

Agenda Item 2016-088



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

May 13, 2016

Mayor and Councilmembers
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Mayor and Councilmembers:

Quotes were received for the purchase and installation of a new LED video sign for City Hall. The quotes received were as follows:

Lightening Quick Signs	\$16,913.35
Gallardo Signs & Printing	\$18,533.00

Approval is hereby requested for authorization to accept and award the low quote received from Lighting Quick Signs in the amount of \$16,913.55 and to proceed with the purchase. Funding for the sign in the amount of \$5,000 was awarded to the City by the MS Tobacco Coalition for becoming a Smoke-Free Community with remaining \$11,913.35 to paid from Capital Outlay (furniture/fixture line item).

Thank you in advance for your consideration and approval in this matter.

Sincerely,

A handwritten signature in black ink that reads 'Clovis Reed'. The signature is written in a cursive style with a large, prominent 'C' and 'R'.

Clovis Reed
City Manager

CR:jk

attachments

Professional Grant Management Professional Grant Management *services llc*

TO: Councilmember Ernie Knobloch
Councilmember Joe Lopez
Councilmember Tom Woolbright
Councilmember Thom Sislow
Councilmember Ron Rech
Mayor Tommy Schafer
Clovis Reed, City Manager

FROM: Michele Moore, CGW
Professional Grant Management Services, LLC

DATE: May 12, 2016

RE: City Hall Video Sign

This memo is to request approval and authorization to purchase and install a new LED Video Sign for City Hall. The following two quotes (see attached) have been obtained for the services:

1. Lightening Quick - \$16,913.35
2. Gallardo Signs & Printing- \$18,533.00

The City has been awarded \$5,000 of grant funds from the MS Tobacco Coalition for becoming a Smoke Free Community which can be used towards the purchase of this sign. The remaining funding is in the Capital Outlay Budget under the Building Furnishings Line item.

I would ask that you authorize and approve Lightening Quick to install the new LED Video Sign for City Hall.

Thank you.

**P.O. Box 1465 • Biloxi • MS• 39533 • 228/826-1909 •
michele@pgms.ms • www.pgms.ms**

Gallardo Signs
Gallardo Signs & Printing LLC
 19300 N. 3rd Avenue
 Covington LA 70433
 United States
 Phone: (985) 893-5596
 Fax : (985) 893-5597
 rorygallardo@hotmail.com
 www.gallardosigns.com



Quote 1361 - LED Message Board

Expiration Date : 03/12/2016

Quote for	Contact	Shipping/Install
City of Diamondhead	Michele Phone : 1(228) 896-5965 Mobile : (000) 000-0000 Email : michele@pgms.ms	

Quote #	Quote Date	Sales Rep	Payment Terms	PO	PO Date
1361	02/26/2016	Rory Gallardo rorygallardo@hotmail.com			

Items

#	Item	Qty	Unit Price	Total	Tax
1	LED Message Board Gallardo Signs proposes to install, train and maintain 1 single face WATCHFIRE LED message center. The specs are as follows: Color LED 19mm, 48 x 128 matrix, 41" x 8'3" Cabinet with a 3' x 8' viewing area that display 6 lines/26 characters and 5" letters. Sign communication includes wireless antenna. Sign will require a dedicated 20 amp electrical service. Gallardo Signs provides a 1 year service warranty and Watchfire provides 5 year parts warranty. City of Diamondhead is responsible for procuring the needed permits.	1	\$18,533.00	\$18,533.00	\$0.00

Total

Sub Total	Total Tax (Tax Percentage)	Final Price
\$18,533.00	\$0.00(0.0%)	\$18,533.00

Downpayment (50.0 %) \$9,266.50

for **City of Diamondhead**

Signature _____ **Date** _____

We agree to your terms and conditions. Please proceed with the order.



Lightning Quick Signs, LLC

208 Hwy 90
 Waveland, MS 39576
 Ph: (228) 467-1718
 FAX: (228) 466- 9842
 Email: sales@lqsigns.com
 Web: http://www.lqsigns.com

Estimate #: 14667

Created Date: 12/22/2015 9:40:27AM	Prepared For: City Of Diamondhead
Salesperson: House Account	Contact: Michele Moorre, Administrative
Email:	Office Phone: (228) 860-1580
Phone: N/A	Office Fax: (228) 222-4390
	Email: michele@pgms.ms
Entered by: Gary Knoblock	Address: Diamondhead, MS

Description: 3'h x 8'w Watchfire Color LED message center

		Quantity	Unit Price	Subtotal
1	Product: Misc Description: LED Message Center • 1 Ea., Watchfire Color LED message center-19mm 48 x 128 matrix, Cabinet Size 41" x 8' 3", Viewing size 3' x 8' Single face, 6 lines /26 characters at 5" Wireless remote antenna, 8 amps total Single phase power. Pricing includes removal of existing sign, installation of new sign, electrical and antenna connection. City needs to provide a computer for software.	1	\$16,613.15	\$16,613.15
2	Product: Misc Description: Misc • 1 Ea., 12" x 48" Sign and bracket, mounted to the top of the LED sign. Exact workdng to follow.	1	\$290.00	\$290.00
3	Product: Misc Description: Warranty • 1 Ea., Free Traning for as long as you own the sign, 3 year labor and 5 year parts warranty.	1	\$0.00	\$0.00

Subtotal: \$16,903.15
Total: \$16,903.15

Payment Terms: Unless otherwise noted, A 50% deposit is required on all jobs with the balance due upon completion.

Client Reply Request

- Estimate Accepted "As Is". Please proceed with Order.
 Changes required, please contact me.

Other: _____
 SIGN: _____ Date: / /

Print Date: 3/14/2016 9:53:17AM

C:\Users\GARY-1.LQS\AppData\Local\Temp\Control\IR

Premier Designs and Signage Solutions for the Entire Mississippi Gulf Coast