

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
February 21, 2017
6:00 pm CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Sislow
2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –
Present: Mayor Schafer, Councilmembers Depreo, Woolbright, Knobloch, Sislow and Rech.
Absent: None.
4. Confirmation or Adjustment of the Agenda Order – Councilmember Rech moved, seconded by Councilmember Knobloch, to accept and approve the agenda with the following adjustments:

Add:

- II. 1. d. Mark Duffy – Mississippi’s Bicentennial Celebration
4. d. Presentation for Karen Sites and possible motion to advertise for bids for East Aloha Turning Lanes.
4. e. Discussion/possible action regarding ethics complaint.

Move:

- 2.e. to 4.f. **2107-120** Motion to approve the Municipal Executive Committee Agreement between the Diamondhead Republican Executive Committee Diamondhead Election Commission and City Clerk for the 2017 Primary Election.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUS

II. Presentation Agenda

1. Council Comments
 - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on March 7, 2017 in Council Chambers located at 5000 Diamondhead Circle.
 - b. City Hall will be closed for Mardi Gras on Tuesday, February 28, 2017.
 - c. Qualifying deadline for the 2017 Municipal Election is 5:00 p.m. on March 3rd.
 - d. Allison Anderson of Unabridged Architecture provided draft renderings and overview for the grant brochure.
 - e. Andy Phelan of Pickering Engineering – Diamondhead Drainage East Project.
 - f. Courtney Thomas, Hancock County Library System Director will present
 - g. Mark Duffy – Updated the Council on the Bicentennial Celebration for the State of Mississippi. Duffy explained a Coast-wide celebration will take place on April 1, 2017 at Centennial Plaza and the City was invited to participate.

2. City Manager’s Report

East Aloha Drive Extension

Please mark your calendar and plan to be at the intersection of Diamondhead Dr. and East Aloha Drive Extension for the official ribbon cutting and street opening this Friday at 3:30 p.m. I want to thank the Chamber of Commerce for organizing this for the City on short notice be we wanted to open the road as soon as possible.

Mardi Gras Parade

We received delivery today of the port-a-potties ahead of the parade scheduled for this Saturday, it was the only time we could get guaranteed delivery before Saturday. Captain Luther has been coordinating security with Sheriff Ricky Adam and Chief Don Bass. Public Works will have barricades out and a crew ready to clean up after the parade. The forecast for Saturday is sunny with a high of 68 degrees. We hope that families young and mature enjoy the parade.

Recycling

The Hancock County Solid Waste Authority did authorize the advertisement for curb side recycling. As soon as we receive bid I will let you know how the cost compares to the current arrangement.

Public Works

The Public Works crew has been addressing drainage and ditch concern, continuing to install new street signs, repainting existing stop bars and working on the paint truck to strip the newly overlaid streets. Annual maintenance of the grass cutting equipment is underway in preparation of the spring grass cutting season. Median cleaning and reseeding has the Diamondhead Drive medians looking alive with bright green winter grass.

Public Safety

There were a total of 426 calls in January including 131 traffic stops, 30 traffic citations issued, 40 suspicious person/vehicle calls, 29 animal problems, 30 false alarm calls, 4 reckless drivers and 1 suicide. There was an armed robbery of the Econo Lodge on January 2nd with approximately \$300 stolen from the desk clerk. Investigators are continuing to work that case. Captain Luther would encourage everyone to enjoy the Mardi Gras Parade, to arrive early and be patient with traffic, practice moderation and don’t drive if you drink.

3. Public Comments on Agenda Items –

Robert Johnson addressed the Council regarding the Diamondhead East Drainage Project. Johnson provided the Council with proposed remedies prepared by himself and Bryan Griffith.

III. Policy Agenda.

- 1. Approval of Minutes:
 - a. February 7, 2017 Formal Meeting

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Minutes of the February 7, 2017 Formal Meeting.

Ayes: Woolbright, Knobloch, Rech and Sislow. Nays: Depreo and Mayor Schafer. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Consent Agenda:

- a. **2017-114**: Motion to approve monthly officer stipend in the amount of \$250.00 for Lynn Jones, Investigator, beginning February 2017.
- b. **2017-116**: Motion to approve Payment 4 in the amount of \$1,934.50 to MS Engineering and Development for professional services in relation to East Aloha Drive Extension project.
- c. **2017-117**: Motion to approve Payment 2 in the amount of \$4,050.00 to MS Engineering and Development for professional services in relation to East Aloha Turning Lane project.
- d. **2017-118**: Motion to approve Payment 1 in the amount of \$1,687.50 to MS Engineering and Development for professional services in relation to the City Hall Exercise Trail project.
- f. **2017-120**: Motion to authorize payment in the amount of \$4,432.06 to One Beacon Insurance Group for liability deductible.
- g. **2017-122**: Motion to authorize the termination of an existing contract with 15 months remaining and enter into a 60-month contract in the amount of \$187.21 monthly for the replacement of the administration copy machine all through South Mississippi Business Machines.
- h. **2017-123**: Motion to ratify payment to Twin L. Construction in the correct amount of \$34,329.60 (Claim #15307 on the February 7, 2017) resulting from typographical error.

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to approve Consent Agenda Items a. – d. and f. – h. by consent.

Ayes: Depreo, Woolbright, Knobloch, Rech and Sislow. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

3. Resolutions:

- a. **2017-115**: Motion to adopt Resolution 2017-008 thereby abandoning a drainage/utility easement along the common property line between lots 17 and 17 Diamondhead Subdivision Phase 1, Unit 8, Block 2 and Subdivision Phase 1, Unit 7, Block 10 (Murphy).

Councilmember Sislow moved, seconded by Councilmember Rech, to adopt Resolution 2017-008 thereby abandoning a drainage/utility easement along the common property line between lots 17 and 17 Diamondhead Subdivision Phase 1, Unit 8, Block 2 and Subdivision Phase 1, Unit 7, Block 10 (Murphy).

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED

4. Action Agenda:

- a. **2017-111**: Motion to reject sealed bids received for Diamondhead Drive East Drainage Project.

Councilmember Depreo moved, seconded by Councilmember Rech, to reject sealed bids received for Diamondhead Drive East Drainage Project.

Ayes: Depreo, Woolbright, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2017-112** Motion for discussion/possible action with regard to attaching backup documentation to the minutes posted on the City’s website.

Councilmember Depreo moved, seconded by Councilmember Knobloch, to require attaching backup documentation to the minutes posted on the City’s website.

A roll call vote was taken as follows:

Ayes: Depreo and Mayor Schafer. Nays: Woolbright, Knobloch, Rech and Sislow.
Absent: None.

MOTION FAILED

- c. **2017-113:** Motion to create the positions of Court Clerk and Finance Clerk and further to approve Budget Amendment 2017-280-5, 2017-110-1 and 2017-140-1 related to funding for the positions.

Councilmember Rech moved, seconded by Councilmember Sislow, to create the positions of Court Clerk and Finance Clerk at the rate of \$15.00 per hour and further to approve Budget Amendment 2017-280-5, 2017-110-1 and 2017-140-1 related to funding for the positions.

A roll call vote was taken as follows:

Ayes: Woolbright, Knobloch and Rech. Nays: Depreo. Absent: None. Abstain: Mayor Schafer.

MOTION CARRIED

- d. Presentation for Karen Sites and possible motion to advertise for bids for East Aloha Turning Lanes.

NO ACTION WAS TAKEN

Councilmember Depreo recused herself and exited Council Chambers at this time.

- f. **2017-120:** Motion to approve the Municipal Executive Committee Agreement between the Diamondhead Republican Executive Committee and Diamondhead Municipal Election Commission and Municipal Clerk for the 2017 Primary Election.

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Municipal Executive Committee Agreement between the Diamondhead Republican Executive Committee and Diamondhead Municipal Election Commission and Municipal Clerk for the 2017 Primary Election.

Ayes: Woolbright, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Recused: Depreo.

MOTION CARRIED UNANIMOUSLY

Councilmember Depreo re-entered Council Chambers and rejoined the meeting proceedings.

- e. Motion for discussion/possible action regarding complaint filed with the Mississippi Ethics Commission Open Meetings Complaint No. M-17-002.

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to approve to send the response prepared by legal with regard to correspondence received from the Mississippi Ethics Commission Notice of Open Meetings Complaint No. M-17-002.

Ayes: Woolbright, Knobloch, Rech and Sislow. Nays: None. Abstain: Depreo and Mayor Schafer.

MOTION CARRIED

IV. Routine Agenda.

- 1. Motion to approve the Docket of Claims (Claims– DKT153312 – DKT153347).
- 2. Motion to accept the January 2017 Financials.
- 3. Motion to approve February 15, 2017 Payroll Payables, including benefits and taxes in the amount of \$52,778.47.

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Docket of Claims (Claims– DKT153312 – DKT153347, the January 2017 Financials and to approve February 15, 2017 Payroll Payables, including benefits and taxes in the amount of \$52,778.47.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Abstain: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- 4. Motion incorporate the documents into the Official Minutes:
 - a. MDMR correspondence dated February 15, 2017 Notice of Tidelands Grant Award FY17 (Montjoy Creek Improvements)

Councilmember Knbloch moved, seconded by Councilmember Rech, to approve the incorporation into the Official Minutes the MDMR correspondence dated February 15, 2017 Notice of Tidelands Grant Award FY17 (Montjoy Creek Improvements).

Ayes: Woolbright, Knobloch, Sislow, and Rech. Nays: None. Abstain: Depreo and Mayor Schafer. Absent: None.

MOTION CARRIED

V. Public Comments on Non-Agenda Items –


George Twiner – Addressed the Council about morning traffic on Diamondhead Drive North. Twiner asked the Council to consider erecting a stop sign on Diamondhead Dr. North at Moke Way.

VII. Adjourn/Recess


At 7:01 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Woolbright, to adjourn.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED UNANIMOUSLY



Thomas E. Schafer, IV
Mayor



Jeannie Klein
City Clerk