

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
June 6, 2017
6:00 PM CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Mayor Schafer
2. Pledge of Allegiance – Councilmember Rech
3. Roll Call –
Present: Mayor Schafer, Councilmembers Depreo, Woolbright, Knobloch, Sislow and Rech.
Absent: None.
4. Confirmation or Adjustment of the Agenda Order – Councilmember Knobloch moved, seconded by Councilmember Depreo, to accept and approve the agenda as presented.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None..

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Announcements.
 - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on June 20, 2017 in Council Chambers located at 5000 Diamondhead Circle.
 - b. Diamondhead Garden Club Presentation. Penny Crawford and members of the Diamondhead Garden Club were present to announce recent awards received by the group. Awards include 1st Place for tree planting, Honorable Mention for highway beautification and the MS Urban Forest Council Award that which included a \$100 award.
 - c. Mark Duffy, South Mississippi Bicentennial Celebration – Duffy thanked the Council for their recent participation in the Bicentennial Celebration and parade.
 - d. Mark Duffy, 2017 Blessing of the Classics. Duffy addressed the Council with regard to the City's hosting of the "Blessing of Classics". This year's event will mark the 5th year participating in the Cruisin' the Coast Event. He asked the Council to act favorably upon the agreement presented for consideration.
 - e. Mr. Jerry Peppenger, Vietnam War Moveable Wall – not present.
 - f. Tidelands Grants Update – Jason Chiniche addressed the Council regarding the FY19 Tidelands application. He presented multiple projects for consideration including continuation of Montjoy Creek restoration and drainage improvements as well as a Marine Education Center to be located on the south of I-10.

2. City Manager’s Report.

Interim City Manager Sullivan informed the Council of the completion of signage installation. Mr. Sullivan also mentioned the E. Aloha Turning Lanes project and advised that engineering services should be discontinued due to the fact that no bid has been awarded for the project. He further informed the Council that public works will begin working to improve the ditches on Noma Drive and Diamondhead Drive East. In his discussion, he explained funding will be needed to complete Live Oak Phase 2 paving and that engineering services will be necessary as the road will need a base.

3. Public Comments on Agenda Items: None.

III. Policy Agenda.

1. Approval of Minutes:

- a. May 17, 2017 Special Call Meeting

Councilmember Rech moved, seconded by Councilmember Depreo, to approve the Minutes of the May 17, 2017 Special Meeting.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Resolutions:

- a. **2017-195:** Motion to adopt Resolution 2017-018 finding the Hancock County Sheriff’s Youth Summer Camp to be a social and community service program and thereby approving a match donation in the amount of \$500.00 to same.

Councilmember Sislow moved, seconded by Councilmember Rech, to adopt Resolution 2017-018 finding the Hancock County Sheriff’s Youth Summer Camp to be a social and community service program and thereby approving a match donation in the amount of \$500.00 to same.

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2017-205:** Motion to adopt Resolution 2017-019 thereby declaring July 3, 2017 a holiday in further observance of Independence Day.

Councilmember Rech moved, seconded by Councilmember Depreo to adopt Resolution 2017-019 thereby declaring July 3, 2017 a holiday in further observance of Independence Day.

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UANNIMOUSLY

3. Action Agenda:

- a. **2017-173:** Motion to approve Memorandum of Understanding with Mississippi Department of Transportation for Golf Club Drive Improvements (sidewalks from Country Club to Kapalama) Project (STP—9241-00(001)LPA/107585-701000).

Councilmember Depreo moved, seconded by Councilmember Rech, to table the Memorandum of Understanding with Mississippi Department of Transportation for Golf Club Drive Improvements (sidewalks from Country Club to Kapalama) Project (STP—9241-00(001)LPA/107585-701000).

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2017-174:** Motion to approve Memorandum of Understanding with Mississippi Department of Transportation for East Aloha Drive Widening Project (STP-0045-00(0028)LPA/107584-701000).

Councilmember Knobloch moved, seconded by Councilmember Rech, to approve Memorandum of Understanding with Mississippi Department of Transportation for East Aloha Drive Widening Project (STP-0045-00(0028)LPA/107584-701000).

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. 2017-184 a: Motion to accept and approve Substantial Completion of the City Hall Fitness Trail.

Councilmember Knobloch moved, seconded by Councilmember Sislow, to accept and approve Substantial Completion of the City Hall Fitness Trail.

Ayes: Depreo, Woolbright, Knobloch, Sislow and Rech. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

- 2017-184 b: Motion to approve Final Payment to Twin L. Construction in the amount of \$11,294.70 for the City Hall Fitness Trail.

Councilmember Knobloch moved, seconded by Councilmember Rech to approve Final Payment to Twin L. Construction in the amount of \$11,294.70 for the City Hall Fitness Trail.

Ayes: Depreo, Woolbright, Knobloch, Sislow and Rech. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

- d. 2017-194: Motion to declare surplus one (1) special custom ballistic vest and proceed with sale of said surplus vest to the City of Waveland in the amount of \$548.00.

Councilmember Knobloch moved, seconded by Councilmember Rech, to approve to declare surplus one (1) special custom ballistic vest and proceed with sale of said surplus vest to the City of Waveland in the amount of \$548.00.

Ayes: Woolbright, Knobloch, Sislow and Rech. Nays: Mayor Schafer. Abstain: Depreo.

MOTION CARRIED

- e. 2017-196: Motion to approve and enter into 2017 Cruisin’ the Coast Agreement.

Councilmember Sislow moved, seconded by Councilmember Knobloch, to approve and enter into the into 2017 Cruisin’ the Coast Agreement.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- f. 2017-197: Motion to approve final payment in the amount of \$1,324.00 to MS Engineering & Development, LLC for professional services relating to the City Hall Fitness Trail Project.

Councilmember Rech moved, seconded by Councilmember Knobloch, to approve final payment in the amount of \$1,324.00 to MS Engineering & Development, LLC for professional services relating to the City Hall Fitness Trail Project.

Ayes: Depreo, Woolbright, Knobloch, Sislow and Rech. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

- g. 2017-198: Motion to approve Payment #4 in the amount of \$550.50 to MS Engineering & Development, LLC for professional services relating to the East Aloha Turning Lane Project.

Councilmember Rech moved, seconded by Councilmember Sislow, to approve Payment #4 in the amount of \$550.50 to MS Engineering & Development, LLC for professional services relating to the East Aloha Turning Lane Project.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED

UNANIMOUSLY

- h. 2017-199: Motion to accept and award the low bid received from Gulf Breeze Landscaping in the amount of \$311,950.00 for Vaught Circle and Bayou Drive Kayak Launch Project, authorize the Interim City Manager to execute the contract for same and to issue the Notice to Proceed as appropriate.

Councilmember Depreo moved, seconded by Councilmember Rech to accept and award the low bid received from Gulf Breeze Landscaping in the amount of \$311,950.00 for Vaught Circle and Bayou Drive Kayak Launch Project, authorize the Interim City Manager to execute the contract for same and to issue the Notice to Proceed as appropriate.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED

UNANIMOUSLY

- i. 2017-200: Motion to post all attachments to the minutes on the City’s website.

Councilmember Depreo moved, seconded by Councilmember Woolbright, to post all attachments to the minutes on the City’s website.

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright and Mayor Schafer. Nays: Knobloch, Sislow and Rech. None. Absent: None.

MOTION FAILED

- j. 2017-201: Motion for discussion/possible action for live-streaming council meetings.

Councilmember Depreo moved, seconded by Councilmember Woolbright, for discussion to implement live-stream video for council meetings.

NO ACTION WAS TAKEN

- k. 2017-202: Motion to appoint Audit Committee for FY16 Audit.

Councilmember Depreo moved, seconded by Mayor Schafer to establish an audit committee for FY16 and to appoint Mayor Schafer and Councilmember Depreo to serve on same.

A roll call vote was taken as follows:

Ayes: Depreo and Mayor Schafer. Nays: Woolbright, Knobloch, Sislow and Rech. None. Absent: None.

MOTION FAILED

- l. 2017-181: Motion for discussion possible action regarding FY16 Audit Engagement letter.

Councilmember Knobloch moved, seconded by Councilmember Sislow to discuss the FY16 Audit Engagement letter with AVL. Discussion was held.

NO ACTION WAS TAKEN

- m. 2017-203: Motion to authorize payment in the amount of \$1,381.23 to Jeannie Klein for non-exempt compensatory time accrued.

Councilmember Rech moved, seconded by Councilmember Knobloch, to authorize payment in the amount of \$1,381.23 to Jeannie Klein for non-exempt compensatory time accrued.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- n. 2017-204: Motion to approve payments to James J. Chiniche, P.A. Inc in the amount of \$3,098.00 and \$1,155.00 for professional services relating the Bayou Drive Kayak Launch and Hiking/Biking Trail Project and Vaught Circle Kayak Launch projects. (Tidelands 16 Grant Funds)

Councilmember Sislow moved, seconded by Councilmember Woolbright, to approve payments to James J. Chiniche, P.A. Inc in the amount of \$3,098.00 and \$1,155.00 for professional services relating the Bayou Drive Kayak Launch and Hiking/Biking Trail Project and Vaught Circle Kayak Launch projects. (Tidelands 16 Grant Funds)

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- o. 2017-206: Motion to approve a variance to Zoning Ordinance (Article 4.7.5 E I c) to locate a new single dwelling within 18’ 6” of the rear property line located at 222 Fairway Villas Circles. (Miller)

Councilmember Rech moved, seconded by Councilmember Sislow, to approve a variance to Zoning Ordinance (Article 4.7.5 E I c) to locate a new single dwelling within 18’ 6” of the rear property line located at 222 Fairway Villas Circles. (Miller)

A roll call vote was taken as follows:

Ayes: Woolbright, Knobloch, Sislow and Rech. Nays: Depreo and Mayor Schafer. Absent: None.

MOTION CARRIED

- p. 2017-207: Motion to approve travel and expenses for Officer Daniel Norris to attend the Detective and New Criminal Investigator Seminar to be held June 26-30, 2017 in Harvey, LA.

Councilmember Knobloch moved, seconded by Councilmember Woolbright, to approve travel and expenses for Officer Daniel Norris to attend the Detective and New Criminal Investigator Seminar to be held June 26-30, 2017 in Harvey, LA.

A roll call vote was taken as follows:

Ayes: Depreo, Woolbright, Knobloch and Rech. Nays: Sislow and Mayor Schafer. Absent: None.

MOTION CARRIED

- q. 2017-208: Motion to advertise for the position of Treasurer.

Councilmember Depreo, seconded by Councilmember Woolbright, to advertise for the position of Treasurer.

Ayes: Depreo, Woolbright, Knobloch, Sislow and Rech. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

IV. Routine Agenda.

1. Motion to approve June 1, 2017 and Payroll Payables, including benefits and taxes, for a total amount of \$3,511.15.
2. Motion to approve the Docket of Claims (Claims– DKT153663– DKT153723).
4. Motion to approve APPKToo650.

Councilmember Rech moved, seconded by Councilmember Sislow to approve Payroll Payables, including benefits and taxes, for a total amount of \$3,511.15, Docket of Claims (Claims– DKT153663– DKT153723) and APPKToo650.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED

UNANIMOUSLY

Councilmember Depreo recused herself from the proceedings and exited the Council Chambers.

3. Motion to approve APPKT00649.

Councilmember Rech moved, seconded by Council Sislow to approve APPKT00649.

Ayes: Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Recused: Depreo.

MOTION CARRIED

Councilmember Depreo re-entered Council Chamber and continued in the proceedings.

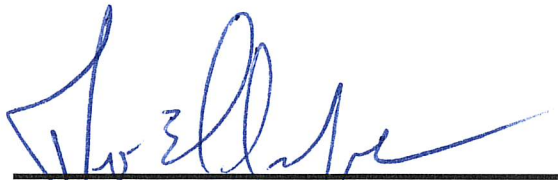
V. Public Comments on Non-Agenda Items (Limit 3 minutes each) – None

VI. Adjourn/Recess

At 7:25 p.m. CST and with no further business to come before the Council,
Councilmember Rech moved, seconded by Councilmember Sislow, to adjourn.

Ayes: Depreo, Woolbright, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY



Thomas E. Schafer, IV
Mayor



Jeannie Klein
City Clerk