



Agenda Item 2016-002

5000 Diamondhead Circle • Diamondhead, MS 39525-3260

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

December 18, 2015

Mayor and Councilmembers
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: MDMR Tidelands Grant Agreement FY16

Dear Mayor and Councilmembers:

Attached for your review and approval is the Tidelands Grant Agreement for FY16. This agreement is for \$369,750 reflective of the reduction in allocation based on funding availability to the Mississippi Department of Marine Resources.

If you find the document to be in order, your approval will allow me to execute same pursuant Resolution 2015-030.

Thank you in advance for your approval.

Sincerely,

Clovis Reed
City Manager

CR:jk

attachment



MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

**Tidelands Grant Agreement
City of Diamondhead
FISCAL YEAR 2016**

City of Diamondhead hereby agrees to expend funds as authorized by the 2016 Mississippi Legislature in H.B. 1545 and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of **\$369,750** for the City Diamondhead Enhancement of Rotten Bayou Watershed Quality project, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; and (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a tidelands project only after receiving written verification using Form TTF-3 (Attachment 1) and Form TTF-4 or Form TTF-5.

The **City of Diamondhead** agrees to:

- 1) Expend monies for the project as designated by the Legislature H.B. 1545 for Sediment Removal for Public Access and Mississippi Code Section 29-15-9, and be subject to an audit by the State Auditor.
- 2) Provide the Department of Marine Resources with detailed reports beginning June 30, 2016, and every six months thereafter for the duration of project, using the attached form TTF-4 (Attachment 2). Project reports will include:

-Final project design and budget	- Description of Work Completed
-Benefits to the public and community	- Milestones for Completion
-Visual presentation (photographs) of project	- Funds expended (to include Tidelands and Matching Funds)
-Narrative description of project	
- 3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms (Attachment 3).
- 4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read “Funds for this project appropriated by the Mississippi Legislature, 2016 Tidelands Trust Fund, through the Secretary of State, Delbert Hosemann, and the Mississippi Department of Marine Resources.

On behalf of **City of Diamondhead** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.

Jamie M. Miller
 Jamie M. Miller, Executive Director
 Department of Marine Resources

12.18.15
 Date

 Clovis Reed, City Manager
 City of Diamondhead

 Date



Agenda Item 2016-003

5000 Diamondhead Circle · Diamondhead, MS 39525-3260

Phone: 228.222.4626 Fax: 228-222-4390

www.diamondhead.ms.gov

December 18, 2015

Mayor and Councilmembers
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: Pickering Engineering Payment #3 – Traffic Study

Dear Mayor and Councilmembers:

Attached for your review and approval is Invoice No. 3 in the amount of \$5,790.78 to Pickering Firm, Inc. for professional services relating to the traffic study. This payment is part of the MDOT grant received for the traffic study and covers the period ending November 30, 2015 bringing the total paid to date at 23% of the estimated overall project cost.

Thank you for your approval and consideration in this matter.

Sincerely,

Clovis Reed
City Manager

CR:jk

attachment



*Service and Good Work...
Our Foundation, Our Future
Since 1946*

December 18, 2015

Mr. Clovis Reed, City Manager
City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Re: City of Diamondhead Traffic Study
Project No. STP-0023-00(050)LPA
Pickering Project No. 24494.01
Hancock County

Dear Clovis:

Submitted herewith are five (5) original engineering estimates for the period ending November 30, 2015 on the above captioned project. The total billing to date reflects approximately 23% of the estimated fee for the project. Please sign where required and forward all five (5) originals to MDOT for further processing and reimbursement.

If you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

Richard C. Ferguson, P.E.
PRINCIPAL

pc: File

Enclosures

PRELIMINARY ENGINEERING CSU-001 For LPA's

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
PRELIMINARY ENGINEERING ESTIMATE - RECAP SHEET**

Vendor Number 3100027173 0
 Project No. STP-0023-00(050)LPA/ 107130-711000 County Hancock
 In Account With City of Diamondhead, 5000 Diamondhead Circle, Diamondhead, MS 39525
 Contract Number: CS00004393
 Est. No. 3 (Progress Estimate / Final) Period November 1, 2015 Thru November 30, 2015

P.O. No. 3941
 Invoice Number: 78098
 Sheet No. 1 Of 1

Document No. _____

	Line Item	OCA	User Code 1	Object	Project Number / Detail Code	User Code 2	Current Period	Previous Estimate	Total Allowed to Date
Total Participating Cost	1	080125	115	1612	107130 711000	1	\$5,790.78	\$8,736.33	\$14,527.11
Total							\$5,790.78	\$8,736.33	\$14,527.11
Total All Work Due							\$5,790.78	\$8,736.33	\$14,527.11
Total Net Work Due							\$5,790.78	\$8,736.33	\$14,527.11
Invoice Submitted Original Signed Pickering Firm, Inc. _____ Project Manager (Consultant)					Current Termination Date of Contract: 6-30-2016		AMOUNT OF PAYMENT FOR ALL ESTIMATES SHOULD BE TO THE NEAREST CENTS (\$0.00)		
LPA Official City of Diamondhead _____ MDOT Planning Division _____ Jeff Ely, P.E.					(** No Work is reimbursable after the termination date has been exceeded**)				
Director of CSU - Scot Ehrgott _____					Maximum Amount Allowed for Project (Total Net Work Due): \$61,851.81				
% Matching Funds Deduction for LPA	1	080125	115	1612	107130 711000	1	(\$1,158.16)	(\$1,747.27)	(\$2,905.43)
TOTAL Net Amount Owed to the LPA							\$4,632.62	\$6,989.06	\$11,621.68



INVOICE

Pickering Firm, Inc.

Facility Design • Civil Engineering • Surveying •
 Transportation • Natural / Water Resources
 2001 Airport Road, Suite 201, Flowood, MS 39232
 PH 601.956.3663 FAX 601.956.7817 www.pickeringfirm.com

City of Diamonhead
 5000 Diamondhead Circle
 Diamondhead, MS 39525

December 18, 2015
 Project No: 24494.01
 Invoice No: 0078098

City of Diamondhead Traffic Study
 Project No. STP-0023-00(050)LPA/107130-711000
 Hancock County

Client Contact: Clovis Reed, City Manager

Professional Services from November 01, 2015 to November 30, 2015

Professional Personnel

	Hours	Rate	Amount	
SENIOR ENGINEER				
Ferguson, Richard	2.00	41.05	82.10	
Ferguson, Richard	2.00	41.91	83.82	
Ferguson, Richard	1.00	42.80	42.80	
Ferguson, Richard	6.00	43.73	262.38	
ENGINEER				
Warkentin, Matthew	9.00	26.04	234.36	
Warkentin, Matthew	37.00	31.25	1,156.25	
Totals	57.00		1,861.71	
	2.7772 times	1,861.71	5,170.34	
	1.12 times	5,170.34	5,790.78	
Total Labor				5,790.78

Billing Limits	Current	Prior	To-Date	
Total Billings	5,790.78	8,736.33	14,527.11	
Limit			61,851.81	
Remaining			47,324.70	
		Total this Invoice		\$5,790.78

Outstanding Invoices

Number	Date	Balance
0077639	10/13/2015	3,427.45
0077817	11/6/2015	5,308.88
Total		8,736.33

Billing Backup

Friday, December 18, 2015

Pickering

Invoice 0078098 Dated 12/18/2015

9:45:37 AM

Professional Personnel

			Hours	Rate	Amount	
SENIOR ENGINEER						
01908	Ferguson, Richard	11/6/2015	2.00	41.05	82.10	
01908	Ferguson, Richard	11/10/2015	2.00	41.91	83.82	
01908	Ferguson, Richard	11/16/2015	1.00	43.73	43.73	
01908	Ferguson, Richard	11/17/2015	1.00	43.73	43.73	
01908	Ferguson, Richard	11/18/2015	2.00	43.73	87.46	
01908	Ferguson, Richard	11/19/2015	1.00	43.73	43.73	
01908	Ferguson, Richard	11/20/2015	1.00	43.73	43.73	
01908	Ferguson, Richard	11/30/2015	1.00	42.80	42.80	
ENGINEER						
02036	Warkentin, Matthew	11/2/2015	3.00	31.25	93.75	
02036	Warkentin, Matthew	11/3/2015	2.00	31.25	62.50	
02036	Warkentin, Matthew	11/4/2015	3.00	31.25	93.75	
02036	Warkentin, Matthew	11/5/2015	2.00	31.25	62.50	
02036	Warkentin, Matthew	11/6/2015	2.00	31.25	62.50	
02036	Warkentin, Matthew	11/10/2015	2.00	31.25	62.50	
02036	Warkentin, Matthew	11/13/2015	3.00	31.25	93.75	
02036	Warkentin, Matthew	11/23/2015	6.00	31.25	187.50	
02036	Warkentin, Matthew	11/24/2015	7.00	31.25	218.75	
02036	Warkentin, Matthew	11/25/2015	7.00	31.25	218.75	
02036	Warkentin, Matthew	11/30/2015	9.00	26.04	234.36	
	Totals		57.00		1,861.71	
			2.7772 times	1,861.71	5,170.34	
			1.12 times	5,170.34	5,790.78	
Total Labor						5,790.78
					Total the Project	\$5,790.78
					Total this Report	\$5,790.78

PHILIP'S
PEST CONTROL CO., LLC
P.O. BOX 6201
DIAMONDHEAD, MS 39525

Agenda Item ~~2015-011~~
2016-004
No. 4434

Phone: 228-255-3700
228-868-3700
Fax: 228-255-3594

Termite Control Retreat Contract

Property Owner City of Diamondhead Date Feb 19, 13

Address 5000 Diamondhead Cir. Diamondhead MS, 39525

Philip's Pest Control, LLC, henceforth referred to as Philip's agrees to control the following pests that are checked (X).

- 1. Subterranean termites
 - a. Reticulitermes spp.
 - b. Coptotermes-Formosan
- 2. Dry wood termites
- 3. Wood destroying beetles
 - a. Anoblidae-powder post beetles
 - b. Lyctidae-true powder post beetles
 - c. Cerambycidae-old house borers
- 4. Other _____

Type of Structure to be Treated:
 Crawl area type structure Crawl area type structure with basement Structure with full basement
 Structure with concrete slab Monolithic type slab Supported slab Expansion joint type slab

The property described above shall be treated with:
Chemical used Talstar P Percent Concentration .05 Total Volume Graph

Work performed under this contract shall comply with the minimum requirements of the Mississippi Department of Agriculture and Commerce, Division of Plant Industry for the type of building and the construction thereof, except as follows:
None

on the anniversary date of this contract, it may be continued on a service basis from year to year thereafter, at the option of both parties. If continued on a service basis, the purchaser agrees to pay the Contractor an annual renewal of \$ 380.00 in advance. Upon renewal of this agreement, Contractor agrees to inspect said property not less than once annually and to do any retreatment work required at no further cost to the property owner provided that there has been no change by purchaser or anyone else of the structure or the conditions of the structure as originally treated. Contract is transferrable.

Either party shall have the right upon the anniversary date of this contract or any renewal thereof to cancel this agreement in its entirety by written notice to the other party hereto, which said notice shall be mailed to the addresses of each of the parties shown in this contract.

Should infestation occur in this property at any time during the duration of this Contract, Philip's agrees to treat such infested portions without cost within 30 days after due notification if weather conditions or other circumstances cause property to be temporarily unfit for treatment, treating will be done as soon as possible.

Philip's does not assume responsibility for replacement of timbers damaged in this property before or after contract date.

This is a retreat contract.

The Property Owner warrants full cooperation with Philip's, during the life of this Contract, and agrees to maintain the area treated free from any factor contributing to infestation such as wood, trash, lumber, or direct wood contact in the area treated, and to immediately eliminate faulty plumbing, leaks, dampness from drains or leaks from roof or otherwise. If property owner makes alterations or additions to property treated, he is responsible for any damage occurring unless Philip's treats this new work at an additional cost.

Agreed price of work described in this Contract is \$ _____ plus _____ % State sales tax of \$ _____

Making a total contract price of \$ 1480.00 covering initial work and one year's service.

PHILIP'S
By [Signature]
APPROVED BY COUNCIL
2/2/13
DATE

[Signature]
Property Owner (or Agent)

****PLEASE SIGN AND RETURN YELLOW COPY OF CONTRACT, THANK YOU****