

Agenda Item 2015-116

CITY OF DIAMONDHEAD, MISSISSIPPI

[www.diamondhead.ms.gov](http://www.diamondhead.ms.gov)



5000 Diamondhead Circle  
Diamondhead, MS 39525-3260

Phone: 228.222.4626  
Fax: 228.222.4390

August 27, 2015

Mayor and Councilmembers  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Application for Payment No. 3 – Vision Constructors, Inc.  
Hazard Mitigation Improvements 12-035e

Dear Mayor and Council Members:

Attached for your review and approval is Application for Payment No. 3 in the amount of \$200,521.25 to Vision Constructors, Inc. for City Hall Hazard Mitigation Improvements. The balance remaining on the contract, including retainage is \$50,170.00.

Thank you for your consideration and approval in this matter.

Sincerely,

A handwritten signature in blue ink that reads 'C. Reed'.

Clovis Reed  
City Manager

CR:jk

attachments

PRINCIPALS

James H. Eley, FAIA  
W. Taylor Guild, III, AIA, CCS  
David J. Hardy, AIA  
Stephen A. Stojcich, AIA  
Joseph B. Crain, AIA  
Mark E. Lishen, AIA, LEED AP  
J. Heath Perry, AIA, CSI, CDT

August 25, 2015

City of Diamondhead  
Clovis Reed, City Manager  
5000 Diamondhead Circle  
Diamondhead, MS 39525

ASSOCIATES

Joseph R. Stevens, Jr., AIA, LEED AP  
Eric J. Commarato, AIA

Re: Hazard Mitigation Improvements to Diamondhead City Hall, Diamondhead, MS

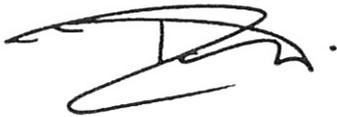
Dear Mr. Reed:

Enclosed please find Two (2) copies of the Application and Certificate for Payment No. Three (3) submitted by Vision Constructors, Inc., in the amount of \$200,521.25, for the above referenced project. We find this application to be in order and our certification is on the cover. Contractor is not request any rain/delay days for this period.

Also, enclosed please find our Invoice No. 12-035e.1-5 for the Construction Administration Phase, for the above referenced project.

If you have any questions regarding this project, please do not hesitate to contact me.

Sincerely,



David J. Hardy, AIA  
Eley Guild Hardy Architects PA

DJH/dab

Enclosures

cc: Vision Constructors, Inc., John Rollins, via email  
Kristin Ventura, City of Diamondhead, via email  
Darla Jourdan, MEMA, via email

12-035e/5/5

BILOXI OFFICE

1091 Tommy Munro Drive  
Biloxi, MS 39532  
228.594.2323 P

JACKSON OFFICE

329 East Capitol Street  
Jackson, MS 39201  
601.354.2572 P

AUG 27 2015

**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF ONE

PAGES

**TO OWNER:**

City of Diamondhead  
Diamondhead, MS

**PROJECT:** 12-035e

Diamondhead Hazard Mitigation

**APPLICATION NO:** 3

3

**Distribution to:**

- OWNER
- ARCHITECT
- CONTRACTOR

**FROM CONTRACTOR:**

Vision Constructors, Inc.  
608 34th Street  
Gulfport, MS 39501  
CONTRACT FOR:

**VIA ARCHITECT:** Eley Guild Hardy Architects

1091 Tommy Munro Drive  
Biloxi, MS 39532

**PERIOD TO:** 8/20/2015

**PROJECT NOS:** 12-035e

**CONTRACT DATE:** 5-Mar-2015

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	389,900.00
2. Net change by Change Orders	\$	125,200.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	515,100.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	489,400.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	24,470.00
b. 5 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	24,470.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	464,930.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	264,408.75
8. CURRENT PAYMENT DUE	\$	200,521.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	50,170.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$125,200.00	\$0.00
Total approved this Month		\$0.00
<b>TOTALS</b>	<b>\$125,200.00</b>	<b>\$0.00</b>
NET CHANGES by Change Order	\$125,200.00	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:**

Vision Constructors, Inc.

By: \_\_\_\_\_



Date: 8/25/15

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . \$

200,521.25

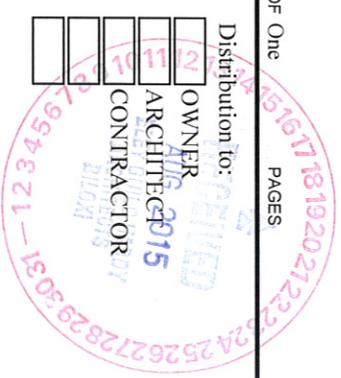
*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*

**ARCHITECT:**

By: \_\_\_\_\_

Date: 8/25/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED	G TOTAL COMPLETED TO DATE (D + E)	H % (G/C)	I BALANCE TO FINISH (C-(D+E))	J RETAINAGE 5%
			PREVIOUS APPLICATION	THIS PERIOD						
<b>DIVISION 1 GENERAL CONDITIONS</b>										
1	Mobilization	5,000	5000				5,000	100%	0	250
2	Supervision	7,000	3750	3,250			7,000	100%	0	350
3	Builders Risk Insurance	1,150	1150				1,150	100%	0	58
4	Bond	6,450	6450				6,450	100%	0	323
5	MGRT	13,650	7400	5,500			12,900	95%	750	645
6	Allowance	20,000					0	0%	20,000	0
7	Misc General Conditions	5,000	2700	2,300			5,000	100%	0	250
<b>DIVISION 2 SITEWORK</b>										
<b>DIVISION 3 CONCRETE</b>										
<b>DIVISION 4 MASONRY</b>										
9	Cast Stone Material	2,000	2000				2,000	100%	0	100
10	Cast Stone Labor	1,850	1650				1,650	89%	200	83
<b>DIVISION 6 ROUGH CARPENTRY</b>										
11	Rough Carpentry	5,500	5200	300			5,500	100%	0	275
12	Finish Carpentry	1,250		1,250			1,250	100%	0	63
<b>DIVISION 7 THERMAL &amp; MOISTURE PROTECTION</b>										
13	Roofing: Demo and Installation of Underlayment	44,000	44000				44,000	100%	0	2,200
14	Roofing: Installation of New Roof Decking	2,000	2000				2,000	100%	0	100
15	Roofing: Fabricate and Install Standing Seam Metal Roof	141,000	98300	42,700			141,000	100%	0	7,050
16	Roofing: Install liquid applied roofing membrane	9,000		9,000			9,000	100%	0	450
17	Roofing: Sheetmetal Flashing and Trim	15,000	10450	2,500			12,950	86%	2,050	648
18	Fiber Reinforced Siding Material	2,200	2200				2,200	100%	0	110
19	Fiber Reinforced Siding Labor	4,900		4,900			4,900	100%	0	245
<b>DIVISION 8 DOORS &amp; WINDOWS</b>										
20	Door/Hardware Material	5,850		5,850			5,850	100%	0	293
21	Door Labor	1,200		1,200			1,200	100%	0	60
22	Storefront: Aluminum Framing Material	24,500	23200	1,300			24,500	100%	0	1,225
23	Storefront: Glass Material	27,000	25700	1,300			27,000	100%	0	1,350
24	Storefront: Labor	27,000	25600	1,400			27,000	100%	0	1,350
<b>DIVISION 9 FINISHES</b>										
25	Gypsum Board Assemblies	650	400	250			650	100%	0	33
26	Painting	5,000		5,000			5,000	100%	0	250
<b>CHANGE ORDER</b>										
<b>CHANGE ORDER #1 Roofing</b>										
27	Change Order #1 Storefront Doors	106,000		16,500			16,500	86%	2,700	825
<b>SUB TOTALS</b>		515,100	278,325	211,075		0	489,400	95%	25,700	19,170



**AIA**®

# Document G706™ – 1994

## Contractor's Affidavit of Payment of Debts and Claims

PROJECT: *(Name and address)* ARCHITECT'S PROJECT NUMBER: 12-035e OWNER   
 Diamondhead Hazard Mitigation Improvements to Diamondhead City Hall CONTRACT FOR: General Construction ARCHITECT   
 Diamondhead, Mississippi CONTRACTOR   
 TO OWNER: *(Name and address)* CONTRACT DATED: March 5, 2015 SURETY   
 City of Diamondhead OTHER   
 5000 Diamondhead Circle  
 Diamondhead, MS 39525

STATE OF: Mississippi

COUNTY OF: Harrison

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

**SUPPORTING DOCUMENTS ATTACHED HERETO:**

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707™, Consent of Surety to Final Payment, may be used for this purpose.

Indicate attachment:  Yes  No

N/A - AFP #3

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof
3. Contractor's Affidavit of Release of Liens (AIA Document G706A™)

**CONTRACTOR:** *(Name and address)*

Vision Constructors, Inc.  
608 34<sup>th</sup> Street  
Gulfport, MS 39501

BY:

*(Signature of authorized representative)*

John M. Rollins, President  
*(Printed name and title)*

Subscribed and sworn to before me on this date: 05 20, 2015

Notary Public: Nancy Beaulieu

My Commission Expires: None



**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**



**AIA**<sup>®</sup>

# Document G706A™ – 1994

## Contractor's Affidavit of Release of Liens

<b>PROJECT:</b> <i>(Name and address)</i>	<b>ARCHITECT'S PROJECT NUMBER:</b>	12-035e	OWNER <input type="checkbox"/>
Diamondhead Hazard Mitigation Improvements to Diamondhead City Hall Diamondhead, Mississippi	<b>CONTRACT FOR:</b>	General Construction	ARCHITECT <input type="checkbox"/>
			CONTRACTOR <input type="checkbox"/>
<b>TO OWNER:</b> <i>(Name and address)</i>	<b>CONTRACT DATED:</b>	March 5, 2015	SURETY <input type="checkbox"/>
City of Diamondhead 5000 Diamondhead Circle Diamondhead, MS 39525			OTHER <input type="checkbox"/>

**STATE OF:** Mississippi  
**COUNTY OF:** Harrison

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

**EXCEPTIONS:**

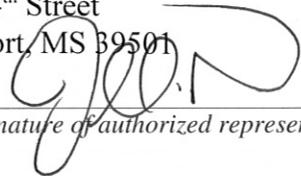
**SUPPORTING DOCUMENTS ATTACHED HERETO:**

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- AFP #3  
Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

**CONTRACTOR:** *(Name and address)*

Vision Constructors, Inc.  
608 34<sup>th</sup> Street  
Gulfport, MS 39501

BY:



*(Signature of authorized representative)*

John M. Rollins, President  
*(Printed name and title)*

Subscribed and sworn to before me on this 14<sup>th</sup> day of August, 2015

Notary Public: Nancy Beaulier

My Commission Expires: November 11, 2016



**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**



August 27, 2015

Mayor and Councilmembers  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Application for payment to Eley, Guild Hardy Architects  
Hazard Mitigation Improvements 12-035e

Dear Mayor and Council Members:

Attached for your review and approval is Invoice #12-035e 1-5 in the amount of \$3,379.06 to Eley Guild Hardy Architects for professional services relating to City Hall Hazard Mitigation Improvements.

Sincerely,

A handwritten signature in blue ink that reads 'Clovis Reed'. The signature is fluid and cursive.

Clovis Reed  
City Manager

CR:jk

attachment

Eley Guild Hardy Architects PA  
 1091 Tommy Munro Drive  
 Biloxi, MS 39532  
 228-594-2323

**Invoice**

City of Diamondhead  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525

Invoice number 12-035e.1-5

Invoice Date 08/21/2015

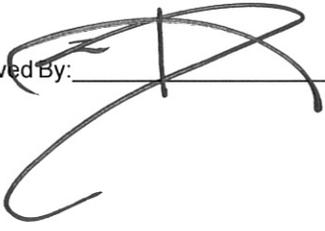
Project Hazard Mitigation Renovations and Upgrades to Diamondhead  
 City Hall (WA #5)

Billed Period Through: 08/21/2015

Construction Cost Basis: \$515,100.00  
 Fee Basis: 8.00 %  
 Billing Fee: \$41,208.00

Description	Architectural Fee	% of Total Fee	Percent Complete	Prior Billings	Fee Earned	Current Fee
Schematic Design	\$6,181.20	15.00 %	100.00%	\$6,181.20	\$6,181.20	\$0.00
Design Development	\$8,241.60	20.00 %	100.00%	\$8,241.60	\$8,241.60	\$0.00
Construction Documents	\$16,483.20	40.00 %	100.00%	\$16,483.20	\$16,483.20	\$0.00
Bidding	\$2,060.40	5.00 %	100.00%	\$2,060.40	\$2,060.40	\$0.00
Construction Administration	\$8,241.60	20.00 %	95.00%	\$4,450.46	\$7,829.52	\$3,379.06
Total	\$41,208.00	100.00 %	99.00%	\$37,416.86	\$40,795.92	\$3,379.06

\*\*Total Project Invoice Amount\*\* 3,379.06

Approved By: 

AUG 27 2015

