



# MINUTES

PLANNING AND ZONING COMMISSION  
Diamondhead, Mississippi  
Diamondhead City Hall Council Chambers  
December 22, 2016  
5:30 p.m. CST

1. Chairman Hensley called the meeting to order at 5:30 p.m. CST.
2. Commissioner Milton recited the Statement of Purpose.
3. Commissioners recited the pledge of Allegiance.
4. Clerk Jeannie Klein called roll- Present: Commissioners Bice, Milton, Crosby, and Hensley.  
Absent: Garrison, Williams, and Bower.  
Also present: City Attorney Derek Cusick, Ron Jones Building Official, and Minutes Clerk Jeannie Klein.

**5. Confirmation of the Agenda**

Commissioner Milton moved, seconded by Commissioner Bice, to approve the agenda as presented.

Ayes: Bice, Milton, Crosby, and Hensley. Absent: Garrison, Williams, and Bower.

**MOTION CARRIED UNANIMOUSLY**

**6. Approve Minutes. –**

Commissioner Milton moved, seconded by Commissioner Bice, to approve the Minutes of November 14, 2016 as presented.

Ayes: Bice, Milton, Crosby, and Hensley. Absent: Garrison, Williams, and Bower.

**MOTION CARRIED UNANIMOUSLY**

**7. New Business –**

- **Case File Number is 201600308;** James P. VanCleave has filed an application requesting a variance from the Zoning Ordinance (Article 4.6.5 E iii) to allow the construction of a single family dwelling within 12' of the rear property line. The property address is 550 Kaiki Circle. The tax parcel number is 131D-2-13-061.000. The property is located at the intersection of Kaiki Drive and Kaiki Circle on the northeast corner. The property is located in a R-2 zoning district. The minimum rear yard setback is 20 feet.

Contractors presented the proposed variance request and answered questions from the commissioners. At this time, Commissioner Hensley called for any public comments or questions in reference to this variance request with none presented.

For the record City Attorney Derek Cusick stated publication for this meeting was published in the newspaper on December 7, 2016 and December 10, 2016 and that letters were sent to neighboring property owners on December 6, 2016.

Commissioner Bice moved, seconded by Commissioner Crosby to approve the variance in the matter of Case File Number 2016-00308 as requested.

Ayes: Bice, Milton, Crosby, and Hensley. Absent: Garrison, Williams, and Bower

**MOTION CARRIED UNANIMOUSLY**

**8. Unfinished Business Open Public Comments to Non-Agenda items –**

**None**

**9. Open Public Comments to Non-Agenda items**

**None–**

**10. Commissioners' Comments**

**None**

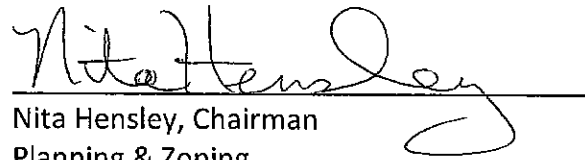
**11 Communication / Announcements. –**

**The next regularly scheduled meeting is Tuesday, January 24, 2017.**

- 12. Adjourn** - Commissioner Crosby moved, seconded by Commissioner Milton, to adjourn at approximately 5:43 p.m. CST. .

Ayes: Bice, Milton, Crosby, and Hensley. Absent: Garrison, Williams, and Bower

**MOTION CARRIED UNANIMOUSLY**

  
Nita Hensley, Chairman  
Planning & Zoning  
City of Diamondhead, MS