

**MINUTES**  
**FORMAL MEETING OF CITY COUNCIL**  
**Diamondhead, Mississippi**  
**Council Chambers, City Hall**  
**October 18, 2016**  
**6:00 pm CST**

**DRAFT**

---

**I. Call to Order** – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Depreo
2. Pledge of Allegiance – Councilmember Rech

\*\*\*\*\*

3. Roll Call –  
Present: Mayor Schafer, Councilmembers Depreo, Woolbright, Knobloch, Sislow and Rech.  
Absent: None.

4. Confirmation or Adjustment of the Agenda Order – Councilmember Sislow moved, seconded by Councilmember Rech, to accept and approve the agenda with the following amendments:

Move from Consent to Action Agenda:

- a. **2017-011**: Motion to approve Pay Request No. 2 to Twin L. Construction in the amount of \$59,0143.00 for SMLPC Grant Project SM-15-709.
- b. **2017-012**: Motion to approve payment to Professional Grant Management Services in the total amount of \$2,000.00 for administration services for the Tidelands and SMLPC grants.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUS**

\*\*\*\*\*

**II. Presentation Agenda**

1. Council Comments
  - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on November 1, 2016 in Council Chambers located at 5000 Diamondhead Circle.
  - b. A Recess Meeting for Performance Audit Final Report will be held October 25, 2016 at 6:00 p.m.
  - c. Mayor and City Council proclaimed October 2016 Domestic Violence Prevention Month and presented the Proclamation to Amanda Conde representing the Center for Prevention of Domestic Violence.
  - d. Mark Duffy, Chairman, provided the 2016 Blessing of the Classics Post-Event Update.
  - e. Senator Philip Moran was in attendance and recognized. Moran spoke to the

Council regarding the success of the 2016 “Blessing of the Classics”. He also reminded everyone present that Lt. Governor Tate Reeves would be at City Hall on October 20<sup>th</sup> at 11:00 a.m. to gain citizen input of the BP funded projects.

\*\*\*\*\*

## 2. City Manager’s Report

### **Update on drainage issues:**

Ms. Cindy Lamb with Pickering Engineering is here to present a report on drainage issues off of Diamondhead Dr. east.

Karen Sites, MSED is here to give you an update on the roundabout project and the walking/fitness trail at City Hall.

### **Public Works:**

We had to use most of the contingency funds on one area of the Access road when an old rubbish site was discovered. The material was excavated and soil filled in to stabilize the base of the road. Construction is progressing at a faster than anticipated rate.

The paving has resumed, it was temporarily slowed to accommodate residents with classic cars during the week of CTC. Today a portion of Diamondhead Dr. east was being repaved. The large culvert replacement on Airport Dr has been completed. I have the complete report if anyone would like a copy.

The POA has voted to terminate the median agreement on Gex Dr. and Yacht Club Dr. effective January 2017

### **Public Safety:**

In September there were 124 traffic stops, 84 citations written, 14 disturbance calls, 21 false alarm calls, 12 animal problem calls, 11 medical emergency calls and 37 people reported suspicious people/cars in their neighborhood. The full report was emailed to you with sensitive information redacted. This report is available for the public.

### **Solid Waste Authority report:**

The Solid Waste Authority has agreed to begin paying for the third pickup of the recycling bin in Diamondhead. That saves the City \$22,800 per year. However, it is likely that the Cities will be required to pay for the once a week pick up of bulky items. That has been paid for by the Solid Waste Authority. It is considered part of the collection and the point has been made that it should be treated like garbage collection and paid for through collection fees. The cost to Diamondhead would be \$30,876. To date collection of fees has outpaced expenses. We had a really good month in September and ended the year with a surplus of \$149,342 as compared to the year before of only \$10,633. The net result of the additional cost of bulky item pick up is only \$8,076 per year.

Still, the recycle bin continues to be very well used and is frequently full even with 3 times per week pick up. While it may appear you have a large fund balance you may be pushed to consider other more costly solutions to meet the demand of residents to recycle in the near future.

### **Beautification Committee:**

I’m not sure what direction will be taken by the Council in regard to the Keep Diamondhead Beautiful Committee. I would just like to go on record saying if this is a Committee of the City then any grant applications should be approved in advance by the

Council per policy. I understand a grant has been awarded but I have not seen the application or grant agreement to bring it to the Council for consideration.

**SPCA:**

Ms. Hopkins has begun providing monthly reports on the activities of the SPCA of Diamondhead. From all that I can tell they are doing a fantastic job and I know you will join me in commending them for their efforts.

**Lt. Governor Reeves to be in Diamondhead for Town Hall meeting:**

Lt. Gov. Tate Reeves will be here at 11 a.m. Oct. 20 at Diamondhead City Hall, 5000 Diamondhead Circle. He will be here to listen to how the residents of the coast and Diamondhead want to see the funds from the BP settlement spent.

Lt. Gov. Reeves has said he would like to see the majority of the funds spent in south Mississippi. The state is set to receive \$750 million over 15 years from the settlement to offset economic losses from the spill.

\*\*\*\*\*

3. Public Comments on Agenda Items –

Penny Crawford addressed the Council with regard to the request for the City to purchase advertisement in the 2017 Spring Pilgrimage brochure. Crawford explained the homes of Diamondhead residents Mr. & Mrs. Harold Dawley and Mr. & Mrs. Louie Ertel are among those on the tour. She reminded the Council many visitors from all over the country and the world visit the Diamondhead Community during this event.

\*\*\*\*\*

**III. Policy Agenda.**

1. Approval of Minutes:

a. October 4, 2016 Formal Meeting

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Minutes of the October 4, 2016 Formal Meeting.

Ayes: Depreo, Woolbright, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED**

\*\*\*\*\*

2. Consent Agenda:

Councilmember Rech moved, seconded by Councilmember Sislow, to approve Consent Agenda Items c and d by consent:

- c. **2017-013:** Motion to approve the purchase of one (1) 2017 Ford Police Interceptor Utility Vehicle (State Contract Pricing #8200028462) in the amount of \$33,070.00.
- d. **2017-014:** Motion to approve Budget Amendment 2017-280-1 for Building Department.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

\*\*\*\*\*

3. Action Agenda:

- a. **2017-015:** Motion for discussion/possible action regarding Keep Diamondhead Beautiful Appointments.

Councilmember Depreo moved, seconded by Councilmember Knobloch to table motion for discussion/possible action regarding Keep Diamondhead Beautiful Appointments.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

\*\*\*\*\*

- b. **2017-016:** Motion for discussion/possible action regarding advertisement in the Mississippi Gulf Coast Council of Garden Clubs brochure for the 65<sup>th</sup> Spring Pilgrimage.

After having a motion for discussion by Councilmember Knobloch and a second by Councilmember by Rech, Councilmember Rech moved seconded Councilmember Depreo

to approve a full-page advertisement in the 2017 Spring Pilgrimage brochure for the City at a cost of \$500.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

\*\*\*\*\*

AT THIS TIME, COUNCILMEMBER DEPREO RECUSED HERSELF FROM THE MEETING PROCEEDINGS AND EXITED COUNCIL CHAMBERS.

- a. **2017-011:** Motion to approve Pay Request No. 2 to Twin L. Construction in the amount of \$59,0143.00 for SMLPC Grant Project SM-15-709.

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve Pay Request No. 2 to Twin L. Construction in the amount of \$59,0143.00 for SMLPC Grant Project SM-15-709.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Recused: Depreo.

**MOTION CARRIED UNANIMOUS**

Council Attorney Tindell then read aloud a letter from Mark Seymour of Seymour Engineering tendering the resignation of his firm effective immediately. Mr. Seymour explained that his firm that his firm will no longer engage in contract with City. Attorney Tindell explained that the resignation is necessary to avoid any potential ethical violations that could arise as the result of Councilmember Depreo's recent election to serve Ward 1 and her past and continued employment with Seymour Engineering.

Councilmember Woolbright moved, seconded by Councilmember Rech, to accept the resignation of Engineering effective immediately.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Recused: Depreo.

**MOTION CARRIED UNANIMOUS**

COUNCILMEMBER DEPREO RETURNED TO COUNCIL CHAMBERS AND THE MEETING RESUMED.

- b. **2017-012:** Motion to approve payment to Professional Grant Management Services in the total amount of \$2,000.00 for administration services for the Tidelands and SMLPC grants.

Councilmember Sislow moved, seconded by Councilmember Knobloch, to approve payment to Professional Grant Management Services in the total amount of \$2,000.00 for administration services for the Tidelands and SMLPC grants.

\*\*\*\*\*

A roll call vote was taken as follows:  
 Ayes: Woolbright, Knobloch, Sislow and Rech. Nays: Depreo and Mayor Schafer. Absent: None.

**MOTION CARRIED**

\*\*\*\*\*

**IV. Routine Agenda.**

- 1. Motion to approve the Docket of Claims (Claims DKT152904 – DKT152964).

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve Docket of Claims (Claims DKT152904– DKT152964).

Ayes: Woolbright, Knobloch, Sislow and Rech. Nays: Depreo and Mayor Schafer. Absent: None.

**MOTION CARRIED**

\*\*\*\*\*

- 2. Motion to approve September 2016 Financials.

Councilmember Rech moved, seconded by Councilmember Woolbright, to approve the September 2016 Financials.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Abstain: Depreo.

**MOTION CARRIED**

- 3. Motion to approve Payroll Payables, including benefits and taxes, October 12, 2016 in the amount of \$52,858.25.

Councilmember Rech moved, seconded by Councilmember Woolbright, to approve Payroll Payables, including benefits and taxes for October 12, 2016 in the amount of \$52,858.25.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUS**

\*\*\*\*\*

**V. Public Comments on Non-Agenda Items - None**

\*\*\*\*\*

**VI. Adjourn/Recess**

At 7:05 p.m. CST and with no further business to come before the Council, Councilmember Rech moved, seconded by Councilmember Knobloch, to recess until October 25, 2016 at 6:00 p.m.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

---

Thomas E. Schafer, IV  
Mayor

---

Jeannie Klein  
City Clerk