

# City of Diamondhead

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5000 Diamondhead Circle, Diamondhead, MS 39525-3260

Phone: (228) 222.4626

FAX: (228) 222.4390

[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)



July 30, 2014

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Mayor and Council:

Re: Bid #2014-1038 – Furnishing Products and Services for Various Types Hot Bituminous Pavement

Sealed bids were received for RFB#2014-1038 -- Furnishing Products and Services for Various Types Hot Bituminous Pavement. The only bid received is from Warren Paving, Inc. and is attached.

It is my recommendation the bid received from Warren Paving, Inc. be accepted and awarded pursuant to the terms outlined in the specifications.

Thank you in advance for your consideration and approval.

Sincerely,

Richard Sullivan  
City Manager

RS:jk

**2014-1038**  
**GROUP APH-HOT**  
**PROPOSAL FOR FURNISHING PRODUCTS AND SERVICES FOR**  
**VARIOUS TYPES HOT BITUMINOUS PAVEMENT**

Honorable Mayor and City Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Mayor and Council Members:

Pursuant to your advertisement, we do hereby submit this proposal for furnishing, as ordered by the City, Products and Services of Various Types Hot Bituminous Pavement, in accordance with the specifications listed below, for a period of one (1) year, beginning October 1, 2014, and reserving the right to request an extension of contract for a second term of twelve (12) months, which is as follows:

**Section I – Types SC-1, HT, MT and ST**

1. Hot bituminous pavement, Type SC-1 (FOB City Truck) \$ 57.00 per ton
  
2. Hot bituminous pavement, Type SC-1, (for overlaying existing pavement in place)  
\$ 87.50 per ton
  
3. Hot bituminous pavement, Type HT, in place, for overlaying existing pavement or application on previously prepared base course, including finishing and placing required prime coats/tack coats and plant mix bituminous base course together with all necessary tools, equipment and labor Vendor shall have in-place within fourteen (14) calendar days after receipt of purchase order.  

Hot bituminous pavement, type HT (For overlaying existing pavement in place)	9.5 MM Surface (in place) \$ <u>92.00</u> per ton
	19 MM Base (in place) \$ <u>79.00</u> per ton
  
4. Hot bituminous pavement, Type MT, in place, for overlaying existing pavement or application on previously prepared base course, including finishing and placing required prime coats/tack coats and plant mix bituminous base course together with all necessary tools, equipment and labor Vendor shall have in-place within fourteen (14) calendar days after receipt of purchase order.  

Hot bituminous pavement, type MT (For overlaying existing pavement in place)	9.5 MM Surface (in place) ... \$ <u>91.00</u> per ton
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19 MM Base (in place)  
\$ 78.00 per ton

5. Hot bituminous pavement, Type ST, in place, for overlaying existing pavement or application on previously prepared base course, including finishing and placing required prime coats/tack coats and plant mix bituminous base course together with all necessary tools, equipment and labor Vendor shall have in-place within fourteen (14) calendar days after receipt of purchase order.

Hot bituminous pavement, type ST  
(For overlaying existing pavement in place)      9.5 MM Surface (in place)  
\$ 90.00 per ton

19 MM Base (in place)  
\$ 72.00 per ton

**Section I Specifications:**

- Hot bituminous pavement, types SC-1 or ST, HT and MT shall conform to the latest edition of MDOT Standard Specifications for Road and Bridge Construction, Section 401 – Bituminous Pavement
- Contractor will ensure that all transitions are completed so as to be level with existing road grades when completed. Only saw cutting or milling to a minimum of 2” will be allowed.
- Tickets from certified scales shall be issued for each load from plant. Scale tickets shall be signed by a representative of the City of Diamondhead as designated by the City Manager
- The City of Diamondhead shall place a representative to oversee the contractor’s quality management program. The City of Diamondhead shall place a representative at each job-site to receive load tickets.
- The contractor shall establish a quality management program to include job safety and traffic control procedures in accordance with the latest edition of the Manual of Uniform Traffic Control Devices. In addition, the contractor shall be responsible for material testing and quality control documentation of mix design and placement per MDOT Standard Specifications for Road and Bridge Construction Section 401 – Bituminous Pavement and Section 403 – Hot Mix Asphalt Pavement. Failure to provide adequate safety, traffic control and testing and documentation will be just cause for termination of this contract. The City of Diamondhead shall be at liberty to fulfill purchase orders from other vendors, and the successful bidder shall be liable to the city for any additional costs incurred. Failure to perform the above shall likewise be grounds to terminate the contract at the option of the City of Diamondhead. Any “re-work” that is determined to be the

fault of the contract, shall be done at the contractor's expense. The rework determination shall be made by either the Director of Public Works or the City Engineer.

Materials quoted herein above shall meet the most current applicable portions of the latest edition of MDOT Standard Specifications for Road and Bridge Construction, Sections 401 and 403.

**Section II – Emulsified Asphalt**

- |    |  |                              |
|----|--|------------------------------|
| 1. | F.O.B. our plant, loaded on City trucks<br>Type CQS-1H | \$ <u>NB</u> per gal         |
| 2. | F.O.B. our plant, loaded on City trucks<br>Type CRS-2  | \$ <u>NB</u> per gal         |
| 3. | F.O.B. our plant, loaded on City trucks<br>Type CSS-1  | \$ <u>NB</u> per gal         |
| 4. | F.O.B. our plant, loaded on City trucks<br>Type SS-1   | \$ <u>NB</u> per gal         |
| 5. | F.O.B. our plant, loaded on City trucks<br>Type SS-1H  | \$ <u>NB</u> per 5gal bucket |
| 6. | F.O.B. Department of Public Works<br>Type SS-1H        | \$ <u>NB</u> per 5gal bucket |

**Section II Specifications:**

- o Successful bidder shall fill orders immediately. Should the successful bidder fail to do so, the City shall be at liberty to purchase the ordered material from others and the successful bidder shall be liable to the City for any additional cost incurred by reason of the bidder's failure to supply within the time specified. Failure to provide the product(s) when requested shall also be grounds to terminate their contract at the option of the City of Diamondhead.
  
- o Bituminous materials as listed above shall conform to the latest edition of the MDOT Standard Specifications for Road and Bridge Construction, Section 702 - Bituminous Materials.
  
- o Measurement: Refer to MDOT Standard Specifications for Road and Bridge Construction, Section 702.02 – Measurement and Section 702.03 – Heating of Bituminous Material.

General

- o A price adjustment will be allowed based upon an industry- wide cost index of petroleum products including asphalt used in the performance or execution of this contract. The industry-wide index shall be established by the state highway department. The price adjustment shall be based on cost and shall not include any additional profit or overhead. The successful vendor shall give (10) ten days written notice of any price adjustment. The plant shall meet all certifications as required by the state highway department.
- o Successful contractor must provide proof of insurance of at least \$1,000,000 of general liability insurance prior to entering into contracts on construction, repair and maintenance jobs in excess of \$25,000.00.
- o Successful contractor must show proof of the following Insurance Coverage:

General liability	each occurrence	aggregate
Bodily injury	\$300,000.00	\$300,000.00
Property damage	\$100,000.00	\$100,000.00

  
Authorized Signature

Division Manager  
Title

7/30/14  
Date

Warren Paving Inc.  
Company Name

P.O. Box 2545  
Mailing Address

Gulfport, MS 39505  
City State Zip

228 896 8003 / 228 896 8155 / joel.moody@warrenpaving.com  
Telephone Number Fax Number Email Address

COR: 02932-SC Tax ID: 64-05102-67  
City Privilege Tax Number (If applicable)

Your attention is called to the fact that the State of Mississippi has a reciprocal preference law in regards to resident contractors. The State's treatment of non-resident contractor's and the local preference percentage shall be applied in evaluating the bids. It is the responsibility of the vendor to submit a copy of their state's preference law with the bid. Failure to do so may be reason to reject the bid.



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July 30, 2014

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Mayor and Council:

Re: RFB#2014-1039- Furnishing Culvert and Ram Neck Piping

Sealed bids were received for RFB#2014-1039 – Furnishing Culvert and Ram Neck Piping. The only bid received is from G & O Supply Company, Inc. and is attached.

It is my recommendation the bid received from G & O Supply, Inc. be accepted and awarded pursuant to the terms outlined in the specifications.

Thank you in advance for your consideration and approval.

Sincerely,

Richard Sullivan  
City Manager

RS:jk

**2014-1039  
GROUP C-RNP  
PROPOSAL FOR FURNISHING  
CULVERT AND RAM NECK PIPING**

Honorable Mayor and City Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Mayor and Council Members:

Pursuant to your advertisement, we do hereby submit this, our proposal for furnishing Culvert and Ram Neck Piping, in accordance with the specifications listed below, for a period of twelve (12) months, beginning October 1, 2014 and reserving the right to request an extension of contract for a second term of twelve (12) months, which is as follows:

**SPECIFICATIONS:**

The materials and items listed must meet as a minimum the following specifications/guidelines:

- Must Meet Federal Spec. SS-S-00210, "Sealing Compound, Preformed Plastic For Pipe Joints, Type 1, Rope Form.
- Must Meet Test Method on Composition as Follows ASTM D4, AASHOT III, ASTM D6
- Must Meet Test Method on Property ASTM D71, ASTM D113, ASTM 36, ASTM D217

**Section I – Ram Neck, Gasket Only**

<b>Cut Length</b>	<b>Unit Price</b>
1. 1" X 2' 5"	\$ _____
2. 1 1/2" X 3' 5"	\$ _____
3. 1 3/4" X 3' 5"	\$ _____

**Section II - Round Concrete Pipe, ASTM C-76, Class III, w/Rubber Gasket**

<b>Diameter</b>	<b>per Foot</b>
1. 15"	\$ _____
2. 18"	\$ _____
3. 21"	\$ _____
4. 24"	\$ _____
5. 27"	\$ _____
6. 30"	\$ _____
7. 36"	\$ _____

**Section II – Round concrete Pipe, ASTM C-76, Class III, w/Rubber Gasket (cont'd)**

Diameter	per Foot
8. 42"	\$ _____
9. 48"	\$ _____
10. 54"	\$ _____
11. 60"	\$ _____
12. 66"	\$ _____
13. 72"	\$ _____
14. 84"	\$ _____
15. 96"	\$ _____
16. 108"	\$ _____

**Section III – Concrete Arch, ASTM C-506, Class III, w/Preformed Mastic**

Diameter	per Linear Foot	Concrete Flared End Sections	
		Diameter	Round Arch Each
		1. 15"	\$ _____
1. 18 X 11	\$ _____	2. 18"	\$ _____
2. 22 X 13	\$ _____	3. 24"	\$ _____
3. 29 X 18	\$ _____	4. 30"	\$ _____
4. 36 X 23	\$ _____	5. 36"	\$ _____
5. 44 X 27	\$ _____	6. 42"	\$ _____
6. 51 X 31	\$ _____	7. 48"	\$ _____
7. 58 X 36	\$ _____	8. 54"	\$ _____
8. 65 X 40	\$ _____	9. 60"	\$ _____
9. 73 X 45	\$ _____	10. 66"	\$ _____
10. 88 X 54	\$ _____	11. 72"	\$ _____

**Section IV - HDPE Pipe Water Tight (Bell End) Connection, Smooth Interior**

Diameter	Price per Lineal Ft.
1. 15"	\$ <u>5.64</u>
2. 18"	\$ <u>8.26</u>
3. 24"	\$ <u>13.62</u>
4. 30"	\$ <u>19.61</u>
5. 36"	\$ <u>26.13</u>
6. 42"	\$ <u>34.89</u>
7. 48"	\$ <u>42.20</u>
8. 60"	\$ <u>84.84</u>

**Section V - Nyloplast or Equal, PVC Drain Basins w/Lockable Cast Iron Grates**

1. 15"	\$ <u>639.00</u>
2. 18"	\$ <u>749.00</u>
3. 24"	\$ <u>939.00</u>
4. 30"	\$ <u>1,499.00</u>

**Section VI - HDPE Pipe, Rigid, Perforated Sock Pipe, 20' Sections**

Diameter	Price per Section
1. 4" Flexible	\$ <u>69.00</u> (100 ft. Roll)
2. 4" Rigid	\$ <u>1.29</u>
4. 6" Rigid	\$ <u>2.69</u>
5. 8" Rigid	\$ <u>4.29</u>
6. 10" Rigid	\$ <u>5.89</u>
7. 12" Rigid	\$ <u>6.79</u>
8. 15" Rigid	\$ <u>7.99</u>
9. 18" Rigid	\$ <u>10.09</u>
10. 24" Rigid	\$ <u>17.89</u>

**VII - HDPE Pipe, 20' Sections**

Diameter	Price per Section
1. 15" Flared End	\$ <u>139.00</u>
2. 18" Flared End	\$ <u>189.00</u>
3. 24" Flared End	\$ <u>249.00</u>

**VIII - HDPE Perforated Sock Pipe, Flexible – 100 ft. Roll:**

1. 4" Perforated Under-Drain Sock Pipe	\$ <u>75.00</u> per 100 ft. Roll
2. 6" Perforated Under-Drain Sock Pipe	\$ <del>149.00</del> <u>149.00</u> per 100 ft. Roll

**Specifications for Sock Pipe:**

1. ASTMA, P405, Standard Specification for Corrugated Polyethylene Pipe and Fittings.
2. ASTM, F667, Standard Specification for Large Diameter Corrugated Polyethylene Pipe and Fittings.
3. AASHTO, M252, Standard Specification for Polyethylene Corrugated Drainage Pipe.
4. AASHTO, M294, Standard Specification for Corrugated Polyethylene Pipe, 12" To 36" Diameter.
5. Pipe Length to be 20' Standard.

**Specifications for Polyethylene Culvert Pipe:**

1. ASTM, P405, Standard Specification for Corrugated Polyethylene Pipe and Fittings.
2. ASTM, F667, Standard Specification for Large Diameter Corrugated Polyethylene Pipe and Fittings.
3. AASHTO, M252, Standard Specification for Polyethylene Corrugated Drainage Pipe
4. AASHTO, M294, Standard Specification for Corrugated Polyethylene Pipe, 12" To 36" Diameter Polyethylene Pipe, 12" To 36" Diameter.
5. Pipe Length to be 20' Standard
6. Joints Shall Be Bell And Spigot Type With Rubber Gasket. No Couplings Will Be Allowed.

Prices quoted shall be F.O.B. City of Diamondhead, Department of Public Works.

G&O SUPPLY COMPANY, INC.

Company Name

18188 HWY 49

Mailing Address

SAUCIER

MS

39574

City

State

Zip

228-832-9655

, 228-832-9677

, tforbes@gosupplyinc.com

Telephone Number

Fax Number

Email Address

City Privilege Tax Number (If applicable)

We/I do hereby certify by my signature that our product(s) bid meets or exceeds your specifications. We agree that failure to meet the specifications shall be just cause for the City of Diamondhead to remove our company from the bid list.

Printed Name TED FORBES

Signature Ted Forbes

Title SALES

Date: 7/29/14

Your attention is called to the fact that the State of Mississippi has a reciprocal preference law in regards to resident contractors. The State's treatment of non-resident contractor's and the local preference percentage shall be applied in evaluating the bids. It is the responsibility of the vendor to submit a copy of their state's preference law with the bid. Failure to do so may be reason to reject the bid.

**Notice to bidders:**

Hold harmless: Contractor agrees that it will, and hereby does, indemnify, defend and hold harmless City of Diamondhead from and against any and all claims, damages, losses, costs and expenses of every kind and nature, including court costs and attorney fees and claims for damages resulting from or arising out of any infringement claim or claim of bodily injury, death or damage to real or tangible personal property caused by contractor and/or its partners, principals, agents, employees or subcontractors in the performance of this contract. City of Diamondhead will notify the contractor in writing of any claim to be indemnified hereunder, of which City has knowledge, and contractor in turn will promptly notify City of any such claim. Contractor shall, at its sole expense, control the defense of such suit to the extent allowed by Mississippi law. The parties agree to cooperate with one another in the defense of any such matter.

Any request for price increase during the term of contract will be rejected. Should this rejection result in the cancellation of the contract, the vendor shall be removed from the qualified bidders list for twenty-four (24) months.



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July 30, 2014

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Mayor and Council:

Re: RFB#2014-1040- Furnishing Ready Mix Concrete

Sealed bids were received for RFB#2014-1040 – Furnishing Ready Mix Concrete. The only bid received is from Bayou Concrete and is attached.

It is my recommendation the bid received from Bayou Concrete be accepted and awarded pursuant to the terms outlined in the specifications.

Thank you in advance for your consideration and approval.

Sincerely,

Richard Sullivan  
City Manager

RS:jk

**2014-1040  
Group RMC  
Proposal for Furnishing  
Ready Mix Concrete**

Honorable Mayor and City Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Mayor and Council Members:

Pursuant to your advertisement, we do hereby submit this, our proposal for furnishing Ready Mix Concrete, in accordance with the specifications listed below, for a period of twelve (12) months, beginning October 1, 2014 and reserving the right to request an extension of contract for a second term of twelve (12) months, which is as follows:

**Minimum Order 3 Cubic Yards**

<u>Price under minimum order</u>	<u>Price over minimum order</u>
2500 psi \$ <u>158.50</u>	2500 psi \$ <u>88.50</u>
3000 psi \$ <u>160.50</u>	3000 psi \$ <u>90.50</u>
3000 psi w/fiber \$ <u>164.50</u>	3000 psi w/fiber \$ <u>94.50</u>
3500 psi \$ <u>162.50</u>	3500 psi \$ <u>92.50</u>
4000 psi \$ <u>164.50</u>	4000 psi \$ <u>94.50</u>

(88.50)  
KBR

**Specifications:**

Mix and materials are to meet the most current Mississippi State Highway Departments standard specification for road and bridge construction. Concrete shall comply with the current approved MSHD mix design at the time concrete is ordered.

**General:**

Bidder shall be responsible to deliver within 24 hours of notification. If bidder is not able to provide delivery within this time, the City reserves the right to purchase from an alternate bidder.

*It is understood that the prices are for delivery to the job site(s) in the City.*

Bayou Concrete  
Company Name

P.O. Box 3868  
Mailing Address

Gulfport , MS 39505  
City State Zip

228-868-4853 , 228-868-5581 , btharp@mmcmaterials.com  
Telephone Number Fax Number Email Address

7401 - Gulfport #  
City Privilege Tax Number (If applicable)

We/I do hereby certify by my signature that our product(s) bid meets or exceeds your specifications. We agree that failure to meet the specifications shall be just cause for the City of Diamondhead to remove our company from the bid list.

Printed Name Ben Tharp

Signature Ben Tharp

Title Sales Manager Date 7-29-14

Your attention is called to the fact that the State of Mississippi has a reciprocal preference law in regards to resident contractors. The State's treatment of non-resident contractor's and the local preference percentage shall be applied in evaluating the bids. It is the responsibility of the vendor to submit a copy of their state's preference law with the bid. Failure to do so may be reason to reject the bid.

**City of Diamondhead, Mississippi**  
**General Fund**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>REVENUE</b>		
Taxes:		
Ad Valorem - Real Property	\$ 2,217,544	\$ 2,273,074
Ad Valorem - Auto	556,640	516,692
Ad Valorem - Personal/Mobile Homes	46,942	35,850
Public Utilities Tax	8,200	8,446
Prior Year - Ad Valorem - Real Property	-	2,338
Prior Year - Ad Valorem - Auto	-	6,508
Prior Year - Ad Valorem - Personal/Mobile Homes	-	2,051
Penalties & Interest	3,000	7,837
Licenses & Permits:		
Privilege Licenses	\$ 7,000	\$ 7,312
Building Permits	50,000	54,784
Contractor's Licenses	9,961	9,891
Franchise Fees	280,000	285,963
Planning & Zoning Fees	500	600
Reinspection Fees	500	520
Miscellaneous Fees	-	105
Intergovernmental Revenues:		
Federal Grants	\$ -	\$ 807
State Shared Revenues	592,600	658,478
Local Shared Revenues	170,000	177,743
Fines and Forfeits	26,631	25,495
Miscellaneous:		
Donations	\$ 1,000	\$ 1,250
Golf Cart Registrations	-	253
Public Information Requests	-	445
Other	-	-
Interest	5,000	5,511
<b>TOTAL FROM ALL SOURCES</b>	<b>\$3,975,518</b>	<b>\$4,081,953</b>

**City of Diamondhead, Mississippi**  
**General Fund**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>EXPENDITURES</b>		
Legislative - Council:		
Personnel Services	\$ 26,076	\$ 12,975
Supplies	500	1,332
Contractual Services	9,733	4,899
Total	36,309	19,206
Judicial - Municipal Court:		
Personnel Services	\$ 77,671	\$ 57,845
Supplies	1,000	1,500
Contractual Services	3,517	3,400
Capital Outlay	-	-
Total	82,189	62,745
Administration:		
Personnel Services	\$ 411,786	\$ 318,945
Supplies	26,140	25,639
Contractual Services	523,924	554,306
Debt Service	61,898	61,898
Capital Outlay	110,610	925,405
Total	1,134,359	1,886,193

**City of Diamondhead, Mississippi**  
**General Fund**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>EXPENDITURES</b>		
Police Department:		
Personnel Services	\$ -	\$ 16,148
Supplies	60,400	49,103
Contractual Services	574,815	485,403
Grants/Subsidies/Allocations	-	-
Capital Outlay	38,188	46,361
Total	673,403	597,015
Building/Planning & Zoning:		
Personnel Services	\$ 91,585	\$ 83,830
Supplies	6,920	3,590
Contractual Services	70,574	58,953
Capital Outlay	1,378	-
Total	170,457	146,373
Economic Development:		
Personnel Services	\$ -	\$ -
Supplies	-	-
Contractual Services	112,908	98,068
Capital Outlay	-	-
Total	112,908	98,068

**City of Diamondhead, Mississippi**  
**General Fund**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>EXPENDITURES</b>		
Public Works:		
Personnel Services	\$ 844,363	\$ 530,933
Supplies	171,325	121,370
Contractual Services	260,323	265,777
Capital Outlay	818,750	315,399
Total	2,094,761	1,233,479
Total Expenditures	\$ 4,304,385	\$ 4,043,080
Under/(Over) of Revenue over Expenditures	\$ (328,868)	\$ 38,874
Other Financing Sources and uses:		
Unobligated Cash - Beginning	\$ 2,742,226	\$ 1,526,713
Loan Proceeds	-	1,286,415
Bond Proceeds	-	-
Operating Transfers In from Other Funds	-	-
Note 1 Operating Transfers out to Other Funds	(566,946)	(109,776)
Note 2 & 3 Unobligated Cash - Ending	1,846,412	2,742,226

*Note: 1 - Transfer to supply match for Hazard Mitigation Grant, Lease Purchase on City Hall Project Note 2014 match for CDBG Grant and fund Hancock Bank 2014 Acquisition & Construction Project.*

*Note: 2 - The State recommends reserving three months of operating funds (the City reserves \$600,000) to carry the last three months of the calendar year; the City also reserves \$500,000 for contingencies, such as natural disasters.*

*Note: 3 - The FY15 Unobligated Beginning Cash balance includes \$321,053.63 (\$234,651.14 for FY15 and \$86,402.49 for FY16) in restricted funds received/borrowed specifically to renovate City Hall.*

**City of Diamondhead, Mississippi**  
**Special Revenue**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>REVENUE</b>		
Intergovernmental Revenues:		
Federal Grants	\$ 348,459	\$ 20,498
<b>TOTAL FROM ALL SOURCES</b>	<u>348,459</u>	<u>20,498</u>
<b>EXPENDITURES</b>		
Contractual Services	\$ 33,006	\$ 27,330
Capital Outlay	541,605	-
Total	<u>574,611</u>	<u>27,330</u>
Total Expenditures	<u>\$ 574,611</u>	<u>\$ 27,330</u>
Under/(Over) of Revenue over Expenditures	<u>\$ (226,153)</u>	<u>\$ (6,832)</u>
Other Financing Sources and uses:		
Unobligated Cash - Beginning	\$ -	\$ -
Restricted Cash (Grants)	\$ -	\$ -
Transfer in from other funds	226,153	6,832
Unobligated Cash - Ending	<u>-</u>	<u>-</u>

**Note: 2014 Hazard Mitigation Grant (75/25% Matching Funds) and 2014 CDBG Grant.**

**City of Diamondhead, Mississippi**  
**Debt Service**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>REVENUE</b>		
<b>TOTAL FROM ALL SOURCES</b>	-	-
<b>EXPENDITURES</b>		
Debt Service	\$ 106,142	\$ -
Total	106,142	-
Total Expenditures	\$ 106,142	\$ -
Under/(Over) of Revenue over Expenditures	\$ (106,142)	\$ -
Other Financing Sources and uses:		
Unobligated Cash - Beginning	\$ -	\$ -
Transfer in from other funds	106,142	-
Unobligated Cash - Ending	-	-

**Note: For Lease Purchase Payment for City Hall Project Note Fund.**

**City of Diamondhead, Mississippi**  
**Capital Projects Fund**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>REVENUE</b>		
Intergovernmental Revenues:		
Federal Grants	\$ -	\$ -
<b>TOTAL FROM ALL SOURCES</b>	<u>-</u>	<u>-</u>
<b>EXPENDITURES</b>		
Supplies	\$ -	\$ -
Contractual Services	10,385	102,943
Capital Outlay	224,266	-
<b>Total</b>	<u>234,651</u>	<u>102,943</u>
Total Expenditures	\$ 234,651	\$ 102,943
Under/(Over) of Revenue over Expenditures	<u>\$ (234,651)</u>	<u>\$ (102,943)</u>
Other Financing Sources and uses:		
Unobligated Cash - Beginning	\$ -	\$ -
Transfer in from other funds	234,651	102,943
Unobligated Cash - Ending	<u>(0)</u>	<u>-</u>

**Note: Hancock Bank 2014 Acquisition and Construction Project.**

**City of Diamondhead, Mississippi**  
**Fire Department Fund**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>REVENUE</b>		
Intergovernmental Revenues:		
State Shared Revenues	\$ -	\$ -
<b>TOTAL FROM ALL SOURCES</b>	<u>-</u>	<u>-</u>
<b>EXPENDITURES</b>		
Fire Department		
Contractual Services	\$ -	\$ -
Total	<u>-</u>	<u>-</u>
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>
Under/(Over) of Revenue over Expenditures	<u>\$ -</u>	<u>\$ -</u>
Restricted Cash - Beginning	21,500	21,500
Restricted Cash - Ending	<u>\$ 21,500</u>	<u>\$ 21,500</u>

**City of Diamondhead, Mississippi**  
**Garbage Fund**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>REVENUE</b>		
Taxes:		
Ad Valorem - Real Property	\$ 12,990	\$ 8,320
<b>TOTAL FROM ALL SOURCES</b>	<u>12,990</u>	<u>8,320</u>
<b>EXPENDITURES</b>		
Contractual Services	\$ 12,990	\$ 8,320
Total	<u>12,990</u>	<u>8,320</u>
Total Expenditures	<u>\$ 12,990</u>	<u>\$ 8,320</u>
Under/(Over) of Revenue over Expenditures	<u>\$ -</u>	<u>\$ (0)</u>
Restricted Cash - Beginning	-	-
Restricted Cash - Ending	<u>\$ -</u>	<u>\$ (0)</u>

**City of Diamondhead, Mississippi**  
**Summary of All Funds**  
**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**  
**For the Fiscal Year Ended September 30, 2015**

	Council Proposed Budget for FYE 2015	Estimated Total For Current Fiscal Year
<b>REVENUE</b>		
General Fund	\$ 3,975,518	\$ 4,081,953
Special Revenue	348,459	20,498
Debt Service	-	-
Capital Projects	-	-
Fire Department	-	-
Garbage Fund	12,990	8,320
<b>TOTAL REVENUE</b>	<b>4,336,966</b>	<b>4,110,771</b>
<b>OTHER FINANCING SOURCES AND USES</b>		
General Fund	(566,946)	1,176,639
Special Revenue	226,153	6,832
Debt Service	106,142	-
Capital Projects	234,651	102,943
Fire Department	-	-
Garbage Fund	-	-
<b>TOTAL OTHER FINANCING SOURCES AND USES</b>	<b>\$ (0)</b>	<b>\$ 1,286,414</b>
<b>TOTAL REVENUE AND OTHER FINANCING SOURCES AND USES</b>	<b>\$ 4,336,966</b>	<b>\$ 5,397,185</b>
<b>EXPENDITURES</b>		
General Fund	\$ 4,304,385	\$ 4,043,080
Special Revenue	574,611	27,330
Debt Service	106,142	-
Capital Projects	234,651	102,943
Fire Department	-	-
Garbage Fund	12,990	8,320
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,232,780</b>	<b>\$ 4,181,673</b>
<b>TOTAL BALANCE OF ALL FUNDS</b>	<b>\$ (895,814)</b>	<b>\$ 1,215,512</b>
<b>ADD BEGINNING CASH BALANCE</b>	<b>2,742,226</b>	<b>1,526,713</b>
<b>ENDING CASH BALANCE</b>	<b>\$ 1,846,412</b>	<b>\$ 2,742,225</b>

**NOTICE OF A PUBLIC HEARING ON THE PROPOSED BUDGET AND PROPOSED TAX LEVIES FOR THE UPCOMING FISCAL YEAR FOR THE CITY OF DIAMONDHEAD MISSISSIPPI**

The City of Diamondhead will hold a public hearing on its proposed budget and proposed tax levies for fiscal year 2015 at 6:00 p.m. on August 27, 2014 at 5000 Diamondhead Circle, Diamondhead, MS 39525.

The City of Diamondhead is now operating with projected total budget revenue of \$5,368,368. (53 percent) or \$2,852,796 of such revenue is obtained through ad valorem taxes. For the next fiscal year, the proposed budget has total projected revenue of \$3,975,518. Of that amount, (71 percent) or \$2,832,326, is proposed to be financed through a total ad valorem tax levy.

The decision to not increase the ad valorem tax millage rate for fiscal year 2015 above the current fiscal year's ad valorem tax millage rate means you will not pay more in ad valorem taxes on your home, automobile tag, utilities, business fixtures and equipment and rental real property, unless the assessed value of your property has increased for fiscal year 2015.

Any citizen of the City of Diamondhead is invited to attend this public hearing on the proposed budget and tax levies for fiscal year 2015 and will be allowed to speak for a reasonable amount of time and offer tangible evidence before any vote is taken.

- o The advertisement shall be no less than one-fourth (1/4) page in size*
- o Type used shall be no smaller than eighteen (18) point*
- o Surrounded by a one-fourth-inch solid black border.*
- o The advertisement may not be placed in that portion of the newspaper where legal notices and classified advertisements appear.*

Please run add on the following dates:

August 13 and August 23, 2014

## CITY OF DIAMONDHEAD

### WORK AUTHORIZATION FOR PROFESSIONAL SERVICES

#### A & E SERVICES FOR HAZARD MITIGATION RENOVATIONS AND UPGRADES TO DIAMONDHEAD CITY HALL

Project Identification No. **12-035E** Work Authorization No. **FIVE (5)**

It is agreed between the City of Diamondhead (COD) and Eley Guild Hardy Architects (EGH) to undertake the following work in accordance with the provisions of our Master Agreement for Professional Services (AIA Document B102 Standard form of Agreement between Owner and Architect – No Predefined Scope of Architect's Services) dated July 16, 2012:

#### DESCRIPTION OF WORK

- A. Services under this Work Authorization shall include architectural services necessary to construct the roof mitigation and the exterior glazing mitigation as shown on the attached Hazard Mitigation Renovations Professional Opinion of Cost. The architectural services under this contract will be in accordance with the description of work outlined in the approved hazard mitigation grant and the associated drawings illustrating the proposed hazard mitigation work for the City of Diamondhead, City Hall facility located at 5000 Diamondhead Circle.
- B. The following Preliminary Services are excluded from this work authorization:
1. Environmental Services:
    - a. Not Included
  2. Surveying:
    - a. Not included
  3. Geotechnical Services:
    - a. Not included
- C. The following Design Services are to be performed:
1. Architectural Services:
    - a. Architectural services shall include preparation of bid documents, assistance with solicitation and bidding, preparation of contract for construction, and administration of the contract for construction in accordance with the conditions in the Master Agreement for services. The systems and design shall be based on the approved hazard mitigation grant application.

#### PERIOD OF SERVICES

- A. Preparation of Bid Documents: Upon the City's approval of this work authorization bid

documents will be complete and submitted for review within four weeks.

- B. Solicitation and Bidding: Upon approval of the bid documents as submitted the solicitation and bidding phase will commence and be completed within six weeks.
- C. Contract for Construction: Upon acceptance of the lowest and best bid a contract for construction will be issued and it is estimated that construction will be complete within six months.

**BASIS OF COMPENSATION**

The fee for the basic services as described shall be 8% of the cost of construction. The cost of construction shall be as defined in the Master Agreement for Professional Services.

Reimbursable expenses are in addition to fee for Basic Services and are as described below:

The Owner shall reimburse the Consultant, without markup, the actual cost incurred by the Consultant for document printing, and UPS charges. The Owner will reimburse the Consultant, without markup, for any out travel deemed necessary outside of the three coastal counties. If required the Owner will reimburse EGH the cost of any specialty sub-consultant expenses on an hourly basis plus 5% mark-up for EGH's service and liability associated with coordination of sub-consultants.

Additional services which may be required will be provided in accordance with the consultants standard hourly rates and shall be agreed to in writing in advance of services being provided.

Agreed as to the scope of services, period of services, and compensation:

**CITY OF DIAMONDHEAD**

**ELEY GUILD HARDY ARCHITECTS, PA**

BY: \_\_\_\_\_  
Richard Sullivan, City Manager

BY:  \_\_\_\_\_  
David J. Hardy, Vice President

DATE: \_\_\_\_\_

DATE: 7/22/14

**CITY OF DIAMONDHEAD  
HAZARD MITIGATION RENOVATIONS  
Professional Opinion of Cost**

4/4/2014

**Proposed Hazard Mitigation**  
for Future City Hall



<u>Item</u>	<u>Description</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Extension</u>
<b>1</b>	<b><u>Roof Mitigation</u></b>			
	Install Standing Seam Metal Roof to replace Existing Shingle Roof			
	A) Demo Existing Shingle Roof	\$1.25 /SF	30,681 SF	\$38,351
	B) Existing Roof Deck Reinforcing	\$15,000.00	1 LS	\$15,000
	C) New Roofing Membrane	\$0.70 /SF	30,681 SF	\$21,477
	D) New Standing Seam Metal Roof	\$8.00 /SF	30,681 SF	\$245,448
	<b>SUBTOTAL</b>			<b>\$320,276</b>
<b>2</b>	<b><u>Exterior Glazing Mitigation</u></b>			
	Install Impact Resistant Glazing and Frames per RS Means (in lieu of Roll-up Shutters)			
	A) 3'-4" x 5'-4" (24 openings @ 18 SF)	\$75.00 /SF	432 SF	\$32,400
	B) 10'-0" x 7'-4" (4 openings @ 74 SF)	\$75.00 /SF	296 SF	\$22,200
	C) 3'-4" x 2'-8" (8 opening @ 9 SF)	\$75.00 /SF	72 SF	\$5,400
	D) 4'-0" x 7'-4" (1 opening @ 29 SF)	\$75.00 /SF	29 SF	\$2,175
	E) 2'-0" x 5'-4" (22 openings @ 11 SF)	\$75.00 /SF	242 SF	\$18,150
	F) 6'-4" x 7'-4" (8 doors @ 47 SF)	\$75.00 /SF	376 SF	\$28,200
	G) 3'-0" x 7'-4" (4 doors @ 24 SF)	\$75.00 /SF	96 SF	\$7,200
	J) Door Hardware (12 doors )	\$1,500.00 EA	12 Set	\$18,000
	<b>SUBTOTAL</b>			<b>\$133,725</b>
<b>3</b>	<b><u>Printing Costs</u></b>			
		\$1,500.00	1 LS	\$1,500
	<b>SUBTOTAL</b>			<b>\$1,500</b>

Construction Est.		\$455,501
Design Est.	8.00%	\$36,440
<b>Total Cost Estimate</b>		<b>\$491,941</b>



City of Diamondhead, MS

Agenda Item 2014-3201  
2014-3202  
2014-3208

# Payable Register

## Payable Detail by Vendor Name

Packet: APPKT00153 - Butler Snow packet 8.5.14-A

Payable #	Payable Type	Post Date	Item Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code									
<b>Vendor: 1289 - Butler Snow LLP</b>										<b>Vendor Total: 10,716.86</b>
10001860	Invoice	8/5/2014	8/5/2014	8/5/2014	8/5/2014	1,873.86	0.00	0.00	0.00	1,873.86
Zoning and Land Use		APBank - Accounts Payable								
<b>Items</b>										
<b>Item Description</b>	<b>Commodity</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>	<b>Tax</b>	<b>Shipping</b>	<b>Discount</b>	<b>Total</b>		
Zoning and Land Use	Service	0.00	0.00	1,873.86	0.00	0.00	0.00	1,873.86		
<b>Distributions</b>										
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>		<b>Amount</b>	<b>Percent</b>					
001-650-60300	Professional Fees - Legal	P&ZLEG60300		1,873.86	100.00%					
555570	Invoice	8/5/2014	8/5/2014	8/5/2014	8/5/2014	8,843.00	0.00	0.00	0.00	8,843.00
Zoning and Land Use		APBank - Accounts Payable								
<b>Items</b>										
<b>Item Description</b>	<b>Commodity</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>	<b>Tax</b>	<b>Shipping</b>	<b>Discount</b>	<b>Total</b>		
Zoning and Land Use	Service	0.00	0.00	8,843.00	0.00	0.00	0.00	8,843.00		
<b>Distributions</b>										
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>		<b>Amount</b>	<b>Percent</b>					
001-650-60300	Professional Fees - Legal	P&ZLEG60300		8,843.00	100.00%					
<b>Vendor: 1294 - Hancock County Solid Waste</b>										<b>Vendor Total: 185,626.98</b>
April 2014	Invoice	8/5/2014	8/5/2014	8/5/2014	8/5/2014	32,086.56	0.00	0.00	0.00	32,086.56
Residential Service		APBank - Accounts Payable								
<b>Items</b>										
<b>Item Description</b>	<b>Commodity</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>	<b>Tax</b>	<b>Shipping</b>	<b>Discount</b>	<b>Total</b>		
Residential Service	Service	0.00	0.00	32,086.56	0.00	0.00	0.00	32,086.56		
<b>Distributions</b>										
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>		<b>Amount</b>	<b>Percent</b>					
401-10001	Holding Account			32,086.56	100.00%					
February 2014	Invoice	8/5/2014	8/5/2014	8/5/2014	8/5/2014	29,789.10	0.00	0.00	0.00	29,789.10
Service and Cart Rental		APBank - Accounts Payable								
<b>Items</b>										
<b>Item Description</b>	<b>Commodity</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>	<b>Tax</b>	<b>Shipping</b>	<b>Discount</b>	<b>Total</b>		
Service and Cart Rental	Service	0.00	0.00	29,789.10	0.00	0.00	0.00	29,789.10		
<b>Distributions</b>										
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>		<b>Amount</b>	<b>Percent</b>					
401-10001	Holding Account			29,789.10	100.00%					
January 2014	Invoice	8/5/2014	8/5/2014	8/5/2014	8/5/2014	29,789.10	0.00	0.00	0.00	29,789.10
Service and Cart Rental		APBank - Accounts Payable								
<b>Items</b>										
<b>Item Description</b>	<b>Commodity</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>	<b>Tax</b>	<b>Shipping</b>	<b>Discount</b>	<b>Total</b>		
Service and Cart Rental	Service	0.00	0.00	29,789.10	0.00	0.00	0.00	29,789.10		
<b>Distributions</b>										
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>		<b>Amount</b>	<b>Percent</b>					
401-10001	Holding Account			29,789.10	100.00%					
June 2014	Invoice	8/5/2014	8/5/2014	8/5/2014	8/5/2014	32,086.56	0.00	0.00	0.00	32,086.56
Residential Service		APBank - Accounts Payable								
<b>Items</b>										
<b>Item Description</b>	<b>Commodity</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>	<b>Tax</b>	<b>Shipping</b>	<b>Discount</b>	<b>Total</b>		
Residential Service	Service	0.00	0.00	32,086.56	0.00	0.00	0.00	32,086.56		
<b>Distributions</b>										
<b>Account Number</b>	<b>Account Name</b>	<b>Project Account Key</b>		<b>Amount</b>	<b>Percent</b>					
401-10001	Holding Account			32,086.56	100.00%					

**Payable Register**

Packet: APPKT00153 - Butler Snow packet 8.5.14-A

Payable #	Payable Type	Post Date	Item Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<u>March 2014</u>	Invoice	8/5/2014	8/5/2014	8/5/2014	8/5/2014	29,789.10	0.00	0.00	0.00	29,789.10

Service and Cart Rental  
Items

APBank - Accounts Payable

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Service and Cart Rental	Service	0.00	0.00	29,789.10	0.00	0.00	0.00	29,789.10

**Distributions**

Account Number	Account Name	Project Account Key	Amount	Percent
<u>401-10001</u>	Holding Account		29,789.10	100.00%

<u>May 2014</u>	Invoice	8/5/2014	8/5/2014	8/5/2014	8/5/2014	32,086.56	0.00	0.00	0.00	32,086.56
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Residential Service  
Items

APBank - Accounts Payable

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Residential Service	Service	0.00	0.00	32,086.56	0.00	0.00	0.00	32,086.56

**Distributions**

Account Number	Account Name	Project Account Key	Amount	Percent
<u>401-10001</u>	Holding Account		32,086.56	100.00%

### Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	8	196,343.84	0.00	0.00	0.00	196,343.84	0.00	196,343.84
<b>Grand Total:</b>		<b>196,343.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>196,343.84</b>	<b>0.00</b>	<b>196,343.84</b>

### Project Summary

Project Number	Project Name	Count	Account Key	Account Name	Amount
<u>FA-0000085</u>	Butler/Snow	2	P&ZLEG60300	P&Z - LEGAL	10,716.86
<b>Project FA-0000085 Total:</b>					<b>10,716.86</b>
<b>Grand Total:</b>					<b>10,716.86</b>

### Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>001-650-60300</u>	Professional Fees - Legal	10,716.86
	<b>Total:</b>	<b>10,716.86</b>

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>401-10001</u>	Holding Account	185,626.98
	<b>Total:</b>	<b>185,626.98</b>

City of Diamondhead, MS  
**Request for Council Action**

**TO:** Honorable Mayor and Members of Council  
**FROM:** City Manager

Ordinance  Resolution  Agreement/Contract  Info Only  Work Session Only  
 Consent Agenda  Regular Agenda  Presentation/Appointment

**AGENDA DATE REQUESTED:**

August 5, 2014

**ORDINANCE/RESOLUTION CAPTIONS or ISSUE:** Motion to pay Mr. Richard Sullivan for the 3 months that he's worked as the Acting City Manager.

**SUMMARY BACKGROUND:** Mr. Richard Sullivan has served as the Acting City Manager during May, June and July 2014. He should be paid for the extra time and work that he has performed. The suggested pay is an extra \$1,250 per month for each month for a total of \$ 3,750.

**IMPACT IF DENIED:** Mr. Sullivan will not be paid for his extra time and efforts when he worked as the Acting City Manager.

**IMPACT IF APPROVED:** Mr. Sullivan will be paid for his extra time and effort when he worked as the Acting City Manager.

**FINANCIAL IMPACT:** The money will be taken out of the budget item for pay of the City Manager.

**REQUIRED SIGNATURES**

**REQUESTED BY:**

Ernie Knobloch

**City Manager:**

**City Attorney:**

**COUNCIL ACTION:**

Approved  Denied  Tabled/Deferred  Info Only **Completed:**

City of Diamondhead, MS  
**Request for Council Action**

**TO:** Honorable Mayor and Members of Council  
**FROM:** City Manager

Ordinance  
  Resolution  
  Agreement/Contract  
  Info Only  
  Work Session Only  
 Consent Agenda  
  Regular Agenda  
  Presentation/Appointment

**AGENDA DATE REQUESTED:**

August 5, 2014

<p><b><u>ORDINANCE/RESOLUTION CAPTIONS or ISSUE:</u></b> Direct the City Manager to advertise bids for the drainage work on the north side of City Hall.</p>
<p><b><u>SUMMARY BACKGROUND:</u></b> The ditch is a complete mess with a manhole starting to topple, 2 lines leading to the manhole may break, the sides of the ditch are falling in, and the property owner next to the ditch has already placed over 150 bags of concrete on the side of the ditch near his house in an attempt to stop the erosion. The money to cover the cost is included in the closing documents for the building. Waiting to do the work will only increase the overall cost. Plans for the repairs are complete.</p>
<p><b><u>IMPACT IF DENIED:</u></b> The property owner will continue to have erosion problems and the manhole may collapse, taking the two feeder lines with it.</p>
<p><b><u>IMPACT IF APPROVED:</u></b> The drainage in this area will be solved for the foreseeable future.</p>
<p><b><u>FINANCIAL IMPACT:</u></b> Depending upon the final cost, all or most of the money is included in the purchase of City Hall.</p>

**REQUIRED SIGNATURES**

<b>REQUESTED BY:</b>	Ernie Knobloch
<b>City Manager:</b>	
<b>City Attorney:</b>	

**COUNCIL ACTION:**

Approved  
  Denied  
  Tabled/Deferred  
  Info Only  
 Completed:

CITY OF DIAMONDHEAD

Employee <sup>change</sup> Authorization

Employee's Name: Sullivan Richard  
Last First Middle

Department: Public Works Worker's Comp Code:

Position: PW Director Grade: Step

Status: FT Exempt (FLSA): Exempt

Pay: \$55,000 Per year of change: for the 8/6/14 payroll  
Date

#1  Budgeted Replacement Previous Employee: Rate of Pay \$

#2  New Position Council Authorized on

#3  Other increase to budgeted amount Explanation: from \$50,000/year to \$55,000/year

Director's Signature: Date

Mayor Signature Date

Notes and Comments: