

**MINUTES**  
**FORMAL MEETING OF CITY COUNCIL**  
**Diamondhead, Mississippi**  
**Council Chambers, City Hall**  
**April 18, 2017**  
**6:00 pm CST**

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**I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST**

1. Invocation – Councilmember Depreo
2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –  
Present: Mayor Schafer, Councilmembers Depreo, Woolbright, Knobloch and Rech.  
Absent: Sislow.
4. Confirmation or Adjustment of the Agenda Order – Woolbright moved, seconded by Councilmember Knobloch, to accept and approve the agenda with the following adjustments:

Remove:

3. b. **2017-170**- Motion to authorize the City Attorney to represent 4 councilmen on appeal to the Mississippi State Ethics Commission.

Add:

3. c. **2017-172**: Motion to adopt Resolution 2017-057 to appoint Lauren Prater to serve as Deputy Municipal Court Clerk.

Move all consent items to action.

Ayes: Depreo, Woolbright, Knobloch, Rech and Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUS**

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**II. Presentation Agenda**

1. Council Comments
  - a. The next regularly scheduled Council Meeting will be held at 9:00 a.m. CST on May 2, 2017 in Council Chambers located at 5000 Diamondhead Circle.
  2. Proclaimed April 2017 Fair Housing Month in the City of Diamondhead.
  3. Michael Osuna of Swagit provided a presentation of video streaming for council meeting. Osuna explained the equipment and options Swagit offers.

2. City Manager's Report

**Hancock County Solid Waste Authority:**

The Hancock County Solid Waste Authority has been requested to amend the County's Solid Waste Management Plan to allow a medical waste facility to be included as a need for the County. A company, Trash Doctors, has applied to locate a medical waste facility to the Port Bienville Industrial Park. At the last meeting of the Solid Waste Authority I requested the request be tabled to allow the Council to let me know their position. As your appointee, I think I should consider your opinion before casting a vote. The Hancock County Port & Harbor Commission has issued a letter of endorsement to the Authority. I have asked several questions about the operations and have subsequently been invited to tour the facility with the Attorney for the Authority next week. I will forward the information I have to you for review and provide you all with my observations shortly after my tour.

**Public Works:**

**Turning Lanes Project:**

We received 3 bids and the successful bidder is under the estimated budget to construct the project. The low bid is from Smith Contractors in the amount of \$68,651.50 and is on your agenda for approval tonight. Between this improvement and the addition of Veteran's Drive this Council will have made significant strides in easing traffic congestion and setting the stage for additional commercial development.

Your Public Works crews have been busy keeping the grass cut, trash picked up and continuing the work of street and drainage improvements. Recently crews have taken on some beavers that are trying to dam up the down-stream drainage of the Lilly pad pond. The beaver dam was destroyed only to be rebuilt in less than two weeks. We may need a local trapper to help remove nature's busiest little engineers.

**Diamondhead Dr. East drainage:**

Pickering Engineering reports that the plans are 95% completed for the project. I will share the plans with you as soon as I receive them. Additionally, Pickering reports that a survey is ongoing on the drainage basin study that includes the detention pond adjacent to the Miller residence.

**Kome Drive drainage:**

Notice to proceed was issued April 5<sup>th</sup>. Chiniche Engineering is reviewing contractors submittals and coordinating material delivery of the sheet pile wall systems which should be done next week. Nearly all rights of entries have been obtained for section A which is the section between Kalipekona Court, Kome Drive, Anela Street and Apelehama Road.

**Public Safety:**

In March the Diamondhead Police Department made 170 traffic stops, issued 39 traffic citations, served 12 warrants and made 11 arrests. They also assisted 11 motorists, responded to 20 false alarms and worked 10 accidents. The police also responded to 22 calls of animal problems, 36 suspicious persons/vehicles, stopped 2 drunk drivers and 4 reckless drivers. Copies of the complete report are available upon request.

**Grants:**

**Fitness Trail:**

The Fitness Trail is nearing completion. The recent rains caused the engineer, Ms. Sites, to recommend a change directive to change from asphalt to concrete in the thought that concrete would hold up better against possible erosion from future rain events. This change did not add any additional cost to the project. Most of the area has been seeded. In an effort to reduce siltation at the catch basins a decision was made to lay sod to protect the top soil faster than

seeding. We will be ordering benches and waste receptacles later this week from Mississippi Prison Industries. I will let you know when the facility is completed.

Safe Routes to Schools Project:

The field review was completed by MDOT last week with MSED personnel. Many of you either saw firsthand or heard about the group of people standing at the intersection of Mona Loa and Golf Club Drive staring at the steep angled driveways and scratching their heads trying to find a solution to keeping the slope of the sidewalk within ADA requirements and leaving the homeowners with a driveway at least as good or better than their current driveway. After a considerable amount of time and brainstorming by the transportation engineers it was decided that the sidewalk should cross the street at this intersection and go down the west side of Golf Club Drive to the Golf Cart Crossing and then cross back to the east side of Golf Club Drive. Ms. Sites is developing new plans to reflect the changes and addition of traffic control devices. I have sent letters to the affected property owners about the proposed plans. All plan changes will come to the Council for review and approval before asking for permission to advertise the project for construction.

Lighting of the Interchange:

The field review was held last week by MDOT along with Pickering personnel and this appears to be an uncomplicated project, completion should be this fall. You may have noticed some MDOT folks with various instruments around the interchange. Preliminary engineering has begun on the proposed modifications to the interchange. The improvements may take two years to complete but the process has started. Mr. Furr at Pickering has kept this project on MDOT's radar screen and I'm glad to see this coming to fruition.

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3. Public Comments on Agenda Items – None

Shari Miller thanked the Council for working to help find a resolution the issues and concerns with retention pond adjacent to her property. She expressed her appreciation for the steps taken thus far to engage the services of professionals to explore the alternatives. She also thanked the Public Works Director for cutting the grass around the pond.

Peter Higgins addressed the Council in favor of curb-side recycling. He asked the Council to consider starting curb-side recycling for the city again and eventually make recycling mandatory. Higgins was informed the Hancock County Solid Waste Authority is currently taking bids on curb-side recycling with bids to be opened on May 8<sup>th</sup>.

Peter Yanez addressed the Council with regard to the recent ruling of the Mississippi Ethics Commission on a violation of the Open Meeting Act. Yanez stating to carry the matter on further would be fruitless and waste of the city's money having the city's legal counsel provide representation.

Terry King addressed the Council with regard to the recent ruling of the Mississippi Ethics Commission on a violation of the Open Meeting Act. He suggested such behavior be corrected immediately and to fix problems on early on as to not have to deal with more severe consequences.

**III. Policy Agenda.**

- 1. Approval of Minutes:
  - a. April 4, 2017 Formal Meeting

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve the Minutes of the April 4, 2017 Formal Meeting.

Ayes: Depreo, Woolbright, Knobloch, Rech and Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUSLY**

2. Agenda:

- a. **2017-164:** Motion to approve Payment No. 3 to MS Engineering and Development, LLC in the amount of \$5,230.00 for professional services in the relation to the Aloha Turning Lane Project.

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve Payment No. 3 to MS Engineering and Development, LLC in the amount of \$5,230.00 for professional services in the relation to the Aloha Turning Lane Project.

Ayes: Woolbright, Knobloch and Rech. Nays: Depreo and Schafer. Absent: Sislow.

**MOTION FAILED**

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- b. **2017-165:** Motion to approve final payment to MS Engineering and Development, LLC in the amount of \$1,237.00 for professional services in the relation to the East Aloha Access Road.

Councilmember Rech moved, seconded by Councilmember Woolbright, to approve final payment to MS Engineering and Development, LLC in the amount of \$1,237.00 for professional services in the relation to the East Aloha Access Road. (Veteran’s Drive)

Ayes: Depreo, Woolbright, Knobloch, Rech and Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUSLY**

- c. **2017-171:** Motion to establish and approve compensation for poll managers, poll workers and election commissioners for the 2017 Primary and Primary Run-off Elections as needed.

Councilmember Knobloch moved, seconded by Councilmember Depreo, to approve compensation for the following poll managers, poll workers, and election commissioners for the 2017 Primary and Primary Run-off Elections as needed:

Poll Managers: \$125.00 plus \$20 (precinct bag pick and return) Total \$145.00

Sue Favre	Yvonne Luck	Ken Petricelli	Lola Mullinix
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Poll Workers: 125.00 (3 workers additional \$10.00 for assisting with precinct bag returns):

Nina Day	Terrie Garrett	Nancy Winters	Donna Goedde
Nolan Briley	Dwayne Thompson	Sandy Hatem	Jim Beckham
Renie Dock	Gene Anderson	Elaine Lafontaine	Terri Downie
Mary Mizell	Sarah Schultz	Jodie Beckham	Linda Departo
Mary McCarthy	Ann Petricelli		

Resolution Board Members: \$50.00

Linda Dorr	Lynn Cheramie	Dick Nolan
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Election Commissioners: (Primary/4 days, Run-off/3 days) \$85.00 p/day Total \$595.00

Julie Boudreaux	Don Hopes	Brad Johnson
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Ayes: Depreo, Woolbright, Knobloch, Rech and Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUSLY**

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- 3. Resolutions:
  - a. **2017-153:** Motion to adopt Resolution 2017-015 Kapalama Drive Maintenance Yard Lease Agreement for the Public Works Facility effective May 6, 2017 and ending September 30, 2017.

Councilmember Knobloch moved, seconded by Councilmember Depreo, to table Resolution 2017-015 Kapalama Drive Maintenance Yard Lease Agreement for the Public Works Facility effective May 6, 2017 and ending September 30, 2017.

Ayes: Depreo, Woolbright, Knobloch, Rech and Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUSLY**

- b. **2017-168**: Motion to adopt Resolution 2017-016 Vacating and Abandoning Two Drainage Utility Easements Between Lots 4 and 3 and 3 and 2 of Deer Run Estates. (Olson)

Councilmember Knobloch moved, seconded by Councilmember Depreo to adopt Resolution 2017-016 thereby vacating and abandoning two drainage utility easements between lots 4 and 3 and 3 and 2 of Deer Run Estates. (Olson)

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright, Knobloch, Rech and Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUSLY**

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- c. **2017-172**: Motion to adopt Resolution 2017-057 Appointing Lauren Prater to serve a Deputy Municipal Court Clerk.

Councilmember Rech moved, seconded by Councilmember Knobloch, to adopt Resolution 2017-057 thereby appointing Lauren Prater to serve a Deputy Municipal Court Clerk.

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright, Knobloch, Rech and Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUSLY**

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4. Action Agenda:

- a. **2017-166**: Motion to accept and award the low bid received from Smith Contractors, LLC in the amount of \$68,651.50 for East Aloha Turning Lane Project.

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to to accept and award the low bid received from Smith Contractors, LLC in the amount of \$68,651.50 for East Aloha Turning Lane Project. Bids received were as follows:

Smith Contracting Co., LLC	\$68,651.50
Huey P. Stockstill, LLC	\$81,340.70
Twin L. Construction	\$97,523.06

A roll call vote was taken as follows:

Ayes: Woolbright, Knobloch and Rech. Nays: Depreo and Schafer. Absent: Sislow.

**MOTION FAILED**

**IV. Routine Agenda.**

1. Motion to approve April 12, 2017 and Payroll Payables, including benefits and taxes for a total amount of \$52,554.66.
2. Motion to approve the Docket of Claims (Claims– DKT153509– DKT153565). - removing Claim DKT153548-agenda line item authorizing payment failed.
3. Motion to approve March 2017 Financials.

Councilmember Rech moved, seconded by Councilmember Woolbright, to approve to approve April 12, 2017 and Payroll Payables, including benefits and taxes for a total amount of \$52,554.66, to approve the Docket of Claims (Claims– DKT153509– DKT153565). - removing Claim DKT153548-agenda line item authorizing payment failed and to approve March 2017 Financials.

Ayes: Woolbright, Knobloch, Rech and Schafer. Nays: Depreo. Absent: Sislow.

**MOTION CARRIED**

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**3. Public Comments on Non-Agenda Items –**

James Cespedes thanked Mayor Schafer for assistance and the quick response to his request to have “Children at Play Signs” erected on his street.

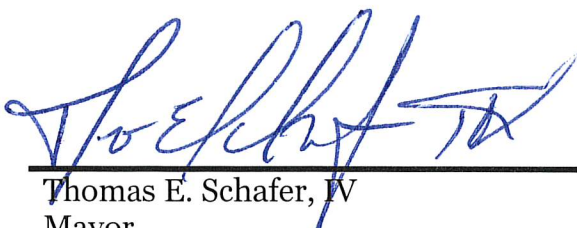
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**VII. Adjourn/Recess**

At 6:46 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Rech, to adjourn.

Ayes: Depreo, Woolbright, Knobloch, Rech and Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUSLY**




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Thomas E. Schafer, IV  
Mayor




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Jeannie Klein  
City Clerk