

**RESOLUTION
AUTHORIZING PREPARATION AND SUBMITTAL
OF AN APPLICATION FOR FUNDS FROM THE
MISSISSIPPI DEVELOPMENT AUTHORITY**

WHEREAS, the Mississippi Development Authority, Division of Community Services has Community Development Block Grant (CDBG) funds available from its 2014 Program; and

WHEREAS, regulations governing the CDBG program allow the utilization of said funds for public facilities improvements including but not limited to infrastructure such as water or wastewater improvements, drainage improvements, public buildings, road/street improvements, bridge or other similar public infrastructure improvements; and

WHEREAS, the Mayor and City Council for the City of Diamondhead desire to request CDBG funds from the Mississippi Development Authority in order to improve the quality of life of the citizens; and

WHEREAS, the Mayor and City Council for the City of Diamondhead deem it to be in the best interests of the citizens of the City to upgrade public facilities by seeking CDBG funds to serve its citizenry.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council that:

1. Thomas E. Schafer IV, Mayor for and of the City of Diamondhead, is hereby authorized and directed to submit an application for CDBG Funds, and along with said application, all understandings and assurances contained therein and to provide such additional information as may be required; and
2. Thomas E. Schafer IV, Mayor for and of the City of Diamondhead, is hereby authorized to publish the necessary notices for Request for Proposals for Administrative Services and Engineering or Architectural Services, all public hearing notices, and any environmental notices, such as "Request for Release of Funds/Finding of No Significant Impact and Floodplain Notices as applicable in accordance with the guidelines governing the CDBG application process; and

3. Thomas E. Schafer IV, Mayor for and of the City of Diamondhead, is hereby authorized to execute any and all documents necessary and pertinent to the application; and
4. Thomas E. Schafer IV, Mayor for and of the City of Diamondhead, is hereby authorized to execute a grant offer and any other documents necessary to the acceptance and implementation of the program should the project be approved.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____, and was adopted by the following vote, to wit:

YEAS:

NAYS:

The Mayor thereby declared the motion carried and the Resolution adopted on this the ____ day of _____, 2014.

ATTEST:

ADOPTED:

Kristin Ventura, City Clerk

Thomas E. Schafer IV, Mayor

**RESOLUTION
SECTION 3 PLAN
CITY OF DIAMONDHEAD**

WHEREAS, the City of Diamondhead may in the future receive federal funds from the United State Department of Housing and Urban Development (HUD) through the Small Cities Community Development Block Grant Program and is required by the Mississippi Development Authority and Section 3 of the Housing and Urban development Act of 1969 to adopt a Section 3 Plan; and

WHEREAS, the Section 3 Plan is intended to ensure, to the greatest extent feasible, that training and employment opportunities generated by the U. S. Department of Housing and Urban Development projects be given to low income residents of the Section 3 project area and that contracts for work in connection with CDBG projects be awarded to qualified Section 3 residents and business concerns; and

WHEREAS, it is the intention of the City of Diamondhead to implement its Community Development Block Grant programs in accordance with all program regulations including the said Section 3 requirements.

NOW, THEREFORE, BE IT RESOLVED that the City of Diamondhead hereby adopts the Community Development Block Grant Section 3 Plan, which is attached hereto as Attachment A and made a part hereof.

Resolved, this the ____ day of _____, 2014.

City of Diamondhead

BY: _____
Thomas E. Schafer IV, Mayor

ATTEST:

Kristin Ventura, City Clerk

**ATTACHMENT A
CITY OF DIAMONDHEAD, HANCOCK COUNTY
SECTION 3 PLAN**

The City of Diamondhead agrees to develop local procedures designed to implement the following steps to increase opportunities for training and employment for lower income residents of the Section 3 covered area of City of Diamondhead, Hancock County, and increase the utilization of business concerns within the Section 3 covered area of City of Diamondhead, Hancock County or owned by Section 3 area residents.

- A. To identify projected employment, training and contracting opportunities as the recipient of federal funds and to facilitate the training and employment of Section 3 residents and contracting with Section 3 businesses.
- B. To recruit Section 3 residents for available opportunities through: local advertising media; posted signs, community organizations and public and private institutions operating within or serving the project area.
- C. To identify eligible business concerns for federal funded contracts through: the Chamber of Commerce, business associations, and local advertising media including newspapers; public signage, citizen advisory boards; and all other appropriate referral sources.
- D. To maintain a list of eligible business concerns for utilization in federally funded procurements, to notify appropriate project area business concerns of pending contractual opportunities, and to make available this list for procurement needs.
- E. To require all bidders on contracts to submit a written Section 3 Hiring and Business Utilization Plan and to require the contractor to submit reports to document actual accomplishments.
- F. To include Section 3 information in procurement solicitations, incorporate Section 3 clauses in contractual documents, and review Section 3 information at the preconstruction conference and then monitor contractor compliance.
- G. To maintain records, including copies of correspondence, memoranda, reports, contracts, etc., which document that the above action steps have been taken and any barriers encountered. To submit reports on accomplishments as required.
- H. To designate a local government official to coordinate implementation of the Section 3 Plan.
- I. To the extent feasible, additional affirmative steps will be taken to encourage and utilize Section 3 residents and businesses and reach employment, training and contracting goals.

As the chief elected official, I have read and fully agree to this Section 3 Action Plan and agree to actively pursue full implementation of this program.

Thomas E. Schafer IV, Mayor

**DIAMONDHEAD, MISSISSIPPI
MATCHING FUNDS RESOLUTION**

WHEREAS, the City of Diamondhead has previously stated its intentions to file a 2014 Community Development Block application to the Mississippi Development Authority for Public Facilities funds; and

WHEREAS, the City of Diamondhead understands the need to maximize the limited Community Development Block Grant funds available to the State; and

WHEREAS, the City of Diamondhead feels that this project is vital to the continued development of the City.

NOW, THEREFORE, BE IT RESOLVED by the City of Diamondhead that the City will provide matching funds in the amount of \$80,000 to install an ADA Elevator to be used in conjunction with the State's Community Development Block Grant Program.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Councilmember _____, seconded by Councilmember _____, and was adopted by the following vote, to wit:

YEAS:

NAYS:

The Mayor thereby declared the motion carried and the Resolution adopted on this the ____ day of _____ 2014.

ATTEST:

ADOPTED:

City Clerk

Mayor