MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
May 17, 2016
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Rech
2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –
   Present: Mayor Schafer, Councilmembers Woolbright, Knobloch, Sislow and Rech.
   Absent: Lopez.

4. Confirmation or Adjustment of the Agenda Order – Councilmember Knobloch moved, seconded by Councilmember Woolbright, to accept and approve the agenda with the following additions:
   II. 1. g. Councilmember Rech – Update on Hancock County Board of Supervisors Meeting.
   III. 3. c. **2016-089:** Resolution 2016-022 Defining FY16 Compensation for All Employees of the City.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED UNANIMOUS

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II. Presentation Agenda

1. Council Comments

a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on June 7, 2016 in Council Chambers located at 5000 Diamondhead Circle.
b. City Hall will be closed Monday, May 30, 2016 in observance of Memorial Day.
c. Mayor Schafer announced the Hancock Republican Women's Club will host a garage sale Saturday, May 21st from 7-2 at the Community Center.
d. The Annual Memorial Day Service will be Saturday, May 28, 2016 at 11:00 a.m. at the Country Club.
e. Quarterly Update Tourism Bureau – Nicki Moon, President – was not present.
f. FY16 Projections Update- City Manager Reed provided the FY17 budget timeline. Providing highlights for FY16 he reported the City's current year to date revenue is 3.2 million with last year's collections at this time at 3.1 million. The FY16

budgeted revenues are 5 million with prior year projections of 4.5 million. Current actual to budget is at 64% while last year this time at 68% or .5 million less in revenue than expected. We are currently 58% into the year with year to date expenditures at 2.4 million with a budget of 6.29 million planned; last year at this time we were at 1.96 million with a planned budget of 4.9 million. FY16 expenditures to date are at 35.6% at 58% in to the fiscal year compared to last year's expenses at this time which were at 39.6%. Current actual cash in the bank is $4.77 million compared to last year at this time at $4.39 million. Current cash balance is up $384,000 from this same time last year. With respect to projects completed thus far, Reed explained that 50 roads or 25 miles of road have been restriped, Phase 2 sign replacement at a cost of $21,000 has been complete, and outsourced drainage projects were completed at a total cost $232,000. Reed concluded that significant projects have been completed and the City was currently above budget on revenue and well under budget on expenditures.

g. Scott Levanway updated the Council on legislative action. He reported this was a strange and bazar session but in the end the Legislature did their job. Stating that the City of Diamondhead had a successful session given its goals. He outlined 4 basic goals of the City at the time he was hired. One being the City receiving nothing negative with what had been done the year before with the Diamondhead Water & Sewer Board. There were code sections out there surrounded by a lot of controversy having much to do with Jackson County; but we did not get into that game and in that sense were successful. Last year the City was looking for Tidelands money and was successful in getting Tideland Grant Funds of about $400,000. This year funds were shared with others in the County with about one-half of the Tideland Funds being utilized to fund the budget of Department of Marine Resources. Another goal was BP monies. This year those funds were spent without much local level input. However, he explained the Legislature spent 70% or more on the Coast. Levanway stated that he was to assist the City Manager and Grant Writer for the City in securing project funding for the City; he recalled the Small Municipalities Grant awarded to the City. He indicated that an apparent Special Session will be held and he will continue working to get dollars to the Coast and that he has been working with many people to get BP monies to the Coast as well as establishing a mechanism to allow for local input as to how those funds should be spent. Not specific to Diamondhead, he reported $2.5 million in BP funds were allocated for an air service development program creating a pot of money that can be used to guarantee revenue for airlines. This could in effect create a low-cost carrier resulting in reduced costs from all carriers. He also

highlighted the Leisure and Recreations Bill applicable to municipalities in the 3 southern counties allowing the outdoor sale of alcohol. Finally, legislation was passed to allow for municipal election commissioners compensation to be equivalent to that of the County.

h. Councilmember Rech provided an update from his attendance at the Hancock County Board of Supervisors Meeting. First he explained that RFP's were received for ambulatory services. The County elected to continue services with AMR because of the good response time and services. Secondly, Rech explained that the Kapalama bridge contract was let with contract execution in process. Work is scheduled to start on the bridge replacement either the 1st/2nd week in June. No completion time was available on the completion of the project until the contracts are in place. Finally, the Supervisors approved the library program budget back to the original funding of $1.296 million. The $42,000 that was removed from the budget and resulting in the closure of the East Hancock Library was also reinstated. They further approved that same budget for FY17 and at the same time approved a contract with ServPro for East Hancock Library mold remediation along with duct and carpet cleaning. The East Hancock Library will be cleaned and the targeted reopening date is set for May 30th. Giving credit and thanking the Board of Supervisors President Blaine LaFontaine and the entire Board of Supervisors for pushing to get the project done, Rech asked citizens to do the same.

2. City Manager's Report

Animal Control:
The Mississippi Department of Wildlife Fisheries and Parks will begin eradicating wild hogs in the marshes south of Diamondhead beginning June 5th through the 14th. DWFP will be using helicopters to fly over low enough for trained marksmen to kill the hogs. Dead hogs will be collected, when possible, and tested for disease. Residents on the south side will be made aware as they could have ringside seats to this process.

East Hancock County Library:
I have been notified by Supervisors Blaine LaFontaine and Bo Ladner that the Diamondhead Library will be reopened the first week of June. I included that information in the press release for the upcoming edition of the POA News.

Kapalama Bridge Replacement:
The Hancock County Board of Supervisors will be closing Kapalama Drive for a planned period of 30 days to replace the small bridge near the city limits of Diamondhead. Traffic will be detoured to the Kiln-Delisle exit on I-10 and on to Exit 16 to the front of Diamondhead. We will monitor traffic at the 4-way stop and if necessary will assign a police officer during peak traffic times to minimize delays.

Grant updates:
The best for last, I received a letter from Transportation Commissioner Tom King today announcing the award to Diamondhead of $300,000 for the Safe Routes to Schools grant. This grant will fund construction of a sidewalk on Golf Club Dr. from Ahui Street to Country Club Circle on the East side of Golf Club Dr. It will also provide funding for covered bus stops throughout the City along with bike racks and pavement markings and signage. This will not be an overnight project and now that we have received notice of the award we will be working closely with property owners to let them know what to expect and when. Diamondhead was the only city on the coast to receive this grant in this funding cycle. I want to commend and thank Karen Sites for some impressive engineering drawings, Michele Moore for developing a first rate application, Jeannie Klein for coordinating the assistance of the Hancock County School District Director of Transportation, Superintendent, and area Bus Drivers, they were all more than willing to assist. We also had the support of the Gulf Regional Planning Commission and were encouraged by local staff of MDOT. All in all this was truly a team effort.
City Manager Reeds report ended with a power point presentation of grant awards and status.

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3. Public Comments on Agenda Items – None

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2. **Policy Agenda**
   1. Approval of Minutes
      a. May 3, 2016 Formal Meeting

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Minutes of May 3, 2016 Formal Meeting.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED UNANIMOUS

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2. Tabled Matters:

b. **2016-080**: Approve Marketing Project Management Agreement with Hancock County Chamber of Commerce

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve the Marketing Project Management Agreement with Hancock County Chamber of Commerce effective May 18, 2016

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED UNANIMOUS

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3. Resolutions:

a. **2016-085**: Resolution 2016-020 Appointing Mississippi Municipal League 2016 Voting Delegates.

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to adopt Resolution 2016-020 thereby appointing Mississippi Municipal League 2016 Voting Delegates.

A roll call vote was taken:
Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED

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b. **2016-086**: Resolution 2016-021 Authorizing the Acquisition, by Donation, Certain Real Property Located Within the City Limits from Purcell Company, Inc.

Councilmember Rech moved, seconded by Councilmember Knobloch, to adopt Resolution 2016-021 thereby authorizing the acquisition, by donation, certain real property located within the city limits from Purcell Company, Inc. for roadway purposes.

A roll call vote was taken:
Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED

c. **2016-089**: Resolution 2016-022 Defining Fiscal Year 16 Compensation for all Employees of the City of Diamondhead, Mississippi.

Councilmember Knobloch moved, seconded by Councilmember Sislow, to adopt Resolution 2016-022 thereby defining FY16 compensation for all employees of the City of Diamondhead, Mississippi.

A roll call vote was taken:
Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED

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2. Other Actions:

a. **2016-087**: Approval of Rotten Bayou Watershed signage and placement.

Councilmember Knobloch moved, seconded by Councilmember Sislow, authorizing the placement of Rotten Bayou Water Shed designation signage to be located in the vicinity of the duck pond on Gex Drive.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED UNANIMOUSLY

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b. **2016-088**: Approve to accept and award quote received from Lightening Quick Signs in the amount of $16,913.35 for the purchase and installation of a LED video sign for City Hall to be funded with the MS Tobacco Coalition Grant and Capital Outlay funds.

Councilmember Rech moved, seconded by Councilmember Sislow, to accept and award the low quote received from Lightening Quick Signs in the amount of $16,913.35 for the purchase and installation of a LED video sign for City Hall to be funded with the MS Tobacco Coalition Grant and Capital Outlay funds.

Ayes: Woolbright, Knobloch, Sislow and Rech. Abstain: Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED

1. **Routine Agenda**

   1. Docket of Claims (Claims DKT152424 – DKT152473)

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve the Docket of Claims (Claims DKT152424 – DKT152473).

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED UNANIMOUSLY

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2. Payroll Payables - Net Payroll, including benefits and taxes, May 11, 2016 - $51,753.18

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3. Budget Report – April 2016

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V. Public Comments on Non Agenda Items

Mary Craig, a volunteer on behalf of the Sheriff's Office Kids Day Camp, presented the Mayor and Council with a letter from Sheriff Adam seeking donations to the support this year's summer camp.

Lee Taylor began by expressing his disagreement with the 3-minute restriction for citizens to address the Council. He further stated recent Council actions reported on television and in newspaper reports have brought scandal and disrespect from others to our situation stating obvious personality clashes and power trips within this group. He suggested the Council come together to develop an atmosphere of compromise and cooperation and run the City the way it should be. Taylor then referred to correspondence he submitted previously requesting the dismissal of a city employee for which he provided reasons. Since he has not received a response to his request, he began to address the matter publicly. City Manager Reed and Attorney Tindell, interjected and reminded Taylor of his restriction to publicly discuss specific personnel by name. He acknowledged that Mayor Schafer is the titular head for the City and requested the Council provide an office for the Mayor within City Hall.

Keely Angun addressed the Council with regard to drainage plans. She explained that for several years her property at 9979 Kahana Street has experienced severe drainage problems. She has in the past had raw sewerage in her yard and cannot flush her toilets for 8 to 12 after hours after torrential rains similar to those recently experienced. She reported that some of the sewerage issues have been resolved by the DWSD, but she continues to have water flooding her yard as in the case of the rainfall earlier today resulting in water up to her third step. She said the drainage work recently completed directly across the street from her property has not improved her situation and has perhaps made things worse. She urged the Council to look into the matter and help resolve this ongoing issue.

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VI. Adjourn/Recess

At 6:50 p.m. CST and with no further business to come before the Council, Councilmember Rech moved, seconded by Councilmember Sislow to adjourn.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez

MOTION CARRIED UNANIMOUSLY

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Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk