

**RESOLUTION
SECTION 3 PLAN
CITY OF DIAMONDHEAD**

WHEREAS, the City of Diamondhead may in the future receive federal funds from the United State Department of Housing and Urban Development (HUD) through the Small Cities Community Development Block Grant Program and is required by the Mississippi Development Authority and Section 3 of the Housing and Urban development Act of 1969 to adopt a Section 3 Plan; and

WHEREAS, the Section 3 Plan is intended to ensure, to the greatest extent feasible, that training and employment opportunities generated by the U. S. Department of Housing and Urban Development projects be given to low income residents of the Section 3 project area and that contracts for work in connection with CDBG projects be awarded to qualified Section 3 residents and business concerns; and

WHEREAS, it is the intention of the City of Diamondhead to implement its Community Development Block Grant programs in accordance with all program regulations including the said Section 3 requirements.

NOW, THEREFORE, BE IT RESOLVED that the City of Diamondhead hereby adopts the Community Development Block Grant Section 3 Plan, which is attached hereto as Attachment A and made a part hereof.

Resolved, this the 18th day of March, 2014.

City of Diamondhead

BY: 

Thomas E. Schafer IV, Mayor

ATTEST:


Kristin Ventura, City Clerk



**ATTACHMENT A
CITY OF DIAMONDHEAD, HANCOCK COUNTY
SECTION 3 PLAN**

The City of Diamondhead agrees to develop local procedures designed to implement the following steps to increase opportunities for training and employment for lower income residents of the Section 3 covered area of City of Diamondhead, Hancock County, and increase the utilization of business concerns within the Section 3 covered area of City of Diamondhead, Hancock County or owned by Section 3 area residents.

- A. To identify projected employment, training and contracting opportunities as the recipient of federal funds and to facilitate the training and employment of Section 3 residents and contracting with Section 3 businesses.
- B. To recruit Section 3 residents for available opportunities through: local advertising media; posted signs, community organizations and public and private institutions operating within or serving the project area.
- C. To identify eligible business concerns for federal funded contracts through: the Chamber of Commerce, business associations, and local advertising media including newspapers; public signage, citizen advisory boards; and all other appropriate referral sources.
- D. To maintain a list of eligible business concerns for utilization in federally funded procurements, to notify appropriate project area business concerns of pending contractual opportunities, and to make available this list for procurement needs.
- E. To require all bidders on contracts to submit a written Section 3 Hiring and Business Utilization Plan and to require the contractor to submit reports to document actual accomplishments.
- F. To include Section 3 information in procurement solicitations, incorporate Section 3 clauses in contractual documents, and review Section 3 information at the preconstruction conference and then monitor contractor compliance.
- G. To maintain records, including copies of correspondence, memoranda, reports, contracts, etc., which document that the above action steps have been taken and any barriers encountered. To submit reports on accomplishments as required.
- H. To designate a local government official to coordinate implementation of the Section 3 Plan.
- I. To the extent feasible, additional affirmative steps will be taken to encourage and utilize Section 3 residents and businesses and reach employment, training and contracting goals.

As the chief elected official, I have read and fully agree to this Section 3 Action Plan and agree to actively pursue full implementation of this program.


Thomas E. Schafer IV, Mayor