MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
July 19, 2016
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Mayor Schafer
2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –
Present: Mayor Schafer, Councilmembers Woolbright, Knobloch, Sislow and Rech.
Absent: Lopez.

4. Confirmation or Adjustment of the Agenda Order – Councilmember Rech moved, seconded by Councilmember Knobloch, to accept and approve the agenda with the following additions:
    1. **c.** Councilmember Knobloch- Good News.
    d. Mayor Schafer- Update Joint Land Use Study and MDOT.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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II. Presentation Agenda
1. Council Comments
    a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on August 2, 2016 in Council Chambers located at 5000 Diamondhead Circle.
    b. FY17 Budget Workshop to be announce July 21, 2016.
    c. Councilmember Knobloch – Good news to report for the Public Works Department. Last week, 2 residents called in one stating the grass needed cutting near Alomoana and Alomoana Ct and the other about the grass at Kohola and Kali. Shortly thereafter both residents made return calls saying "thank you" for the jobs being done so quickly. Another resident from the Oaks Subdivision called to thank the Public Works Department for the work completed on the ditch near her home.
    d. Mayor Schafer explained the Joint Land Use Study currently underway between Keesler and Stennis to expand air space will not affect Diamondhead. He further explained the Pearlington area and Mississippi Sound will be affected. The benefit to Diamondhead is the

air space expansion will bring more business and industry to the area resulting in the possibility of more residents relocating to Diamondhead.

Mayor Schafer then explained that MDOT was moving at MDOT-pace with our interstate interchange project. He acknowledged Mr. Scott Levanway would provide an update.

Levanway then explained that he had been in Washington the previous week and had received a copy of the letter from MDOT regarding the Federal Government's withdrawal of the FAST Act which is the Transportation Act. While in Washington he inquired in the government's action and found them to be very optimistic that it could get out of conference. He pointed out the real issue was whether or not it will get done under the current administration or wait for the new administration in January.

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2. City Manager's Report –

Paving:
Bids were opened at 2:00 on July 15th for Diamondhead Street paving project. We received a total of four bids with the highest bid being $715, 868.48 next at $520, 313.00, then $514,834.48 with the low bid from Land Shaper, Inc. of Gulfport of $482,120.00

FY17 Budget:
A budget workshop has been scheduled for July 21st at 11:00.

Recycling Bin:
The recycling bin has been used and has experienced over flows. The Council may want to consider paying for a third pick up. The cost would be $380 per pick up. Another option is to provide an 8-yard garbage dumpster at a cost of $77.96 per month with once a week service.

Interchange recommendation:
Gresham Smith Partners presented the results of their study for the improvements on the interchange. District Engineer Kelly Castleberry said that they would use FAST Freight funds and combine it with an existing MDOT project to get the improvements made quicker.

Transportation Improvement projects Public Hearings:
July 20th 12:00-1:30 Diamondhead City Hall

3. Public Comments on Agenda Items – None

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III. Policy Agenda.

1. Approval of Minutes:
   a. July 5, 2016 Formal Meeting

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Minutes of July 5, 2016 Formal Meeting.

Ayes: Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Abstain: Woolbright. Absent: Lopez.

MOTION CARRIED

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   b. July 7, 2016 Special Meeting

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Minutes off July 7, 2016 Recess Meeting.

Ayes: Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Abstain: Woolbright. Absent: Lopez.

MOTION CARRIED

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2. Code Enforcement Hearings/Actions:
   a. Public Hearing: A Menace to the Public Health and Safety of the Community at 578 Anoai Way, Diamondhead, MS (property owner State of Mississippi).

Deputy Building Official Hayes presented on behalf of the City with regard to the state of uncleanliness at 578 Anoia Way, Diamondhead, MS. Hayes was asked contact the property owner, Mississippi Secretary of State's Office, to inquire whether or not slab removal would be reimbursed. Absent representation of the property owner, Mayor Schafer called for a motion.

2016-124: Councilmember Rech moved, seconded to Councilmember Sislow to adopt Resolution 2016-032 finding and adjudicating property located at 578 Anoai Way, Diamondhead, MS is in such a state of uncleanliness to be a

menace to the public health, safety and welfare of the citizenry of the City and authorizing advertisement for bids to have said land cleared and cleaned and to assess the costs to said property.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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b. Public Hearing: A Menace to the Public Health and Safety of the Community at 89349 Diamondhead Drive East, Diamondhead, MS (property owner State of Mississippi).

Deputy Building Official Hayes presented on behalf of the City with regard to the state of uncleanliness at 89349 Diamondhead Drive East, Diamondhead, MS. Absent representation of the property owner, Mayor Schafer called for a motion.

2016-125: Motion to consider Resolution 2016-033 finding and adjudicating property located at 89349 Diamondhead Drive East, Diamondhead MS is in such a state of uncleanliness to be a menace to the public health, safety and welfare of the citizenry of the City and authorizing advertisement for bids to have said land cleared and cleaned and to assess the costs to said property.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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3. Other Actions:
   a. **2016-126**: Motion to approve and enter into agreement with Professional Grant Management Services, LLC for grant writing and grant administrative services.

   Councilmember Sislow moved, seconded by Councilmember Knobloch, to approve and enter into agreement with Professional Grant Management Services, LLC for grant writing and grant administrative services.

Ayes: Woolbright, Knobloch, Sislow, Rech. Nays: Mayor Schafer. Absent: Lopez.

MOTION CARRIED

b. **2016-127**: Motion to approve and enter into a S.M.A.R.T Service Agreement with Geiger Heating and Air.

Councilmember Rech moved, seconded by Councilmember Woolbright, to approve and enter into a S.M.A.R.T. Service Agreement with Geiger Heating and Air for routine maintenance and other services outlined in the agreement.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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c. **2016-128**: Motion to set compensation at $9.25 per hour for 3 General Employee I new hires in the Public Works Department for FY16.

Councilmember Rech moved, seconded by Councilmember Knobloch, to set FY16 compensation for new hires in the Public Works Deprtment as follows:

General Employee I	$9.25 p/hour-Nathaniel Necaise or TBD
General Employee I	$9.25 p/hour-McMaster or TBD
General Employee I	$9.25 p/hour-Welter or TBD

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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d. **2016-129**: Motion to award bids for paving projects and authorize City Manager to execute contract for same upon legal review.

Councilmember Sislow moved, seconded by Councilmember Woolbright, to accept and award the low bid received from Land Shaper, Inc. in the amount of $482,120.00 for FY16 paving projects and further to authorize the City Manager to execute the contract upon satisfactory legal review. Bids received were as follows:

Huey P. Stockstill	$520,313.20
Land Shaper, Inc.	$482,120.00
MOWA Development, Inc.	$715,868.48
Warren Paving, Inc.	$584,834.48

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

IV. Routine Agenda.

1. Motion to approve the Docket of Claims (Claims DKT152599 – DKT152646) and APPKT0478.

Councilmember Rech moved, seconded by Councilmember Sislow, to approve Docket of Claims DKT 152599 – DKT 152646 and APPKT0478/DKT152648.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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2. June 2016 Financials

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3. Motion to approve Payroll Payables, including benefits and taxes, July 6, 2016 - $45,134.73.

Councilmember Rech moved, seconded by Councilmember Woolbright, to approve Payroll Payable, including benefits and taxes for July 6, 2016 in the amount of $45,134.73.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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4. Documents for incorporation into the Official Minutes:
   a. Letter dated July 7, 2016 from Sam Atkinson, State Auditor's Office Director of Performance Audit – outlining scope of services and fees.

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V. Public Comments on Non-Agenda Items – None

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DETERMINE THE NECESSITY FOR EXECUTIVE SESSION

At 6:27 p.m. CST Councilmember Rech moved, seconded by Councilmember Sislow, to enter closed session to determine the necessity for executive session.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

ENTER EXECUTIVE SESSION

Councilmember Knobloch moved, seconded by Councilmember Sislow, to enter executive session to discuss potential litigation.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

Legal Counsel returned to Council Chambers and advised that Council had determined that there was need to enter executive session to discuss potential litigation.

RETURN TO REGULAR SESSION

At 6:46 p.m. CST, Councilmember Rech moved, seconded by Councilmember Sislow, to exit executive session and resume in regular session.

Legal Counsel advised during executive session the Council took no official action.

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VI. Adjourn/Recess

At 6:48 p.m. CST and with no further business to come before the Council, Councilmember Sislow moved, seconded by Councilmember Rech, to recess until July 21, 2016 at 11:00 a.m. for a FY17 Budget Workshop.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

The City of Diamondhead, Mississippi
2012

Jeannie Klein
City Clerk