MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
August 2, 2016
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Sislow
2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –
Present: Mayor Schafer, Councilmembers Woolbright, Knobloch, Sislow and Rech.
Absent: Lopez.

4. Confirmation or Adjustment of the Agenda Order – Councilmember Knobloch moved, seconded by Councilmember Woolbright, to accept and approve the agenda with the following additions:

III. 3. h. Discussion of Ward 1 Representative

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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II. Presentation Agenda

1. Council Comments
   a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on August 16, 2016 in Council Chambers located at 5000 Diamondhead Circle.
   b. FY17 Budget Public Hearing will be held at 6:00 p.m. CST on August 24, 2016 in Council Chambers located at 5000 Diamondhead Circle.
   c. Bicycle Community Poster Contest – Mayor Schafer along with Karen Sites of MS Engineering and Development presented bicycles to poster contest winners, Kateryna Kachur-1st Place, Kate Smith-2nd Place and Harper Smith-3rd Place.
   d. Tish Williams and Linda McCarthy of the Hancock Chamber of Commerce provided the quarterly report for the Marketing Agreement. Included in the report were the January-July 2016 website analysis and a summary of updates to the website.

2. City Manager's Report –

Recess meeting requested:
We received a request from Ms. Atkinson, Director of the Office of Performance Audit with the State Auditor's Office to allow her to meet with you in a public meeting to discuss her progress with the ongoing performance audit. The recess meeting has been requested for 5:00 p.m. this Thursday, August 4th in Council Chambers.

FY17 Budget:
The public hearing on the budget will be August 24th at 6:00 p.m. in Council Chambers. Changes can be made to the budget up to the adoption of the budget no later than September 15th. A lot of work has gone into the budget and many improvements have been made to make it an easier document to track expenses.

Blessing of the Classics:
Activities are underway and the details are coming together to create another great Blessing of the Classics event. Mr. Duffy has been most helpful and the staff here have pitched in to help make things happen smoothly. We are rounding up volunteers and need your help in getting the word out to folks that want to join in and get involved. If anyone is interested please let any of us at City Hall know or contact Mark Duffy at mdduffy@cableone.net. All we need is your name, telephone number, t-shirt size and if you have a golf cart at your disposal.

School Starts this Thursday:
On Thursday Captain Luther will implement the rerouting of traffic on the eastbound exit of the I-10 interchange to facilitate traffic movement in an effort to keep traffic from backing up on the shoulder of the interstate and exit ramp during peak traffic periods.

Hogs on the move:
We received several complaints about hogs being sighted on the north side of the interstate in the East Recreation area of Diamondhead. We have contact the USDA and a representative met with us today and went out to scout the area for placement of traps. The trapper has captured over 30 in the Diamondhead area since responding to our initial request.

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3. Public Comments on Agenda Items – None

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III. Policy Agenda.

1. Approval of Minutes:
   a. July 19, 2016 Formal Meeting

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Minutes of July 19, 2016 Formal Meeting.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

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   b. July 21, 2016 Special Meeting

Councilmember Sislow moved, seconded by Councilmember Rech, to approve the Minutes of July 21, 2016 Recess Meeting.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

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2. Resolutions:
   a. **2016-136**: Resolution 2016-034 Finding it necessary to acquire equipment in FY17, declaring intent to secure Lease Purchase Agreement and authorizing the administration to secure quotes for same.

      Councilmember Rech moved, seconded by Councilmember Knobloch, to adopt Resolution 2016-034 finding it necessary to acquire equipment in FY17, declaring intent to secure Lease Purchase Agreement and authorizing the administration to secure quotes for same.

A roll call vote was taken as follows:

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED

b. **2016-138**: Resolution 2016-135 text amendment to the Zoning Ordinance to increase the area limitations, height and setbacks (Article 4.1.3.D Residential Accessory Building, Structure or Subsection ii Structure).

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to adopt Resolution 2016-135 there amending text to the Zoning Ordinance to increase the area limitations, height and setbacks (Article 4.1.3.D Residential Accessory Building, Structure or Subsection ii Structure).

A roll call vote was taken as follows:

Ayes: Woolbright, Knobloch, and Mayor Schafer. Nays: Sislow and Rech. Absent: Lopez.

MOTION FAILED

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c. **2016-139**: Resolution 2016-036 text amendment to the Zoning Ordinance to allow pervious paving systems (Article 8.4.1.E., Article i.4.2.E and Article 8.5.2.B).

Councilmember Knobloch moved, seconded by Councilmember Sislow, to adopt Resolution 2016-036 thereby amending text to the Zoning Ordinance to allow pervious paving Systems (Article 8.4.1.E., Article i.4.2.E and Article 8.5.2.B).

A roll call vote was taken as follows:

Ayes: Knobloch, Sislow, Rech and Mayor Schafer. Nays: Woolbright. Absent: Lopez.

MOTION CARRIED

3. Other Actions:

a. **2016-131**: Motion to accept and award bids for lot clean ups at 10751 Limu Way and 10744 Luawai Place.

Councilmember Rech moved, seconded by Councilmember Knobloch, to accept and award the sole bid for received lot cleanups from Morreale Construction for RFB#2016-1055 (10751 Limu Way) in the amount of $2,150.00 and RFB#2016-1056 (10744 Luawai Place) in the amount of $800.00.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

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b. **2016-132**: Motion to enter into Interlocal Cooperation Agreement between Hancock County and the Cities of Bay St. Louis and Waveland providing for the sharing/combining of specified governmental services through the year 2020.

Councilmember Knobloch moved, seconded by Councilmember Sislow, to approve to enter into an Interlocal Agreement with Hancock County and the Cities of Bay St. Louis and Waveland providing for sharing/combining of specified governmental services through the year 2020.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

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c. **2016-134**: Motion to accept the form, set the FY17 Budget Public Hearing and approve advertisement for the Public Hearing.

Councilmember Rech moved, seconded by Councilmember Sislow, to accept the form, set the FY17 Budget Public Hearing for 6:00 p.m. August 24, 2016 and approve advertisement for the Public Hearing.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

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d. 2016-135: Motion to approve Invoice 6 in the amount of $1,439.21 and Final Invoice 7 in the amount of $1,285.01 for a total payment to Pickering Firm in the amount of $2,724.22 for the Transportation Study.

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve Invoice 6 in the amount of $1,439.21 and Final Invoice 7 in the amount of $1,285.01 for a total payment to Pickering Firm in the amount of $2,724.22 for the Transportation Study.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

e. **2016-137**: Motion to approve and authorize the purchase of 2 Chevrolet Silverado ¾ ton trucks ($27,802.80 ea.) for the Public Works Department for FY17 from Roger Dabbs Chevrolet (State Contract #070-48-52390-2) in the total amount of $55,605.60

Councilmember Sislow moved, seconded by Councilmember Woolbright, to approve and authorize the purchase of 2 Chevrolet Silverado ¾ ton trucks ($27,802.80 ea.) for the Public Works Department for FY17 from Roger Dabbs Chevrolet (State Contract #070-48-52390-2) in the total amount of $55,605.60.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

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f. **2016-138**: Motion to approve payment of Invoice 5814 in the amount of $15,152.50 and Invoice 5817 in the amount of $5,547.50 for a total payment of $20,700.00 to Seymour Engineering for professional services.

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve payment of Invoice 5814 in the amount of $15,152.50 and Invoice 5817 in the amount of $5,547.50 for a total payment of $20,700.00 to Seymour Engineering for professional services.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

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g. **2016-140**: Motion to approve Engineering Master Services Agreement.

Councilmember Sislow moved, seconded by Councilmember Knobloch, to approve the Engineering Master Services Agreement with attachments and rate schedule.

Ayes: Woolbright, Knobloch, Sislow and Rech. Nays: Mayor Schafer. Absent: Lopez.
MOTION CARRIED

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h. Discussion of Representation for Ward 1.

Councilmember Knobloch asked that the next agenda include a formal line item to address the continued absence of Ward 1 Councilmember Lopez.

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IV. **Routine Agenda.**

1. Motion to approve the Docket of Claims (Claims DKT152649 – DKT152687) and APPKT0478 (DKT152689).

Councilmember Rech moved, seconded by Councilmember Sislow, to approve Docket of Claims (Claims DKT152649 – DKT152687) and APPKT0478 (DKT152689).
Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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2. June 2016 Financials

3. Motion to approve Payroll Payables, including benefits and taxes, July 20, 2016 - $44,098.98.

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve Payroll Payables, including benefits and taxes for July 20, 2016 in the amount of $44,098.98.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUS

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V. Public Comments on Non-Agenda Items –

Public Comments Non-Agenda Items:

Courtney Thomas, Hancock County Library System Director, explaining that she will confirm but was told by Hancock County Board of Supervisors President LaFontaine the County generates between $231,000 - $240,000 annually from Diamondhead for the library. Thomas explained that currently $244,000 is spent to operate the East Hancock Library. Thomas also wanted to clear up misconceptions and explained the library is accepting used books and does welcome volunteers. She also explained that any donations made the foundation in the name of East Hancock Library will be used at the East Hancock Library and that the $10,000 approved by the Council was used for the East Hancock Library. The money was used to buy $5,000 in books with another $5,000 to be purchased by September 30th. She also explained the current $244,000 provides a bare-bones library and she is hearing from Diamondhead citizens they want more. Thomas explained that all books originally in the library are back in the library and with exception to those books that were under lease with Baker & Taylor. Thomas ended stating that the cost to operate the library in FY17 is $322,000 sighting an increase in the book budget, the shared administrative cost and the fact that FY16 did not include one of the full-time employees. There are 5 members on the Board 2 appointed Bay St. Louis, 1 from Waveland and 2 from Hancock County with one of these appointees being a resident of Diamondhead (Stephanie McConnell).

Cynthia Chauvin, Hancock CASA Director, addressed the Council regarding the annual request for support. She stated that during the period January – June there were 14 children in Diamondhead removed because of abuse or neglect that had become a part of the CASA program. Currently, CASA is serving 48% of the children in foster care in the county. Chauvin also reported increased interest from Diamondhead for volunteer services and that CASA of Hancock County has more than 75 now serving. She also pointed out that due to the lack of foster homes in the County, Child Protective Services are often placing children in homes outside Hancock County. Chauvin asked the Council to consider $2,754 in annual support for FY17 to fund the training of 3 volunteers.

Laurie Henry – Purchased property for her son as wedding gift. There is no street to the property. Henry requested the Council consider the Kalalewa Place for street improvements. She indicated the road was never paved and has since over grown and cannot be reached by vehicle.

Penny Crawford – Stated that she was opposed to the $50,000 to support the library. She stressed that she was a proponent of the library and in fact will be volunteering to paint the mural on the wall. Crawford stated that she was very disappointed with the closing and now the reopening of the library. She cited the library has been open for 2 months and still lacks internet access. She stated there are books in the children's area but no like there used to be and the rest of the library looks like empty shelves. Her request to use the community room was denied. She stated the population to build this library was based on about 12,800 people not the number 8,800 in Diamondhead. She does not feel it is fair to ask the citizens and patrons to back up the system who does not take care of the library's needs with another $50,000. She would like to see the proposition of annual support put to a vote and let the citizens decide how their tax dollars are spent. She reiterated her dissatisfaction with the way Diamondhead is being treated. The things removed from the East Hancock Library by the foundation and relocated to Pearlington make a wonderful library for them, however, she wished the children here could have those things too.

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VI. Adjourn/Recess

At 6:48 p.m. CST and with no further business to come before the Council, Councilmember Knobloch moved, seconded by Councilmember Rech, to recess until August 4, 2016 at 4:30 p.m.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: Lopez.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk