Bids for the purchase of a dump truck

Dear Mayor and Councilmembers:

Mr. Richard Sullivan, Public Works Director, has submitted the attached recommendation for the purchase of a dump truck. The bids received were as follows:

Truck Equipment Sales 2015 Ford F-650XL, Dump Body - Warren 10	\$61,381.00
Empire Truck Sales 2015 Freightliner M2 106, Dump Body - Warren 10	\$68,215.00

I have found Mr. Sullivan's recommendation to be in order and hereby forward to you for consideration and approval acceptance of the low bid received from Truck Equipment Sales in the amount of \$61,381.00 for the purchase of a dump truck.

Thank you in advance for your favorable consideration in this matter.

Sincerely,

Richard Rose  
City Manager

RR:jk

attachments

Agenda Item#2014-3082  
Bid # 2014-1028

Feb. 24, 2014

Mr. Richard Rose

RE: Dump Truck Bid  
Request for Authorization to Award

Dear Mr. Rose

After careful review of the bids for the dump truck for Public Works the apparent low bidder Truck Equipment Sales, I have determined them to be responsive and responsible and that the bid price of \$61,381.00 is considered fair and reasonable. I request that this request be put on the March 5, 2014 docket for approval.

The bid amounts are as follows: Truck Equipment Sales \$61,381.00 – Empire Truck Sales \$68,215.00.

If you have any questions, please call.

Sincerely,



Richard Sullivan  
Public Works Director

RFB/RFP/RFQ # 2014-1028

DUE: 2/21/14

Bid  
RECEIPTS  
City of Diamondhead, MS  
FOR:  
Dump Truck

FROM	Time/Date Rec'd	Amount
1. TRUCK Equipment Sales	2/21/14 9:35 AM	61,381. <sup>00</sup> ✓
2. Empire TRUCK Sales	2/21/14 9:40 AM	108,215. <sup>00</sup>
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

VERIFIED  
C. Scott 2/21/14

# TRUCK EQUIPMENT

SALES, INC.  
MOBILE - PENSACOLA

KEITH BROWN  
SALES REPRESENTATIVE  
P O BOX 190369  
4700 RANGELINE ROAD  
MOBILE, AL. 36619

TELEPHONE: 800-633-6946  
251-666-8606  
FAX: 251-666-8676  
CELL: 251-234-0520

February 20, 2014

City of Diamondhead  
Diamondhead, Ms. 39525  
Attn: Purchasing Clerk  
Re: Sealed Bid -Dump Truck

Ladies and Gentlemen::

Thank you for the opportunity to bid on a new Dump Truck for The City of Diamondhead.

Our bid includes the following:

- New 2015 Ford F650 -- Per Specifications
- New Warren Dump Body -- Per Specifications

\$61,381-

Sixty One Thousand Three Hundred and Eighty One Dollars and Zero Cents.

Installed and Delivered to Diamondhead.

Please call me at (251) 666-8606 or (251) 234-0520 with any questions.

Sincerely,

  
Keith Brown

*Midway Ford Truck Center, Inc.*

*Presents...*



## **The 2015 Ford F-650 XL**

**Regular Cab**



*Prepared For:* Mr. Keith Brown  
*Prepared By:* Kent Kuehn  
*Prepared On:* February 20, 2014

Prepared For: Mr. Keith Brown  
 Prepared By: Kent Kuehn  
 Dealership: Midway Ford Truck Center, Inc.

**Warranty (Continued)**

Basic .....	24 month/unlimited mileage	Corrosion Perforation .....	60 month/unlimited mileage
Roadside Assistance .....	24 month/unlimited mileage	Diesel Engine .....	24 month/unlimited mileage

**Dimensions and Capacities**

Output .....	200 hp @ 2,300 rpm	Torque .....	520 lb.-ft. @ 1,600 rpm
1st gear ratio .....	9.010	2nd gear ratio .....	5.270
3rd gear ratio .....	3.220	4th gear ratio .....	2.040
5th gear ratio .....	1.360	6th gear ratio .....	1.000
Reverse gear ratio .....	8.630	Curb weight .....	9,499 lbs.
Front curb weight .....	5,645 lbs.	Rear curb weight .....	3,854 lbs.
Front axle capacity .....	8,500 lbs.	Rear axle capacity .....	17,500 lbs.
Front spring rating .....	8,500 lbs.	Rear spring rating .....	18,500 lbs.
Front tire/wheel capacity .....	12,350 lbs.	Rear tire/wheel capacity .....	23,360 lbs.
Front legroom .....	40.7 "	Front headroom .....	41.3 "
Front hiproom .....	67.4 "	Front shoulder room .....	68.0 "
Length .....	246.0 "	Body width .....	96.7 "
Body height .....	92.9 "	Wheelbase .....	158.0 "
Cab to axle .....	84.0 "	Axle to end of frame .....	49.0 "
Radiator area .....	717.0 "	Frame rail depth .....	10.1 "
Frame rail width .....	3.1 "	Frame rail thickness .....	0.31 "
Max RBM (in.-lbs.) .....	665,500.0	Frame rail section .....	9.5 "
Turning radius (to curb) .....	23.0 '	Turning radius (to bumper) .....	24.3 '
Front frame height loaded .....	33.6 "	Front frame height unloaded .....	36.3 "
Rear frame height loaded .....	35.2 "	Rear frame height unloaded .....	39.1 "

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05208754 8/27/2013

For:  
 Brian Brown  
 Equipment Sales, Inc.  
 Rangeline Road  
 Mobile, Alabama, 36619  
 Phone: 800-633-6946

Prepared By:  
 Kent Kuehn  
 Midway Ford Truck Center, inc.  
 7601 N.E. 38th St.  
 Kansas City, Missouri, 64161



## Selected Options

2015 Ford F-650

Regular Cab XL (F6F)

### Vehicle Snapshot

Engine: Cummins (6.7L) ISB 200 HP @ 2300 RPM, Governed @ 2600 RPM  
 Transmission: Fuller FS-5406A, 6-Speed Manual  
 Rear Axle Ratio: 4.10  
 Brakes: Hydraulic Brakes - Quadraulic Split System for 70mm Diameter Pistons - 22.5" Wheels  
 GVWR: 26,000 lbs

Description	Class
Base Vehicle Price (F6F)	STD
<b>Engine/Engine Equipment</b>	
Cummins (6.7L) ISB 200 HP @ 2300 RPM, Governed @ 2600 RPM <i>Starting Motor - 12-Volt, 38 MT, Delco-Remy America Inc. Type 300 : Less thermal overcrank protection.; Radiator - Modine, 717 Sq In Cross Flow, 4.25" Core; Mainshaft Driveline, Spicer SPL100. Includes Borg Warner SA75 viscous screw on type fan clutch. Includes Donaldson single stage dry type air cleaner with restriction indicator. Includes Fleetguard FS19557, with electric type heater and primer pump - engine mounted fuel/water separator. 520 lb-ft torque @ 1600 RPM, 2600 RPM governed speed, 200 peak HP (Max). Component-manufacturer warranty applies. Subject to change by manufacturer without notice. Torque: 520 ft.lbs. @ 1600 rpm.</i>	OPT
CARB Clean Idle Label on Hood - Required for registration in CA, CT, DE, GA, ME, NJ, NY, NC, and PA	OPT
50 State Emissions	OPT
<b>Transmission/Clutch</b>	
Fuller FS-5406A, 6-Speed Manual <i>(965) Synthetic Transmission Oil, EmGard 50W - 1 thru 21.99 Pints. Fully synchronized, short shift stroke.</i>	OPT
Synthetic Transmission Oil, EmGard 50W - 1 thru 21.99 Pints	INC
Eaton Fuller Solo 1401, 14", 1-Plate, Adjustment Free Clutch <i>Single plate, stamped angle spring, ceramic, 14" dia., 8-spring coaxial free travel damper, 1.75" spline, mechanical pull-type control, adjustment free, hydraulic actuation, use with flat flywheel. Maximum 620 lb-ft torque capacity.</i>	OPT
Mainshaft Driveline, SPL140 ILO SPL100 Series	OPT

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT06208754 8/27/2013

Prepared For:  
 Keith Brown  
 Equipment Sales, Inc.  
 100 Rangeline Road  
 Mobile, Alabama, 36619  
 Phone: 800-633-6946

Prepared By:  
 Kent Kuehn  
 Midway Ford Truck Center, Inc.  
 7601 N.E. 38th St.  
 Kansas City, Missouri, 64161



## Dimensions & Capacities

### 2015 Ford F-650

Regular Cab XL (F6F)  
 Value

#### Description

#### Dimensions and Capacities

Output .....	200 hp @ 2,300 rpm
Torque .....	520 lb.-ft. @ 1,600 rpm
1st gear ratio .....	9.010
2nd gear ratio .....	5.270
3rd gear ratio .....	3.220
4th gear ratio .....	2.040
5th gear ratio .....	1.360
6th gear ratio .....	1.000
Reverse gear ratio .....	8.630
Curb weight .....	9,499 lbs.
Front curb weight .....	5,645 lbs.
Rear curb weight .....	3,854 lbs.
Front axle capacity .....	8,500 lbs.
Rear axle capacity .....	17,500 lbs.
Front spring rating .....	8,500 lbs.
Rear spring rating .....	18,500 lbs.
Front tire/wheel capacity .....	12,350 lbs.
Rear tire/wheel capacity .....	* 23,360 lbs.
Front legroom .....	40.7 "
Front headroom .....	41.3 "
Front hiproom .....	67.4 "
Front shoulder room .....	68.0 "
Length .....	246.0 "
Body width .....	96.7 "
Body height .....	92.9 "
Wheelbase .....	158.0 "
Cab to axle .....	84.0 "
Axle to end of frame .....	49.0 "
Radiator area .....	717.0 "
Frame rail depth .....	10.1 "
Frame rail width .....	3.1 "
Frame rail thickness .....	0.31 "
Max RBM (in.-lbs.) .....	665,500.0
Frame rail section .....	9.5 "
Turning radius (to curb) .....	23.0 '

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.  
 Reference CT05208754 8/27/2013



# Quote WIQ-012809

Page 1 of 1  
Date 1/31/2014

Warren, Inc.  
707 North Fir  
COLLINS MS 39428

Phone (800) 228-4842  
Fax (601) 765-4554  
DumpTrucks.com

TRUCK EQUIPMENT SALES, INC. 4700 RANGELINE ROAD MOBILE AL 36619	TRUCK EQUIPMENT SALES, INC. 4700 RANGELINE ROAD MOBILE AL 36619	BOB FREY (251) 666-8606 Ext. 0000
---	---	--------------------------------------

Purchase Order No.	Customer ID	SA (Salesperson) ID	Shipping Method	Payment Terms	Req. Ship. Date	Master No.
DIAMONDHEAD	TRU366	CINDY SULLIVAN	TO BE ADVISED	Net30	0/0/0000	29,988
Qty	Item Number	Description	UOM	Unit Price	Ext. Price	
1	U-10	DUMP BODY - UNDERBODY - 10' Yardage 5/6 Floor / Material 3/16" A1011 Front / Material 30" 10 GA A1011 Side / Material 24" 10 GA A1011 Vertical Side Brace Yes Horizontal Brace No Hoist / Cylinder U50-723 Hydraulics Yes	EA			
1	TAILGATE	Air Operated No Panel 3 vertical Material 10 GA A1011 Height 30" Slope None Chains 5/16" Double Acting Yes High Lift Gate No Side Swing - Ground Operated No Center Opening No Material Gate None	Each	\$0.00	\$0.00	
1	DB OPTIONS # 1	Cabshield Full Width 1/2 Asphalt Apron No Bolt On No Lights LED Yes Oval S/T/T None Clear Backup No	Each	\$0.00	\$0.00	
1	DB OPTIONS #2	Hose and fittings Yes Controls Cable/Cable Pump 22gpm dt mt air shift CCW Dual body props Install cab shield Finish paint white	Each	\$0.00	\$0.00	
2.00	PAINT	STD WHITE URETHANE ENAMEL	GAL	\$0.00	\$0.00	

QUOTATION VALID FOR 30 DAYS

Prepared for:  
RICHARD SULLIVAN,  
CITY OF DIAMONDHEAD  
5000 Diamondhead Circle  
Diamondhead, MS 39525  
Phone: 1-228-493-5628

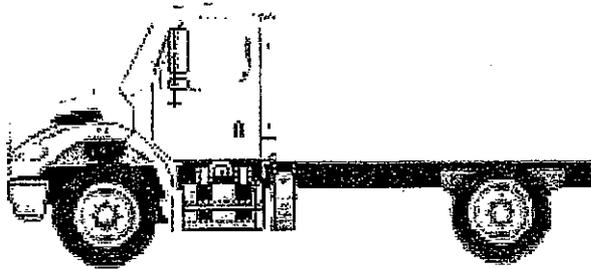
Prepared by:  
David Johnson  
EMPIRE TRUCK SALES, LLC  
(RICHLAND)  
373 HIGHWAY 49 SOUTH  
RICHLAND (JACKSON), MS  
39218  
Phone: 601-939-5000

*A proposal for*  
**CITY OF DIAMONDHEAD**

*Prepared by*  
**EMPIRE TRUCK SALES, LLC (RICHLAND)**  
*David Johnson*

*Feb 18, 2014*

**Freightliner M2 106**



Components shown may not reflect all spec'd options and are not to scale



Prepared for:  
 RICHARD SULLIVAN  
 CITY OF DIAMONDHEAD  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525  
 Phone: 1-228-493-5628

Prepared by:  
 David Johnson  
 EMPIRE TRUCK SALES, LLC  
 (RICHLAND)  
 373 HIGHWAY 49 SOUTH  
 RICHLAND (JACKSON), MS  
 39218  
 Phone: 601-939-5000

## S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear	Retail Price
<b>Price Level</b>				
PRL-08M	M2 PRL-08M (EFF:01/28/2014)			STD
<b>Data Version</b>				
DRL-003	SPECPRO21 DATA RELEASE VER 003			N/C
<b>Vehicle Configuration</b>				
001-172	M2 106 CONVENTIONAL CHASSIS	5,835	3,515	\$97,294.00
004-215	2015 MODEL YEAR SPECIFIED			STD
002-004	SET BACK AXLE - TRUCK			STD
019-002	STRAIGHT TRUCK PROVISION			STD
003-001	LH PRIMARY STEERING LOCATION			STD
<b>General Service</b>				
AA1-002	TRUCK CONFIGURATION			STD
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)			STD
A85-011	CONSTRUCTION SERVICE			N/C
A84-1CO	CONSTRUCTION BUSINESS SEGMENT			N/C
AA4-010	DIRT/SAND/ROCK COMMODITY			N/C
AA5-006	TERRAIN/DUTY: 10% (SOME) OF THE TIME, IN TRANSIT, IS SPENT ON NON-PAVED ROADS			N/C
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-003	MAINTAINED GRAVEL OR CRUSHED ROCK - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			N/C
995-091	MEDIUM TRUCK WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 8000.0 lbs			
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 18000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 26000.0 lbs			
<b>Truck Service</b>				



Prepared for:  
 RICHARD SULLIVAN  
 CITY OF DIAMONDHEAD  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525  
 Phone: 1-228-493-5628

Prepared by:  
 David Johnson  
 EMPIRE TRUCK SALES, LLC  
 (RICHLAND)  
 373 HIGHWAY 49 SOUTH  
 RICHLAND (JACKSON), MS  
 39218  
 Phone: 601-939-5000

Data Code	Description	Weight Front	Weight Rear	Retail Price
AA3-004	END DUMP BODY			N/C
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 In			
<b>Engine</b>				
101-2N2	CUM ISB 6.7-200 200 HP @ 2300 RPM, 2600 GOV, 520 LB/FT @ 1600 RPM			STD
<b>Electronic Parameters</b>				
79A-075	75 MPH ROAD SPEED LIMIT			STD
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
79K-007	PTO MODE ENGINE RPM LIMIT - 1100 RPM			N/C
79N-001	PTO MODE CLUTCH OVERRIDE - CLUTCH ENABLED			N/C
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM			N/C
79Q-003	PTO RPM WITH CRUISE RESUME SWITCH - 800 RPM			N/C
79S-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH			N/C
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND			N/C
80G-002	PTO MINIMUM RPM - 700			N/C
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH			N/C
<b>Engine Equipment</b>				
99C-013	2013 ONBOARD DIAGNOSTICS/2010 EPA/CARB/GHG14			STD
99D-010	NO 2008 CARB EMISSION CERTIFICATION			STD
13E-001	STANDARD OIL PAN			STD
105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD
133-004	ONE PIECE VALVE COVER			STD
014-099	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER			STD
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			STD
292-1D8	(2) ALLIANCE MODEL 1131, GROUP 31, 12 VOLT MAINTENANCE FREE 1850 CCA THREADED STUD BATTERIES			STD
290-017	BATTERY BOX FRAME MOUNTED			STD
281-001	STANDARD BATTERY JUMPERS			STD
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB			STD





# Quote WIQ-012770

Body Quote

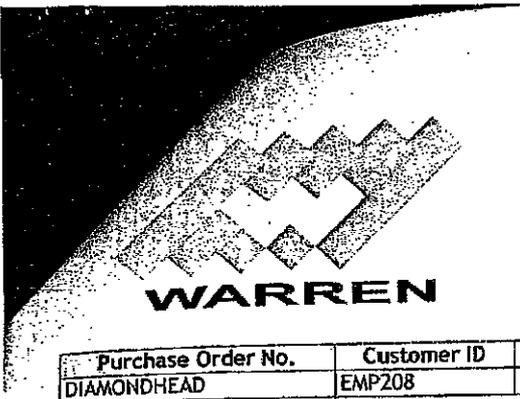
Page 1 of 2  
Date 1/20/2014

Warren, Inc.  
707 North Fir  
COLLINS MS 39428

Phone (800) 228-4842  
Fax (601) 765-4554  
DumpTrucks.com

Bill To	Ship To	Contact
EMPIRE TRUCK SALES, INC. P.O. BOX 54325 JACKSON MS 39288-4325	EMPIRE TRUCK SALES, INC. 8405 HIGHWAY 49 SOUTH GULFPORT MS 39501	DAVID JOHNSON - DIAMONHEAD (228) 864-9282 Ext. 0000

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
DIAMONDHEAD	EMP208	CINDY SULLIVAN	CUSTOMER PICKUP	Net30	0/0/0000	29,854
QTY	Item Number	Description	UOM	Unit Price	Ext. Price	
1	U-10	DUMP BODY - UNDERBODY - 10' Model U-10 Yardage 5/6 Floor / Material 3/16 A1011 Front / Material 30" 10 GA A1011 Side / Material 24" 10 GA A1011 Vertical Side Brace Yes Horizontal Brace No Hoist / Cylinder U50-723 Hydraulics Yes	EA	\$8,600.00	\$8,600.00	
1	TAILGATE	Air Operated Yes Panel 3 Vertical Material 10 GA A1011 Height 30" Slope None Chains 5/16" Double Acting Yes High Lift Gate No Side Swing - Ground Operated No Center Opening No Material Gate None	Each	\$0.00	\$0.00	
1	DB OPTIONS # 1	Cabshield Full Width 1/2 Asphalt Apron 8" Bolt On No Lights LED Led Oval S/T/T None Clear Backup No	Each	\$0.00	\$0.00	
1	DB INSTALL	Hydraulic Oil 20 Gal Hydraulic Hoses/Fittings Yes Pump 22 gal w/cable shift CW Console Elec hyd/Air Misc Mounting Material Conspicuity Tape No Mudflaps and Brackets Yes Chrome Turnouts No Splash/Gravel Guards No Side Boards wood Covers No Delivery Fuel/Charges No	Each	\$0.00	\$0.00	
2.00	PAINT	ANY STANDARD WARREN PAINT	GAL	\$0.00	\$0.00	
1	PTO	FOR ALLISON AUTOMATIC TRANSMISSION	EA	\$0.00	\$0.00	



# Quote WIQ-012770

Page 2 of 2  
Date 1/20/2014

Warren, Inc.  
707 North Fir  
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Phone (800) 228-4842  
Fax (601) 765-4554  
DumpTrucks.com

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
DIAMONDHEAD	EMP208	CINDY SULLIVAN	CUSTOMER PICKUP	Net30	0/0/0000	29,854
QTY	Item Number	Description	UOM	Unit Price	Ext. Price	
1	OPTION	Front telescopic hoist in lieu of underbody Deduct net.....\$200.00	Each	\$0.00	\$0.00	

QUOTATION VALID FOR 30 DAYS

Subtotal	\$8,600.00
Misc	\$0.00
Tax	\$0.00
Ship & Handling	\$0.00
Trade In Allowance	\$0.00
<b>Total</b>	<b>\$8,600.00</b>



# City of Diamondhead

5000 Diamondhead Circle, Diamondhead, MS 39525-3260  
Phone: (228) 222.4626  
FAX: (228) 222.4390  
[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)

February 25, 2014

Mayor and Councilmembers  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Agenda Item# 2014 -3090 RFP# 2014-1025- Bids for tree removal

Dear Mayor and Councilmembers:

Mr. Richard Sullivan, Public Works Director, has submitted the attached recommendation for the for tree removal.. The bids received were as follows:

Taylor Made Lawn Care	\$10,420.00
Tree Tech	\$ 8,800.00
Tree Service	\$25,875.00
<u>Taylor Tree Co.</u>	<u>\$ 6,342.30</u>

I have found Mr. Sullivan's recommendation to be in order and hereby forward to you for consideration and approval acceptance of the low bid received from Taylor Tree Co. in the amount of \$6,342.30 for tree removal.

Thank you in advance for your favorable consideration in this matter.

Sincerely,

Richard Rose  
City Manager

RR:jk

attachments

Agenda Item # 2014-3090  
Bid # 2014-1025

Feb. 24, 2014

Mr. Richard Rose

RE: Tree Removal Bid  
Request for Authorization to Award

Dear Mr. Rose

After careful review of the bids for Tree Removal for Public Works the apparent low bidder Taylor Tree Company, I have determined them to be responsive and responsible and that the bid price of \$6,342.30 is considered fair and reasonable. I request that this request be put on the March 5, 2014 docket for approval.

The bid amounts are as follows: Taylor Tree Company \$6,342.30- Tree Tech \$8,800.00 - Taylor Made Lawn Care \$10,420.00- Tree Service \$25,875.00

If you have any questions, please call.  
Sincerely,



Richard Sullivan  
Public Works Director

RFB/RFP/RFQ # 2014-1025

DUE: 2/21/14

**Bid  
RECEIPTS  
City of Diamondhead, MS  
FOR:  
2014 Tree Removal**

FROM	Time/Date Rec'd	Amount
1. Taylor Made Lawn Care	2/20/14 10:10AM	10420. <sup>00</sup>
2. TREE Tech	2/21/14 822AM	8800. <sup>00</sup>
3. TREE SERVICE	2/21/14 841AM	25875. <sup>00</sup>
4. Taylor TREE Co	2/21/14 940AM	6342. <sup>30</sup> ✓
5.		
6.		
7.		
8.		
9.		
10.		

**VERIFIED**

Conne Scott 2/21/14

**RFP# 2014-1025  
BID FORM  
REQUEST FOR SERVICES  
2014 TREE REMOVALS  
TO THE  
CITY OF DIAMONDHEAD**

*Bids must be submitted on this form and shall be submitted in a sealed envelope marked accordingly. Bids not submitted on this form may be disqualified*

Company Name: Taylor Tree Co., LP  
Representative Name (Print): Ray Taylor  
Representative Signature: *Ray Taylor*  
Address: 24071 Cuenas Deliste Rd.  
Phone: 228-457-9988 Date: 02-05-2014

Bid total must be written in numbers and words:

Total Bid Amount \$ 6,342.30

\$Six thousand three hundred and forty two dollars and thirty cents  
(words) (words)

**BIDDERS INSTRUCTIONS**

- Your attention is called to the fact that the State of Mississippi has a reciprocal preference law in regards to resident contractors. The State's treatment of non-resident contractor's and the local preference percentage shall be applied in evaluating the bids. It is the responsibility of the vendor to submit a copy of their state's preference law with the bid. Failure to do so may be reason to reject the bid.
- Hold harmless: Contractor agrees that it will, and hereby does, indemnify, defend and hold harmless City of Diamondhead from and against any and all claims, damages, losses, costs and expenses of every kind and nature, including court costs and attorney

Agenda Item # 2014-3111

**Jeannie Klein**

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**From:** Thomas E. Schafer IV  
**Sent:** Monday, February 24, 2014 5:41 PM  
**To:** Jeannie Klein  
**Cc:** Ron Rech; Richard Rose; Ernie Knobloch; Thomas A. Sislow; Blaine G. LaFontaine; Joseph G. Lopez  
**Subject:** Agenda

Please add an item to the agenda

Discussion of renting/leasing by hour/evening the activity room and kitchen in city hall for various functions. I have had several requests over the last few months.

Thanks,

Tommy

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**From:** Jeannie Klein  
**Sent:** Friday, February 21, 2014 3:45 PM  
**To:** Thomas E. Schafer IV; Richard Rose  
**Cc:** Kristin Ventura  
**Subject:** Draft - February 18, 2014 Minutes -

Attached is a "Draft" of the Minutes for the February 18<sup>th</sup> meeting. Please respond with any changes by noon on Wed. Feb. 26.

Thanks

Jeannie Klein  
City of Diamondhead



5000 Diamondhead Circle  
Diamondhead, MS 39525  
Ph: 228-222-4626  
Fax: 228-222-4390

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