

**MINUTES**  
**FORMAL MEETING OF CITY COUNCIL**  
Diamondhead, Mississippi  
Council Chambers, City Hall  
January 5, 2016  
6:00 pm CST

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I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Woolbright

2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Mayor Schafer, Councilmembers Woolbright, Knobloch, Sislow and Rech. Absent: Lopez.

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4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Rech moved, seconded by Councilmember Woolbright, to accept and approve the agenda with the following deletion:

b. **2016-001**: Resolution 2016-001 Joint City/County Legislative request for BP Settlement Funds

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

**MOTION CARRIED UNANIMOUSLY**

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II. **Presentation Agenda**

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on January 19, 2016 in Council Chambers located at 5000 Diamondhead Circle
- b. Tish Williams, Executive Director, Hancock County Chamber of Commerce provided a visual overview of the new website launched in late December. The City's new website and brand will be highlights at the Chamber's Annual Membership Meeting
- c. Edward Jones will be hosting AARP Smart Driver Course on February 3, 2016 from 8:30 a.m. – 12:30 p.m. at Diamondhead Community Center

VI. City Manager's Report

Presented Mayor and Council with a sample of a new business card bearing the new City logo and tagline. Asked everyone to preview and let Jeannie know the content for their new cards.

**Public Works:**

Drainage improvement projects for Kapalama, Ahekolō, Apua and Iona Streets construction is scheduled to begin January 15<sup>th</sup>. Richard Sullivan is compiling a list of the top remaining drainage concerns in the City. Phase II of street sign replacement is underway with 70 signs to be changed out. This will wrap up the major roads. Phase III will be more signs and will be for the side roads in the City. Derek Cusick is continuing his work to get deeds and easements to allow the City to move forward on Phase II of Live Oak Drive, turning lane for Aloha Dr. and construction of a new access road.

**Mayor's Forum:**

I submitted my notes to you back on December 17<sup>th</sup> concerning the allocation of BP funds. I have made a copy of those notes available, but to be brief, there is a concerted effort to keep as much of the BP funds on the Coast as possible. There is a request that coastal cities and counties develop and submit a list of proposed projects with regional impact to the Mayors Forum and demonstrate that we have a need for the money and the projects will generate economic development for the region and state.

**Smoke Free Ordinance:**

No complaints so far, good interview and report on the local Fox affiliate last night.

**Dog Parade:**

The Mystic Krewe of Pūpūseidon will have a parade on Saturday January 16<sup>th</sup> beginning at the Country Club at 1:00. The route of the parade will be from the Country Club across to Cherry Hill Drive and left onto Crooked Stick cul-de-sac and back the same way to the Country Club. Captain Luther and assisting officers will guard the parade participants.

**Community Park:**

I met with Pat Laird and Doug Maxwell of the VFW Post 2880 about the maintenance of the Community Garden. The VFW will continue to maintain the flag pole, flag and concrete structure. They will also continue to operate the brick program. The Rotary Club owns the gazebo and surrounding garden. Pat and Doug said other civic groups are interested in helping with the garden and I asked him to recruit them for the opportunity to get involved. The City will be replacing the broken lights with more vandal resistant fixtures. We will increase security patrols to deter future vandalism.

**Recent declared disaster:**

I contacted MEMA today and learned that 5% of the total amount of money provided by FEMA for mitigation for the recent disaster will be set aside for generators and warning sirens. We will immediately begin updating our last request for a generator. The one we have now that was graciously loaned to the City from the Hancock County Board of Supervisors is installed and operational but is not large enough to operate lights, air and computers simultaneously. We are hopeful for a larger generator. I will bring the request back to the Council for approval before submission.

**Memorial Day:**

Planning has already started for the Memorial Day Service scheduled for May 28, 2016 at the Country Club. The City is being asked to help with logistics and provide security. For additional information please call Mr. Pat Laird at 228.255.5017.

**New Flag Poles:**

The new flag poles have arrived and will be set next Monday morning, weather permitting. Thanks again to Councilmen Rech and Sislow for their generous donation.

**Upcoming Legislative Session:**

January 6<sup>th</sup> is the Coast Reception at the Mississippi Trade Mart.

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**III. Policy Agenda**

- 1. Approval of Minutes
  - a. December 15, 2015

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve the December 15, 2015 Formal Meeting Minutes

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

**MOTION CARRIED UNANIMOUSLY**

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- 2. Resolutions:
  - a. **2015-148**: Resolution 2015-032 Fiber Optic Infrastructure Interlocal Governmental Agreement

Councilmember Knobloch moved, seconded by Councilmember Rech, to adopt Resolution 2015-032 thereby resolving to approve an “Amendment to Interlocal Governmental Cooperation Agreement between the Biloxi, Gulfport, and D’Iberville for Fiber-Optic Infrastructure for Municipal Purposes, to add the City of Diamondhead as a party to the agreement, as amended, and to Authorize Approval of Requests for Other Mississippi Coast Cities and Counties to Join the Agreement, as Amended, and for Related Purposes.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

**MOTION CARRIED UNANIMOUSLY**

3. Other Actions:

- a. **2016-002:** Approve FY16 Tidelands Grant Agreement with Mississippi Department of Marine Resources

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the FY16 Tidelands Grant Agreement with Mississippi Department of Marine Resources in the amount of \$369,750 for the Enhancement of Rotten Bayou Watershed Quality

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

**MOTION CARRIED UNANIMOUSLY**

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- b. **2016-003:** Approve Payment #3 in the amount of \$5,790.78 to Pickering Engineering for professional services relating to the traffic study

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve Payment #3 in the amount of \$5,790.78 to Pickering Firm, Inc. for professional services relating the Traffic Study MDOT Project STP-0023-00(050)LPA/107130-71100

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

**MOTION CARRIED UNANIMOUSLY**

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- c. **2016-004:** Approve Pest Control Services renewal

Councilmember Sislow moved, seconded Councilmember Rech, to approve renewal of the pest control services contract with Philip’s Pest Control Co., LLC under existing terms and conditions

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

**MOTION CARRIED UNANIMOUSLY**

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**IV. Routine Agenda**

**1. Docket of Claims (Claims DKT152054 thru DKT152086)**

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Docket of Claims (DKT152054 thru DKT152086)

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

**MOTION CARRIED UNANIMOUSLY**

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**2. Net Payroll, including benefits and taxes, December 23, 2015 \$53,790.78**

**V. Public Comments on Non Agenda Items - None**

**VI. Adjourn**

At 6:29 p.m. CST Councilmember Sislow moved, seconded by Councilmember Rech, to adjourn.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None Absent: Lopez.

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Kristin Ventura  
City Clerk