



**MINUTES - Revised**  
**PLANNING AND ZONING COMMISSION**  
**Diamondhead, Mississippi**  
**Diamondhead City Hall Council Chambers**  
**November 20, 2013**  
**2:00 p.m.**

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1. **Meeting was called to order** at 2:05 by Chairman, Norm Parker.
2. **Statement of Purpose**
3. **Pledge of Allegiance**
4. **Roll Call** – The following Commissioners were present: Chuck Garrison, Nita Hensley, Norm Parker, and Roger Smith.
5. **Minutes** for the September 25, 2013 meeting were approved as presented. As there was no meeting in the month of October, there were no minutes for that month presented for approval.
6. **Unfinished Business:** None presented
7. **New Business:**  
Chairman Parker stated that the next meeting will be moved up to December 18, due to the Christmas holiday.  
  
City Manager, Richard Rose joined the meeting and gave an update on the sections of the Zoning Ordinance, including the Sign Ordinance, being revised by the City Council.  
  
He also expressed hope that the three vacant positions on the Commission would be filled by the December meeting and that the new appointees, along with Charlene Black, Zoning Administrator, would be able to attend that meeting.  
  
He then presented each Commissioner with a copy of the revised Subdivision Regulations, which are to be evaluated individually before the next meeting, to assure that all requested revisions were made. He stated that they would also be reviewed by the city engineer and the technical team.
8. **Public Comments:** None presented.
9. **Commissioners' Comments:** None presented
10. **Communications/Announcements:** Next meeting is scheduled for December 18, at 2:00 p.m. at Diamondhead City Hall Council Chambers.

**11. Adjournment:** Meeting was adjourned at 2:42 p.m. with motion from Commissioner Hensley and second by Commissioner Smith.

Respectfully submitted,

*Nita Hensley, Commissioner*  
Planning & Zoning  
City of Diamondhead, MS



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Norm Parker, Chairman  
Planning & Zoning  
City of Diamondhead, MS