MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
January 19, 2016
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Woolbright

2. Pledge of Allegiance – Councilmember Sislow

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3. Roll Call –
Present: Mayor Schafer, Councilmembers Woolbright, Knobloch, Sislow and Lopez-present via teleconference. Absent: Rech.

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4. Confirmation or Adjustment of the Agenda Order – Councilmember Sislow moved, seconded by Councilmember Knobloch, to accept and approve the agenda with the following addition:

2. d. **2016-011**: Resolution 2016-004 Vacating and/or abandoning a drainage/utility easement along the southeastern property line of Lot 32 of Block 4, Diamondhead Sbdv. 2 Unit 6 (Truett)

A roll call vote was taken with members voting as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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II. Presentation Agenda

1. Council Comments
   a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on February 2, 2016 in Council Chambers located at 5000 Diamondhead Circle
   b. Edward Jones will be hosting AARP Smart Driver Course on February 3, 2016 at Diamondhead Community Center has been cancelled. Interest persons can attend the session being held at the Pass Christian Library on February 12th.
   c. Kelsey Johnson of Gulf Coast Community Design Studio of MSU addressed the Mayor and Council with regard to the National Fish and Wildlife Foundation's Five Star & Urban Waters Restoration Program 2016 Grant Application. She requested partnership and in-kind services from the City to include meeting space, 5 public works employees for 40 hours and a commitment from city leaders to interact with students working on the project. The $30,000 grant would fund 200 feet of riparian restoration and stormwater management adjacent to Diamondhead City Hall (Parcel#132A-1-03-078.000)

VI. City Manager's Report

Public Works:
Drainage improvement projects for Kapalama, Ahekolo, Apua and Iona Streets construction began last week. Kapalama has been re-opened. Ahekolo will be closed tomorrow but should be re-opened on Thursday. The next project to begin will be Iona. We will keep the public posted of road closing via social media and signage.
Surveys will begin soon on the proposed new Diamondhead Commerce Drive and on the Bicycle and Walking Trail and Kayak Launch.

Mayor's Forum:
I am working on projects to submit to the Mayor's group for inclusion in the projects to be submitted to the Legislature to demonstrate a need for BP funds to be directed back to the Mississippi coast for infrastructure and economic development. Currently looking at ring roads and connector roads to open up access and promote enhanced quality of life.

New Flag Poles:
The new flag poles have been erected.

Grant update:
The request to change the scope of the Small Municipalities grant has been approved by MDA pending your action tonight. Want to commend Michele Moore for setting up the meeting and providing good documentation to support the request.
Michele has several other grants that will be supporting activities approved by the Council such as bicycle lanes and safety concerns for children riding school busses.

Traffic Study:
The draft plan is complete and MDOT is looking at design alternatives for the interchange. Plans are to widen I-10 from the Wolf River to Exit 16. Interchange improvements are likely to happen during that construction project, including lighting of the interchange.

Ronald Jones, Building Official:
Ronald is here to give a report on Diamondhead Inn & Suites. He is also here to discuss a request to abandon a drainage easement and to let you know about a request to rezone property that will be going to the Planning Commission.

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III. Policy Agenda

1. Approval of Minutes
   a. January 5, 2016

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to approve the January 5, 2016 Formal Meeting Minutes

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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2. Resolutions:
   a. **2016-001**: Resolution 2016-001 Joint City/County Legislative request for BP Settlement Funds

Councilmember Sislow moved, seconded by Councilmember Knobloch, to adopt Resolution 2016-001-Authority of the City of Diamondhead to join with coast cities and counties in requesting the legislature to appropriate at least 80% of the $750 million in economic damages from the deepwater horizon oil spill to Mississippi's Coastal counties to be used for strategic, economic development to create new jobs and permanently expand the State's tax base from sales, income and gaming taxes generated from Mississippi Coast businesses.

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

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   b. **2016-006**: Resolution 2016-002 Accepting Grant Agreement for the Small Municipality and Limited Population County (SMPLC) Grant from MDA in the amount of $150,000 and authorizing request to change scope of work, preparation and authorization to execute necessary legal documents, commitment of city match; authorization to get revised engineering cost estimates

Councilmember Woolbright moved, seconded by Councilmember Knobloch, to adopt Resolution 2016-002 Accepting Grant Agreement for the Small Municipality and Limited Population County (SMPLC) Grant from MDA in the amount of $150,000 and authorizing request to change scope of work, preparation and authorization to execute necessary legal documents, commitment of city match; authorization to get revised engineering cost estimates

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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   c. **2016-009**: Resolution 2015-003 Urging and memorializing MS Legislators to appropriate funding to the SMPDD to assist with costs associated with the tri-county attempts to mitigate negative impacts of the Biggert-Waters Flood Insurance Reform Act of 2012 and for related purposes

Councilmember Lopez moved, seconded by Councilmember Sislow, to adopt Resolution 2015-003 urging and memorializing MS Legislators to appropriate funding to the SMPDD to assist with Coast efforts associated with the tri-county attempts to mitigate negative impacts of the Biggert-Waters Flood Insurance Reform Act of 2012 and for related purposes

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

d. **016-011**: Resolution 2016-004 Vacating and/or abandoning a drainage/utility easement along the southeastern property line of Lot 32 of Block 4, Diamondhead Sbdv. 2 Unit 6 (Truett)

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to adopt Resolution 2016-004 authorizing the City of Diamondhead to vacate and/or abandon drainage utility easements along the southeastern property line of Lot 32 of Block 4 Diamondhead Subdivision Phase 2 Unit (Mike/Terri Truett)

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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3. Other Actions:

a. **2016-005**: Approve Payment No. 3 in the amount of 87,004.80 to Vision Constructors, Inc. for City Hall ADA improvements

Councilmember Knobloch moved, seconded by Councilmember Sislow, to approve payment No. 3 in the amount of 87,004.80 to Vision Constructors, Inc. for City Hall ADA improvements CDBG Project #1131-14-432-PF-01

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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b. **2016-007:** Approve to advertise for depository services

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to approve to advertise for Request for Proposals for depository services for the City of Diamondhead

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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c. **2016-008**: Approve payment of Invoice #10032 in the amount of $1,249.08 to Professional Grant Management Services for professional services relating to City Hall ADA improvements CDBG Project #1131-14-432-PF-01

Councilmember Woolbright moved, seconded by Councilmember Knobloch, to approve payment of Invoice 10032 in the amount of $1,249.08 to Professional Grant Management Services for professional services relative to City Hall ADA improvement

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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d. **2016-010**: Approve to make application to Mississippi Department of Transportation for a Safe Route to School Grant

Councilmember Lopez moved, seconded by Councilmember Knobloch, to authorize application to the Mississippi Department of Transportation for a Safe Routes To School Grant in the amount $300,000 with a local match of 20% or an amount not to exceed $60,000 with approval of the statement of assurances

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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e. **2016-012**: Authorize support letter and commitment of in-kind services in support of a grant application to the National Fish and Wildlife Foundation's Five Stare & Urban Water Restoration Program

Councilmember Sislow moved, seconded by Councilmember Wooldbright, to authorize support of grant application to the National Fish and Wildlife Foundation's Five Star & Urban Waters Restoration Program contributing meeting space, approximately 5 public works employee for 40 hours and city leadership to interact with students during pre and post-restoration site visits

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, and Sislow. Nays: None. Absent: Rech. Abstain: Mayor Schafer

MOTION CARRIED

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IV. **Routine Agenda**

1. Docket of Claims (Claims DKT152087 thru DKT152132)

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to approve the Docket of Claims (DKT152087 thru DKT152132)

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

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2. December 20150 Financial Statements

3. Net Payroll, including benefits and taxes, January 6,2016 $51,974.40

V. Public Comments on Non Agenda Items - None

VI. Adjourn

At 6:45 p.m. CST Councilmember Sislow moved, seconded by Councilmember Woolbright, to adjourn.

A roll call vote was taken as follows:
Ayes: Lopez, Woolbright, Knobloch, Sislow, and Mayor Schafer. Nays: None. Absent: Rech.

MOTION CARRIED

Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk