

Agenda Item 2016-055



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

March 23, 2016

Clovis Reed
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Mr. Reed:

Two sealed proposals were received for depository services on March 21, 2016. Hancock Bank and The First Bank proposals were reviewed and compared to one another. The services and fees offered by each institution were relatively the same.

It is my recommendation you accept and award the proposal to Hancock Bank for depository services due to the longstanding relationship with the City and the administrative costs associated with a conversion.

It is my recommendation that Hancock Bank and The First also be secured for investment services depending on which one offers the best rate at the time of investment.

Sincerely,

A handwritten signature in cursive script that reads 'Kristin Ventura'.

Kristin Ventura

Handwritten initials 'CR' in a large, bold, cursive font.



March 21, 2016

City of Diamondhead
Purchasing Clerk
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Board,

Pursuant to your request for proposals to be submitted for the privilege of acting as Depository for the City of Diamondhead, the undersigned Hancock Bank, hereby submits its bid and application to serve in such capacity.

We agree to furnish legal security for the faithful performance of such duties as depository, as provided by statute, in sums required by the laws of the State of Mississippi. Securities pledged shall be of the proper type and amount, as required by law. We will clear all checks and warrants against sufficient funds on a par basis and all transfers of funds and receipts will be handled at par.

Depository Interest Rate & Fees

Interest on the City's deposits will receive a rate equal to the 90 day treasury yield, as presented in the Wall Street Journal at the first business day of the month, minus (-) 15 basis points with a floor of 0.50%. Interest will be accrued daily, and adjusted and paid monthly.

There will be no service charges for banking services the City is currently using as presented in the RFP and the addenda thereto.

Qualifications & Experience

Hancock Bank is fully equipped to handle all daily banking operations of large governmental clients. The Bank currently holds in excess of \$1.8 billion in public funds on deposit for governmental customers across its five state footprint.

The Bank offers a full suite of Treasury Management Services through its internet-based Treasury Solution platform. Hundreds of public fund and corporate clients have successfully used this comprehensive suite of cash management products designed for large high-volume banking clients. Services include on-line balance reporting, on-line initiation of transactions such as transfers, stop payments, domestic wires and ACH direct

deposit of payroll and corporate/consumer debits/credits. Processed checks are viewable on-line and a monthly CD-ROM of account activity is also provided. Use of Positive Pay and ACH Positive Pay services can help to prevent fraud on client accounts. Other reconciliation services such as partial recon or deposit recon can assist in balancing deposits from multiple locations or disbursements. Lockbox services are available to help clients collect receivables more efficiently.

The City will be able to access these services with any operating system such as Windows XP, Windows vista, and Windows 7. A more detailed breakdown has been included.

Hancock Bank offers a Treasury Solution Demo. You may access this demo on <https://onlinebanktours.com/oec/index.php?b=364&c=9859>.

We also offer other online demos:

Business Bill Pay demo <http://onlinebanktours.com/oec/index.php?b=364&c=9013>

Remote Deposit demo <http://www.onlinebanktours.com/oec/index.php?b=364&c=9758>

Description of Company

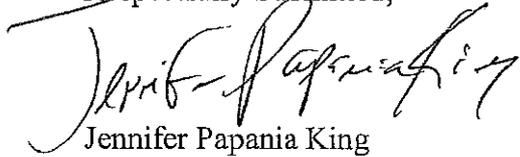
Hancock Holding Company (NASDAQ: HBHC) is the parent company of Whitney Bank, a banking corporation chartered by the State of Mississippi. Whitney Bank operates under its trade name of Hancock Bank in Mississippi, Alabama and Florida and as Whitney Bank in Louisiana and Texas. The Bank operates more than 160 full-service bank branches and more than 300 ATMs across a Gulf South corridor spanning southern Mississippi; southern Alabama; south Louisiana; the northern, central, and Panhandle regions of Florida; and metropolitan Houston, Texas.

As a Public Funds customer in our Wholesale Banking Division's Institutional Banking Group, you will have a relationship manager and a dedicated team of specialists assigned to your organization to address your unique banking needs. Your relationship manager will work with you to accomplish your goals of maximizing the security, yield and efficiency of your capital. Our team approach helps establish a deep understanding of your entity and provides you with a single point of access to your Banking, Treasury Management, Merchant Services, Trust and Asset Management needs or any of our other capabilities. Our team will work with you on an ongoing basis to maintain optimal service levels.

For example, during and after the transition, our Treasury Services team will work with you in a consultative role on a daily basis, specifically focused on your treasury management needs. We will proactively analyze your operating structure, and meet with you to discuss how Hancock Bank's solutions can help the City of Diamondhead succeed. Our representative will play a key role in working with you to ensure a smooth transition to Hancock Bank.

Together, with many years of banking experience, your Relationship Manager, Jennifer King; Public Funds Coordinator, Tina Kees; Treasury Services Representative, Sandy Gruich; and team of specialized bankers will provide daily support to the city with any requests or questions you may have. Over the years, we have provided a broad range of banking services and unsurpassed support to government entities.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jennifer Papania King". The signature is written in a cursive, flowing style with a large initial "J".

Jennifer Papania King
Banking Officer / Relationship Manager
Institutional Banking
228-563-5706



TheFirst
A NATIONAL BANKING ASSOCIATION

MEMBER
FDIC

Just the Bank for You!

March 21, 2016

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Mayor and Council,

Thank you for giving us the opportunity to bid to serve as your depository. The First agrees to provide legal securities for funds on deposit with us provided by statutes required by the laws of the State of Mississippi to be the proper type and the amount required by law.

These deposit accounts will have no service charges and The First bids to pay a fixed interest rate of .56 % or a variable rate equal to the 90-day treasury yield plus .12% for 2 years, said variable rate to change the first day of the month following quarter end. The First would also like to bid .41% fixed for two years if the city prefers to use a sweep account. Our staff is very experienced and The First currently serves as the depository of several local and large public fund entities providing them with all their needed services. Our management is available for consultation on money management, investment, borrowing strategies and planning. Other services, such as, direct payroll processing, ACH, wire transfers, and online internet banking are available.

The First Bancshares, Inc., headquartered in Hattiesburg, MS, is the parent company of The First, A National Banking Association. Founded in 1996 near Hattiesburg, Mississippi, The First has grown rapidly through South Mississippi, South Alabama and Louisiana providing services competitive to those found at larger regional banks. Our local branch in Diamondhead is located at 4402 Kalani Dr., Diamondhead, MS 39525. Additional information on The First is available on the company's website www.TheFirstBank.com.

If you have any questions or need any additional information, please contact me at (228) 467-9211.

Sincerely,

Micah Necaise
President - Hancock County



Agenda Item 2016-058

5000 Diamondhead Circle · Diamondhead, MS 39525-3260

Phone: 228.222.4626 Fax: 228.222.4390

www.diamondhead.ms.gov

March 25, 2016

Mayor and Councilmembers
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Mayor and Councilmembers:

RE: Insurance Renewals

Attached for your review and consideration is the proposal from Bancorp South Insurance Services, Inc. for the following policy renewals:

Commercial Property- (including equipment and Equipment Inland Marine)	\$19,039
General Liability	\$14,567
Commercial Auto	\$34,195
Professional Liability	\$16,489
TOTAL	\$84,290

The total annual renewal decreased \$3,880 from last year. If you find these documents to be in order, please accept my recommendation for approval and provide authorization to proceed with binding coverages.

Sincerely,

A handwritten signature in black ink that reads 'Clovis Reed'.

Clovis Reed
City Manager

CR:jk

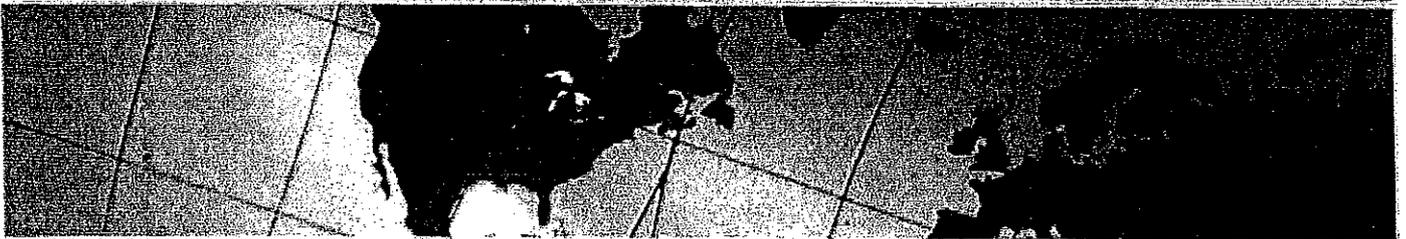
attachment

Revised
Proposal of Insurance

presented for:

City of Diamondhead
5000 Diamondhead Circle
Diamondhead, MS 39525

March 31, 2016



Presented By:
Frank Bordeaux



BancorpSouth

Insurance Services, Inc.



Important Please Read

As you review our proposal, please keep these thoughts in mind:

Always refer to the policies for specific coverage questions. Our proposal is a general overview only. The policy contract determines where and if coverage is available.

Consider flood and earthquake coverage. Neither flood loss nor earthquake loss are covered under standard property policies. All of us have exposure to floods and earthquakes.

The property and liability limits that we illustrate in this proposal are options only. We can provide additional alternative limit options if you request. The selection of limits is solely your decision.

Please notify us throughout the policy year of changes in your business that may affect your exposure to risk. Failure to do so may result in uncovered losses.

Our inspections, reports and recommendations are provided to assist in your efforts to establish and maintain a safe workplace and not to warrant workplace safety or compliance with applicable laws, regulations or standards. Our observations and suggestions are not a substitute for legal advice. You bear this ultimate responsibility and are encouraged to seek appropriate legal counsel when implementing a program or process to maintain a comprehensive workplace safety program.

Loss control is a daily responsibility of your management. Our visits are not a substitute for your own loss control program. Recommendations are developed from conditions observed at the time of our visit. They do not include every possible loss potential, code violation, or exception to good practice.

The solvencies of the insurance carriers that you select are of utmost importance. Unless noted otherwise, all carriers have a Best Guide rating of A- or better.

In order to offer you choices, our agency maintains relationships with a number of insurance companies. Most of these companies pay our agency a commission when we place coverage with them. Some companies issue policies on a net basis to us, and we, in turn, will charge you an agency fee. Some companies do pay our agency a contingency commission at the end of the calendar year if the group of insurance customers placed with that company has been profitable. Such an arrangement is an incentive for our agency to work with you to prevent losses as well as send profitable business to insurance carriers.

Our relationship with you is based on trust and we do our best to make no representation that would mislead anyone about any aspect of the products or services that we offer.

We value your trust and have always held it in the highest regard; therefore, we will continue to do all that we can to fully represent you in the insurance marketplace.

This is only a brief summary, not a contract. Please see policy for full details, limitations and exclusions.



Premium Comparison

Coverage	Renewal (Estimated) Premium	Expiring (Annualized) Premium
Commercial Property including Equipment	\$19,039	\$22,048
Equipment/Inland Marine	Included	\$4,387
General Liability	\$14,567	\$14,585
Commercial Auto	\$34,195	\$28,632
Professional Liability Coverages	\$16,489	\$18,518
TOTAL	\$84,290	\$88,170

	2015			2016		
Auto Liability	Total Vehicles	27	\$ 24,031	32	\$ 28,497	+18.5%
Auto Phys Dam	TIV	570,757	\$ 4,601	702,160	\$ 5,698	+23.0%
GL	Budget	971,144	\$ 14,585	967,567	\$ 14,567	-0.4%
Law	FTE	10	\$ 10,698	11	\$ 11,367	+6.3%
Pub Officials	Budget	971,144	\$ 886	967,567	\$ 883	-0.4%
EPL	FTE	33	\$ 4,905	43	\$ 6,268	+30.1%
Property	TIV	2,557,095	\$ 22,048	2,629,000	\$ 19,039	-15.8%
Equipment	TIV	243,103	\$ 4,387	315,592	\$ Included	

Note: Optional Cyber Liability application was emailed to you for us to get you a quote.

This is only a brief summary, not a contract. Please see policy for full details, limitations and exclusions.

**STATE OF MISSISSIPPI
COUNTY OF HANCOCK**

**INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT
BY AND BETWEEN DIAMONDHEAD WATER AND SEWER DISTRICT
AND THE CITY OF DIAMONDHEAD**

WHEREAS, the Board of Commissioners of the Diamondhead Water and Sewer District (the "District") has, from time to time, expressed a desire to share/combine certain governmental operations and facilities and services with other governmental jurisdictions when possible and appropriate in order to ensure greater efficiency as well as lower operating costs, all seeking to retain rates for water and sewer service to a minimum; and

WHEREAS, the City of Diamondhead (the "City") by its Mayor and Board of Councilmen (its "Governing Authority") has also expressed its desire and intent to share/combine certain governmental operations with other governmental jurisdictions when possible and appropriate in order to ensure greater efficiency as well as lower operating costs, thereby saving tax dollars and further resulting in lower tax rates for the residents and taxpayers of the City of Diamondhead; and

WHEREAS, the City of Diamondhead by and through its Governing Authority, and the Diamondhead Water and Sewer District, through its Board of Commissioners, desire to work together toward in a cost effective manner, in order to achieve all possible savings to the taxpayers of the City and ratepayers of the District; and

WHEREAS, in furtherance of the above, the City of Diamondhead and Diamondhead water and sewer district desire to enter into an Interlocal Governmental Cooperation Agreement as provided by Miss. Code Ann. § 17-13-1, et. seq. (1972); and

WHEREAS, the purpose of this Agreement is to provide that during the term hereof and under the conditions set forth in this Agreement, the District will provide certain services and benefits to the City and the City will provide certain services and benefits to the District as more specifically set forth in this Agreement, and which each of the above finds and declares to be of substantially equal value to be exchanged, each to the other; and

WHEREAS, there will be no separate or legal or administrative entity created hereby, but the purposes of this Agreement shall be that the governing authorities of the respective entities, namely Diamondhead Water and Sewer District, and the City of Diamondhead, shall each cooperate together within and under the terms of this Agreement to achieve maximum efficiency for governmental services at minimum cost to the taxpayers of the City of Diamondhead and the ratepayers of the Diamondhead water and sewer.

NOW, THEREFORE, BE IT RESOLVED by the City of Diamondhead by and through its Mayor and Board of Aldermen, and Diamondhead Water and Sewer District, by and through its Board of Commissioners that they do hereby enter into this Interlocal Governmental Cooperation Agreement for the services and purposes hereinafter outlined; said Agreement being authorized by Miss. Code Ann. § 17- 13-1, et. seq. (1972), and subject to the approval of the Attorney General of the State of Mississippi; and said Agreement being as follows, to-wit:

SECTION 1. ADMINISTRATION AND ADMINISTRATIVE ENTITY PROVISIONS.

This Agreement will be administered in accordance with the terms and conditions set forth herein by the designated representative of the City, under the direction of Governing Authorities, and of the District under the direction of the Board of Commissioners. No separate legal or administrative agency will be created by this Agreement.

SECTION 2. STATUTORY AUTHORITIES AND PURPOSE.

(A) AUTHORITY

1. Municipal Authority: The City of Diamondhead is a municipality established under the Council-Manager plan of government, and vested with all powers and authorities under law, including those granted under the provisions of Title 21 of the Mississippi Code Annotated, granting authority and jurisdiction over all municipal roads, bridges, drainage and other related items within the City's jurisdiction.

2. District Authority: The Diamondhead Water and Sewer District of Hancock County, Mississippi is a body politic organized and established by Hancock County, Mississippi under the authority of Miss. Code Ann. § 19-5-151 *et seq.*, for the purpose of conducting and operating of a combined water and sewer system, and to carry out such purpose or purposes, such district shall have the power and authority to acquire, construct, reconstruct, improve, better, extend, consolidate, maintain and operate such system or systems, and to contract with any municipality, person, firm or corporation for such services and for a supply and distribution of water, for collection, transportation, treatment and/or disposal of sewage and for services required incident to the operation and maintenance of such systems.

3. Section 17-13-5 specifically defines a "Local governmental unit" as any county, any incorporated city, town or village, any school district, any utility district, any community college, any institution of higher learning, any municipal airport authority or regional airport authority in the state, any local tourism commission in the state or any public improvement district created under the Public Improvement District Act. The City of Diamondhead is an

incorporated city and the Diamondhead Water and Sewer District is a utility district as included in its definition of a “local governmental unit” above.

Thus, both the City of Diamondhead and the District are qualified entities to enter into this agreement under the provisions of Miss. Code Ann. § 17-31-1, et seq., the “Interlocal Cooperation Act of 1974.”

(B) PURPOSE

Pursuant to the “Interlocal Cooperation Act of 1974”, Section 17-13-1, et seq., local governmental units are allowed to enter into agreements to make the most efficient use of their powers by enabling them to cooperate and to contract with other local governmental units on a basis of mutual advantage and thereby provide services and facilities in a manner pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities. The City and the District desire to make the most efficient use of their powers and cooperate and each with the other on a basis of mutual advantage to provide services and facilities in a manner that will accord best with geographic, economic, population and other factors influencing the needs and development of the ratepayers of the District and the taxpayers of the City.

It is anticipated that the City may require water and sewer services at one or more locations within the service area of the District as well as use from time to time of the benefit of specialized equipment and information possessed by the District. It is further anticipated that the District will, from time to time, as the need and necessity arises, request the support of the City in the constructing, reconstructing and repairing of roads, bridges, ditches driveways, parking areas, drainage and approaches thereto within the City’s and District’s jurisdiction and, to the

extent, but only to the extent that such requested assistance is within the statutory authority of the City and is such that may be properly jointly exercised and extended to the District under law. The parties hereto wish to provide for the exchange of such services without cost, each to the other, subject to the terms and conditions hereof.

SECTION 3. TERMS OF AGREEMENT.

Each of the parties hereto agrees as follows:

1. The City and the District each within their complete, sole and absolute discretion, agree to make available to the other such specialized equipment owned by it for special projects, to include an operator provided by the Party owning the equipment. Applicable schedules and equipment will be discussed on a case-by-case basis, and any such use and request shall be subject to approval by the General Manager of the District and the City Manager of the City, always subject to facilities availability, priorities, and budgetary limitations.

2. Subject to budget limitations, weather and equipment availability, upon written request to the City by the District, the City may, within the complete, sole and absolute sole discretion of the City, assist the District by using its manpower and equipment to repair or replace, or cause to have repaired or replaced, any pavement on City-controlled property, including but not limited to streets and parking lots which are disturbed by the District in the removal, construction, installation, adjusting and/or repair of any water or sewer infrastructure, including but not limited to wastewater transport pipelines, water pipelines, man holes, valve castings and other such repairs as may be required as a result of such operations. In all events the District will be responsible for the actual cost of any materials used by the City in such repairs or operations.

3. Subject to budget or other limitations or considerations, upon written request to the City by the District, the City may, within the complete and absolute discretion of the City, allow or grant unto the District such perpetual easements on CITY property for the construction, installation, and maintenance of water and sewer utilities to serve the residents and ratepayers of the City.

4. Pursuant to Mississippi Code Annotated § 19-5-177, and upon written request by the City, and upon the terms and conditions for such service as contained for each location within the Resolution approving same by the Board of Commissioners of the District, the District may provide the City with water and sewer service to one or more facilities owned by the City without cost. The provision of water and sewer services shall be subject to limitations which exist and apply to all commercial customers of the District as set forth in the policies and regulations of the District, except as otherwise provided and contained with the Resolution of the Board of Commissioners of the District approving the application for services.

SECTION 3. LIABILITY INSURANCE

Each such entity shall maintain liability insurance or other funds required by Mississippi Tort Claims Act. The City and the District herein agree that it shall be the responsibility of each party to maintain its own general premises and liability insurance, or other insurance/funds administered by the Mississippi Tort Claims Act, for any activities which are the subject of this Interlocal Governmental Cooperative Agreement. The parties further agree that no provision in this Agreement waives or extends any person or entity's liability as set forth in Miss. Code Ann. § 11-46-1, et. seq. (1972) (as amended), referred to as the Mississippi Tort Claims Act.

SECTION 4. AMENDMENTS

This Agreement may be amended upon the written agreement of both parties provided such amendment is approved by the Attorney General of the State of Mississippi, as provided in Miss. Code Ann. § 17-13-1, et. seq., (1972). Once executed by the authorized representatives of each party, approved by the Attorney General and filed with the Chancery Clerk of Hancock District for recording purposes, such Amendments shall enter in force.

SECTION 5. TERMINATION

Either Party to this Agreement may, by a majority vote of its governing authority, terminate the whole Agreement for convenience. Prior to holding a vote to terminate the Agreement, the Party wishing to terminate the Agreement shall give the other Party no less than thirty (30) days notice thereof, so that the non-terminating Party will have a chance to resolve any dispute if such exists. In the event of termination of the Agreement, both Parties agree to waive any and all costs incurred under or as a result of this Agreement during the period in which it is in force.

SECTION 6. SEVERABILITY

If any term, clause or provision of this Agreement or the application thereof to any person or circumstances shall, to any extent, be deemed illegal, invalid or unenforceable under present or future laws effective during the term hereof by any competent authority, then it is the intention of the Parties hereto that the remainder of this Agreement, or the application of such term, clause or provision to persons or circumstances other than those to which it is held illegal, invalid or unenforceable, shall not be affected thereby, and it is also the intention of the Parties hereto that in lieu of each term, clause or provision that is illegal, invalid or unenforceable, there be added as

a part of this Agreement a term, clause or provision as similar in terms to such illegal, invalid or unenforceable term, clause or provision as may be possible and be legal, valid and enforceable.

SECTION 7. FINANCING.

The parties may each finance the performance of their individual duties under this Agreement by any means lawfully available to them. Consequently, no financing, staffing, supplying or budgeting of this cooperative undertaking is required. No funds shall be jointly received or disbursed through this Agreement, and no funds shall become joint undertaking funds; therefore, no treasurer or disbursing officer needs to be identified.

SECTION 8. REAL AND PERSONAL PROPERTY.

It is not the intent of this Agreement that title to any real or personal property shall be transferred between the parties in order to implement this Agreement. Title to all real and personal property shall remain vested in the party in which it is now vested. All real and personal property owned by the City of Diamondhead, at the time of such termination or purchased by the City of Diamondhead pursuant to this Agreement shall remain the property of the City of Diamondhead; all real and personal property owned by Diamondhead water and sewer district, at the time of such termination or purchased by the District pursuant to this Agreement shall remain the property of the District. Any transfer of real property interests between the parties shall be by agreement separate and apart here from.

SECTION 9. EFFECTIVE DATE AND TERM OF AGREEMENT.

This Agreement shall be in full force once 1) this agreement has been duly approved by the governing authorities of the parties; 2) has been executed by duly authorized representatives of each party hereto and 3) has been approved by the Attorney General of the State of

Mississippi . Thereafter, this agreement shall continue in full force and effect, from year to year, unless revoked as specified below unless the same is revoked

SECTION 10. APPROVAL BY ATTORNEY GENERAL.

The City and the District direct that after the execution of this Agreement the same shall be forwarded to the Attorney General of the State of Mississippi for his approval, as provided by law. In the event of disapproval by the Attorney General of any section of the services listed herein, the authorities of the City and of the District will adopt a newly drafted Agreement without said provisions or with such revisions as needed to satisfy any objection and obtain approval by the Attorney General.

SECTION 11. MINUTES

The Clerk of the City and the Clerk of the Board of Commissioners of the District shall spread this Agreement, after its execution, upon the minutes of the respective governing authorities and shall, upon return of the approval of said Attorney General or its rejection, spread said approval or rejection upon the minutes of the respective governing authorities, noting in the minute book that the original recordation where the Attorney General's approval or disapproval may be found on the minutes, and said Agreement shall be in full force and effect after approval by the Attorney General of the State of Mississippi, and recorded in the Office of the Secretary of State.

SECTION 12. NOTICES AND REQUESTS

Whenever the District or the City wish to give or serve any notice, demand, request, or other communication with respect to this Agreement, each such notice, demand, request, or other communication shall be delivered to the Parties as follows:

Diamondhead Water and Sewer District
Attention: General Manager
4425 Park Ten Drive
Diamondhead, Mississippi 39525

City of Diamondhead, Mississippi
Attention: City Manager
5300 Diamondhead Circle,
Diamondhead, Mississippi 39525

IN WITNESS WHEREOF, I, as Mayor of the City of Diamondhead, the officer duly authorized in the premises by Resolution of the Board of Councilmen of the City of Diamondhead attached hereto, do hereby set and subscribe my signature on behalf of the City of Diamondhead to the foregoing Interlocal Governmental Cooperation Agreement between Diamondhead Water and Sewer District and the City of Diamondhead, Mississippi.

WITNESS MY SIGNATURE this, the ____ day of _____, 2016.

Thomas M. Shafer, Mayor
CITY OF DIAMONDHEAD

ATTESTED:

City Clerk

I HAVE APPROVED THIS INTERLOCAL
GOVERNMENTAL COOPERATION AGREEMENT
AS TO FORM:

Sean Tindall, Esq.
City Attorney for the City of Diamondhead, Mississippi

IN WITNESS WHEREOF, I, as Chairman of the Board of Commissioners of Diamondhead Water and Sewer District, being the duly authorized officer, do hereby set and subscribe my signature to the above and foregoing Interlocal Governmental Cooperation Agreement, fully ascribing to the terms thereof for and on behalf of Diamondhead Water and Sewer, the same having been adopted in a duly constituted session.

WITNESS MY SIGNATURE this, the _____ day of _____ 2016.

DIAMONDHEAD WATER AND SEWER DISTRICT

By: _____
Scott Thomas, Chairman

ATTESTED:

BOARD SECRETARY

I HAVE APPROVED THIS INTERLOCAL
GOVERNMENTAL COOPERATION AGREEMENT
AS TO FORM:

James C. Simpson, Jr. General Counsel
for the DIAMONDHEAD WATER AND SEWER DISTRICT

Agenda Item 2016-60

Professional Grant Management *services llc*

MEMO

TO: Clovis Reed, City Manager
Thomas Schafer, IV, Mayor
City Councilmembers

FROM: Michele Moore, CGW
Professional Grant Management Services, LLC

DATE: March 31, 2016

RE: Approval to submit Grant Application for Funding for Kayak Launches
Under the Boat Access/Sport Fish Program through DMR

As you are aware, the funds for the City's 2016 Tidelands Application for the Kayak/Biking Trail were decreased by 25% due to State budget cuts. I became aware of an opportunity that would allow the City to apply for funding to construct Kayak launches under the Boat Access/Sport Fish Program through DMR which is a 75/25 match. The City can use the Tidelands funding as the 25% match portion and will not have to come out of general funds for the local match. This is a great way of leveraging multiple funds together.

The cost of the Kayak launches are approximately \$54,300 and the Tidelands match portion would be \$37,000. I am requesting approval from you to turn in a grant application to the Department of Marine Resources for the Boat Access/Sport Fish Program to construct new Kayak Launches to go along with our Tidelands Kayak/Biking Trail Project.

Thank you in advance for your support on this project. If you have any questions, please feel free to give me a call before the meeting at 228.860.1580. Unfortunately, I will not be in attendance at the meeting on Tuesday because I have a prior commitment.

City of Diamondhead

Public Access Grant Program

U.S. Department of Interior
Fish and Wildlife Service

FY 2016

Diamondhead Kayak Launch Improvements

For the

City of Diamondhead

Public Access Grant Program

Application Project Summary

TITLE: City of Diamondhead Kayak Launch Improvements	NUMBER:
APPLICANT: City of Diamondhead	CONTACT: Rhonda Price PHONE: (228) 523-4150
TOTAL COSTS: Total: \$91,300	SPONSOR MATCH: 25% Minimum by City of Diamondhead
FUNDS REQUESTED: \$54,300	MATCH (In Kind): \$37,000

Project Description:

The City of Diamondhead proposes to construct a new Kayak Trail starting at Bayou Drive access point at Jourdan River traveling down a 9.5 mile trail through Devil's Elbow and Montjoy Creek Areas and ending at the Diamondhead marina in the center of town. This project allows visitors and residents the opportunity to multiple facets of nature not just kayaking but they will be able to enjoy bird watching, see marine mammal and animals in their natural habitat, identify different species of native trees and marsh grasses all while traveling down river. The Kayak and Hiking Trail project is being funded with 2016 Tidelands funds that were obligated to the City in the amount of \$493,000 but due to budget constraints, the funding was cut by Twenty-five percent (25%). It is the City's request to construct ADA kayak launches, finger piers and boardwalks at the access and egress points of this 9.5 mile Kayak trail rather than having just sandy beach ingress/egress points. Kayaking is a very popular sport among residents in Hancock County and the City of Diamondhead wants to make it accessible to all.

The City's objective is to guarantee safe access for the public (including the disabled population) to the Jourdan River and promote Eco-Tourism and attract more visitors to the City. Construction of new kayak launches, finger piers and boardwalks will allow access to the water and enhance this Tideland's Project to a first-class attraction that will bring more tourists, residents and hopefully, economic development to the area. The City wants to add this attraction to the long list of recreational, scenic, historical and other local amenities that the City and Hancock County has to offer to its residents and visitors.

Scope of Work:

The goal of this project is to construct a new ADA Kayak Launch, finger pier and boardwalk at the Bayou Drive access point into Jourdan River and a Kayak Launch at the Diamondhead Marina. The Project will provide years of support to the Bayou Drive access point area that is currently experiencing deterioration from erosion. The project will also provide access for those that are handicapped and an opportunity to use the water with ease of access. Additionally, there will be parking areas close by and trails that lead up to the Kayak launches making it easy for users to get to the launches and access the water.

Location Information:

The Kayak Launch Project is located in Diamondhead, Mississippi, at the end of Bayou Drive, Hancock County and the other is at the Diamondhead Yacht Club, in Diamondhead, Hancock County. The water body is Jourdan River that flows into the Bay of St. Louis. The facility type is a Public Boat Launch.

Scope (Elements):

Engineering

Permits

Water Access Facilities

Permits Anticipated:

Building Permit- applied for

Budget Estimate

Task	Unit	Unit Price	Extension
1. North Kayak Launch Ramp	1ea	\$10,000.00	\$10,000.00
2. N. Kayak Launch Finger Pier & Boardwalk	700sf	\$49.00	\$34,300.00
3. South Kayak Launch Ramp	1ea	\$10,000.00	<u>\$10,000.00</u>
			\$54,300.00

Estimated Total Federal Share: \$54,300.00

Total Match 25% of project cost – paid by Tidelands Funds:

1. Excavation	15	800	\$12,000
2. Wetlands Mitigation	1	1	<u>\$25,000</u>
			\$37,000

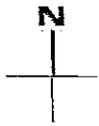
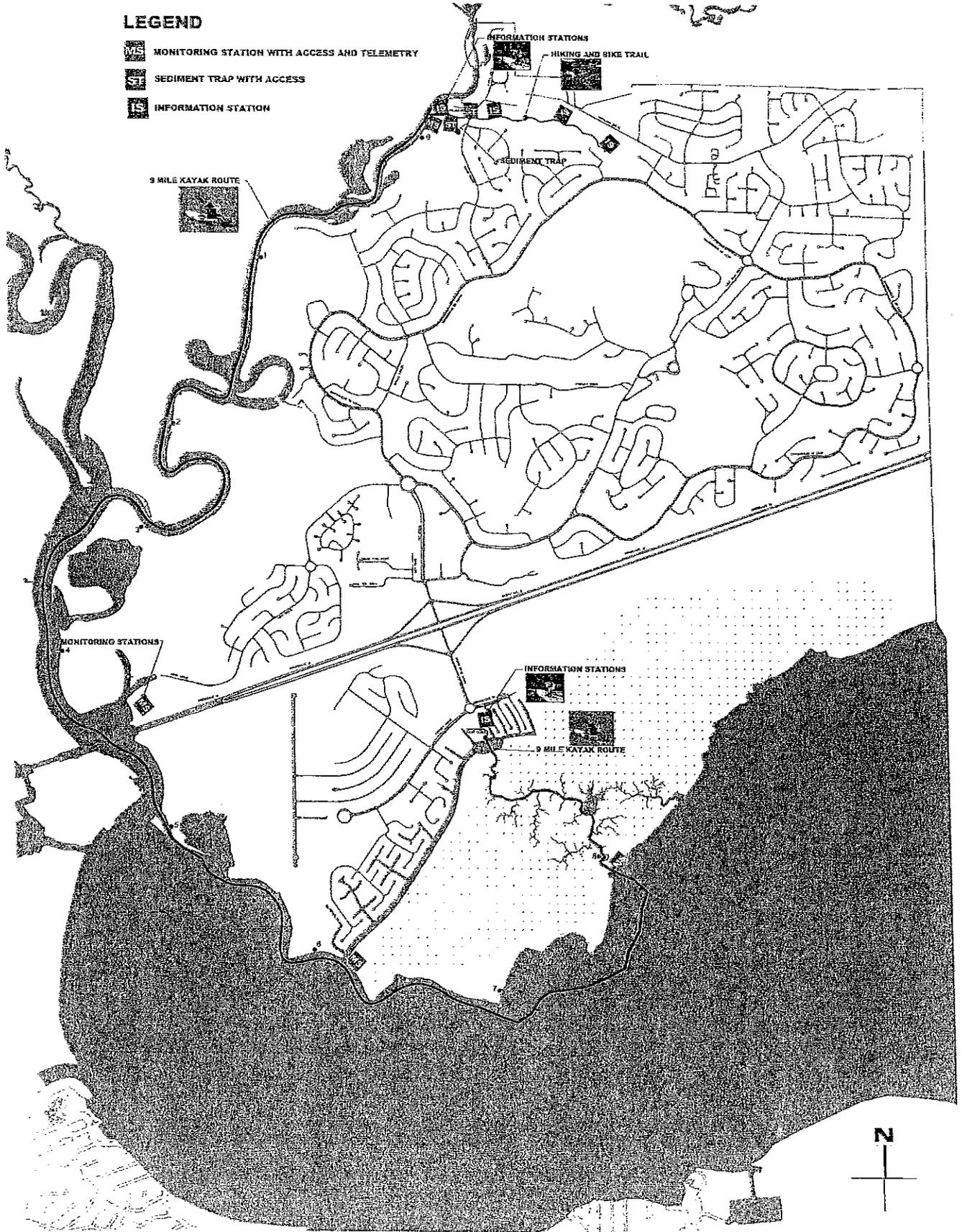
***Attach design drawings and photos of project area**

DIAMONDHEAD

5000 DIAMONDHEAD CIRCLE DIAMONDHEAD, MS 39525
 PHONE 228-727-1626

LEGEND

-  MONITORING STATION WITH ACCESS AND TELEMETRY
-  SEDIMENT TRAP WITH ACCESS
-  INFORMATION STATION



THOMAS E. SCHAFER, IV, MAYOR
 JOSEPH G. LOPEZ, WARD 1
 TOM WOOLBRIGHT, WARD 2
 THOMAS A. SISLOW, WARD 3
 RON L. RECH, WARD 4

ERNEST J. KNOBLOCH, COUNCILMEMBER AT LARGE
 CLOVIS REED, CITY MANAGER

SEYMOUR ENGINEERING

401 GEM ROAD
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