

**MINUTES**  
**FORMAL MEETING OF CITY COUNCIL**  
Diamondhead, Mississippi  
Council Chambers, City Hall  
December 2, 2014  
6:00 pm CST

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I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Sislow
2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.  
Absent: None

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4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Knobloch moved, seconded by Councilmember LaFontaine, to accept the Agenda Order as presented:

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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II. **Presentation Agenda**

1. Council Comments
  - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on December 16, 2014 in Council Chambers located at 5000 Diamondhead Circle
  - b. City Hall will be closed December 24-25, 2014 and January 1 – 2, 2014 for Christmas and New Year Holidays as authorized by Proclamation of the Governor
  - c. 1<sup>st</sup> Annual Town Green Holiday Celebration will be held at City Hall on December 5<sup>th</sup> beginning at 6:00 p.m.

City Manager's Report

Thanks to Councilmen Knobloch and Rech and Attorney Derek Cusick for volunteering to help draft the rules for use of the Activity Room and Kitchen.

Web site:

A portion of the web site failed to work today. We are researching and trying to find the issue and have it corrected. I will likely recommend advertising to find a company to overhaul the web site and develop a better host arrangement by the next meeting.

911-addressing:

In trying to get an address for the new assisted living facility I learned that the City will need to begin assigning addresses. The POA has been assigning residential addresses only, the County only assigns

addresses to structures outside of municipalities, and neither entity is assigning addresses to commercial businesses in Diamondhead. Further, the POA Manager suggested that the City begin doing all addressing within the City. Holly will be working with Darrell Kinchen of the POA to facilitate a smooth transition.

Town Green Holiday event:

The City will host its very first Christmas celebration this Friday beginning at 6:00 pm. A lot of effort by City staff has gone into making this a quality event. As you know, a shoestring budget was established to kick start the effort. Our folks have stretched dollars, and dug through their attics to donate lights and decorations to make City Hall reflect a holiday appearance. It’s shaping up to be a nice celebration and I hope you will encourage your friends and neighbors to come out and enjoy the event.

DWSD appointments:

Yesterday, the Hancock County Board of Supervisors appointed Mr. Dick Nolan to serve the unexpired term of Karen Sites on the Diamondhead Water & Sewer District Board of Commissioners. This appointment came after the Mayor asked for swift action on the vacancy and Councilman Lopez presented the Resolution recommending Mr. Nolan to the Board of Supervisors. Secondly, I received a copy of the order from the Hancock County Board of Supervisors and hereby make public the appointment of the Honorable Mayor Tommy Schafer to the DWSD Board of Commissioners. Congratulations to both of them.

Captain Al Hermann provided the police department report for the period November 1 – 30, 2014.

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2. Public Comments on Agenda Items –

James Embry representing Urgent Care in the matter of the wall sign variance (Case Number 201400256) briefly addressed the Mayor and Council. He referenced his concerns about the proceedings at the recent Planning and Zoning Commission Meeting and requested a favorable decision on the wall sign variance before the Mayor and Council.

**III. Policy Agenda**

1. Approval of Minutes – November 17, 2014 and November 18, 2014

Councilmember Lopez moved, seconded by Councilmember Sislow, to approve the November 17, 2014 Special Call Meeting and November 18, 2014 Formal Meeting Minutes

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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2. Resolutions:

a. **2014-3258**: Resolution 2014-118 Resolution of Support of Clarity Law

Councilmember Lopez moved, seconded by Councilmember LaFontaine to table Resolution 2014-118 – Resolution of Support of Clarity Law

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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3. Planning and Zoning:

- a. Urgent Care Wall Sign Variance-Case Number 201400256

Councilmember Lopez moved, seconded by Councilmember Sislow, to approve Wall Sign Variance-Case Number 201400256 for Urgent Care represented by James Embry and located at 4402 East Aloha Drive Suites 15 & 16 (tax parcel 131E-1-13-007.000 located adjacent to East Aloha Drive and east of and adjacent to Kalani Drive) whereby a wall sign with copy area of 65.87 sf. shall be installed exceeding the maximum copy area allowance of 41.43 sf. by 24.44 sf.

Councilmember Lopez for the record apologized to Mr. Embry for having an unpleasant experience during the Planning and Zoning meeting and expressed his appreciation for Mr. Embry opening the Urgent Care Clinic in Diamondhead. Mayor Schafer echoed his appreciation as well and added that he had recently taken a family member there and was well pleased with Mr. Embry’s care.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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4. Other Actions:

- a. **2014-3259**: Interlocal Agreement with Hancock County Solid Waste Authority for office space at City Hall

Councilmember LaFontaine moved, seconded by Councilmember Lopez to table the Interlocal Agreement with Hancock County Solid Waste Authority for office space at City Hall

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- b. **2014-3260**: Authorize advertisement for City Hall Hazard Mitigation renovations

Councilmember Knobloch moved, seconded by Councilmember Lopez, to authorize advertisement for City Hall Hazard Mitigation renovations

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- c. **2014-3262**: Authorize advertisement for municipal audit services for fiscal year ended September 30, 2014

Councilmember Lopez moved, seconded by Councilmember LaFontaine, to authorize advertisement for municipal audit services for fiscal year ended September 30, 2014

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- d. **2014-3263**: Approve contract with Gray Dirt & Gravel, LLC for City Hall drainage project and authorize City Manager to execute same

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to approve the contract with Gray Dirt & Gravel, LLC for the City Hall drainage project and authorize the City manager to execute same

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**IV. Routine Agenda**

- 1. Docket of Claims (Claim #DKT151009 – DKT151049) and Payable Register APPKT00203

Councilmember Lopez moved, seconded by Councilmember Sislow, to approve Docket of Claims (Claim #DKT151052 – DKT151067)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- 2. Net Payroll, including benefits and taxes, November 26, 2014 - \$43,360.60

**V. Public Comments on Non Agenda Items- None**

**VI. Adjourn/Recess**

At 6:19 p.m. CST Councilmember Lopez moved, seconded by Councilmember LaFontaine, to adjourn.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Kristin Ventura  
City Clerk