

**MINUTES**  
**FORMAL MEETING OF CITY COUNCIL**  
**Diamondhead, Mississippi**  
**Council Chambers, City Hall**  
**August 15, 2017**  
**6:00 pm CST**

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**I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST**

1. Invocation – Councilmember Depreo
2. Pledge of Allegiance – Mayor Schafer

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3. Roll Call –  
Present: Mayor Schafer, Councilmembers Depreo, Moran, Morgan, Koenenn and L'Ecuyer.  
Absent: None.
4. Confirmation or Adjustment of the Agenda Order – Councilmember L'Ecuyer moved, seconded by Councilmember Depreo, to accept and approve the agenda with the following adjustments:

Actions Items:

- j. Motion to keep millage at 34 mills for publication in the newspaper.
- k. Motion to recommend award for Live Oak Phase II Road Improvement Project.
- l. Motion to authorize City Manager to implement a Vehicle and Equipment Purchase Plan for City Fleet Vehicles and Equipment.
- i. Motion to amend 2017-289 to offer Catherine Konkel, CPA, employment for the position Treasurer/Comptroller at \$65,000.00 per year salary.

Resolutions:

- a. Motion to adopt Resolution 2017-026 to Re-Appoint Jeannie Klein to the position of City Clerk.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**II. Presentation Agenda**

1. Council Comments
  - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on September 5, 2017 in Council Chambers located at 5000 Diamondhead Circle.
  - b. A Recess Meeting will be held at 6:00 p.m. CST on August 22, 2017 in Council Chambers located at 5000 Diamondhead Circle to conduct the FY18 Budget Public Hearing.
  - c. City Hall will be closed Monday, September 4, 2017 in observance of Labor Day.
  - d. The FY18 Budget will be adopted at the Formal Meeting on September 5, 2017.

2. City Manager's Report

Richard Sullivan explained that he added the Live Oak Phase II Project to the agenda and is ready to move forward with this project. He informed the Council that today was the deadline for RFQ's from Engineering Firms and that 17 packets have been submitted. He advised the Kayak Launch has been started on the North Side and the South Side will be second with expected completion in ninety days.

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3. Public Comments on Agenda Items – None

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III. Policy Agenda.

1. Approval of Minutes:

1. August 1, 2017 Formal Meeting

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to approve the Minutes of the August 1, 2017 Formal Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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2. August 8, 2017 Special Called Meeting

Councilmember Depreo moved, seconded by Councilmember Moran, to approve the Minutes of the August 8, 2017 Special Called Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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3. August 9, 2017 Budget Workshop Meeting

Councilmember Koenenn moved, seconded by Councilmember Morgan, to approve the Minutes of the August 9, 2017 Budget Workshop Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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2. Resolutions/Appointments:

- a. **2017-218**: Motion to adopt Resolution 2017-026 Re-Appointing Jeannie Klein to the position of City Clerk.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer to adopt Resolution 2017-026 thereby Re-Appointing Jeannie Klein to the position of City Clerk.

A roll call vote was taken as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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3. Action Agenda:

- a. **2017-282**: Motion to approve final payment to Pickering in the amount of \$2,493.75 for professional services in relation to the detention pond drainage basin C.

Councilmember Depreo, seconded by Councilmember Moran, to approve final payment to Pickering in the amount of \$2,493.75 for professional services in relation to the detention pond drainage basin C.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- b. **2017-283**: Motion to approve \$1000.00 donation to VFW Post 2880 and allow for placement of plaque near existing VFW Memorial Bandstand

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to discuss \$1000.00 donation to VFW Post 2880 and allow for placement of plaque near existing VFW Memorial Bandstand.

No Action Was Taken

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- c. **2017-284**: Discussion/Possible Motion of Kapalama Maintenance Yard Lease Agreement between the City and the POA.

Councilmember Depreo moved, seconded by Councilmember Morgan, to discuss the Kapalama Maintenance Yard Lease Agreement between the City and the POA.

Councilmember Depreo moved, seconded by Councilmember Morgan to extend Kapalama Maintenance Yard Lease Agreement between the City and the POA for \$1000.00 a month through December 2017.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- d. **2017-163**: Discussion/Possible Motion of Keep Diamondhead Beautiful Agreement

Councilmember L'Ecuyer moved, seconded by Councilmember Moran, to discuss Keep Diamondhead Beautiful Agreement.

Councilmember Depreo recused herself and left the meeting at 6:18 p.m.

Councilmember Moran moved, seconded by Councilmember L'Ecuyer to approve the Keep Diamondhead Beautiful Agreement in the amount of \$250.00

Ayes: Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.  
Recuse: Depreo  
Councilmember Depreo returned to meeting at 6:21.

**MOTION CARRIED UNANIMOUSLY**

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e. **2017-285**: Motion to Authorize City Attorney to seek Attorney General Opinion for questions addressed in the Mississippi Ethics Commission Opinion #17-052-E.

Councilmember Depreo moved, seconded by Councilmember L’Ecuyer, to Authorize City Attorney to seek Attorney General Opinion for questions addressed in the Mississippi Ethics Commission Opinion #17-052-E.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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f. **2017-286**: Discussion/Possible Action with respect to the Hancock County Library System.

Councilmember Depreo moved, seconded by Councilmember Moran, to discuss Hancock County Library System.

Councilmember Depreo moved, seconded by Councilmember Moran to request City Attorney to work with Hancock Board of Supervisors’ Attorney to discuss the possibility to enter into Local Agreement for a seat on the Hancock County Library System Board.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- g. **2017-287**: Motion to require mandatory use of an agenda request sheet, also known as Request for Council Action for all potential Action Items being placed on the City Council Agenda.

Councilmember L'Ecuyer moved, seconded by Councilmember Depreo to approve the use of an agenda request sheet, also known as Request for Council Action for all potential Action Items being placed on the City Council Agenda.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- h. **2017-288**: Motion to nominate a Resident of Ward 4 for Appointment to the Diamondhead Water & Sewer Commission.

Councilmember Depreo and Councilmember Koenenn recused themselves and left the meeting at 6:27 p.m.

Councilmember L'Ecuyer moved, seconded by Councilmember Moran to table the nomination of Resident of Ward 4 for Appointment to the Diamondhead Water & Sewer Commission pending Attorney General Opinion.

Ayes: Moran, Morgan, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None. Recused: Depreo and Koenenn.

Councilmember Depreo and Councilmember Koenenn returned to the meeting at 6:30 p.m.

**MOTION CARRIED UNANIMOUSLY**

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- i. **2017-289**: Motion to offer Catherine Konkell, CPA, Employment for the position of Treasurer/Comptroller at \$65,000.00 per year salary.

Councilmember Depreo moved, seconded by Councilmember L’Ecuyer to offer Catherine Konkel, CPA, Employment for the position of Treasurer/Comptroller at \$65,000.00 per year salary.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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j. **2017-290**: Motion to keep millage at 34 mills for publication in newspaper.

Councilmember Depreo moved, seconded by Councilmember Morgan to keep millage at 34 mills for publication in newspaper.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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k. **2017-291**: Motion for Live Oak Phase II Road Improvements Project to recommend award to Moran Hauling Inc. in the amount of \$133,402.50.

Councilmember Morgan, seconded by Councilmember L’Ecuyer moved for Live Oak Phase II Road Improvements Project award to Moran Hauling Inc. in the amount of \$133,402.50.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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l. **2017-292**: Motion to Authorize City Manager to implement a Vehicle and Equipment Purchase Plan for City Fleet Vehicles and Equipment.

Councilmember Depreo, seconded by Councilmember Koenenn to Authorize City Manager to implement a Vehicle and Equipment Purchase Plan for City Fleet Vehicles and Equipment.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**IV. Routine Agenda.**

- 1. Motion to approve August 1, 2017 and August 2, 2017 Payroll Payables, including benefits and taxes, for a total amount of \$49,117.79.

Councilmember Morgan moved, seconded by Councilmember Depreo, to approve the August 1, 2017 and August 2, 2017 Payroll Payables, including benefits and taxes, for a total amount of \$49,117.79

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- 2. Motion to approve the Docket of Claims (Claims– DKT153922 -DKT153952) in the amount of \$78,696.61

Councilmember Depreo moved, seconded by Councilmember Koenenn to approve the Docket of Claims (Claims– DKT153922 -DKT153952) in the amount of \$78,969.61.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- 3. July 2017 Financials

**V. Public Comments on Non-Agenda Items. (Limit of 3 minutes each) - None**

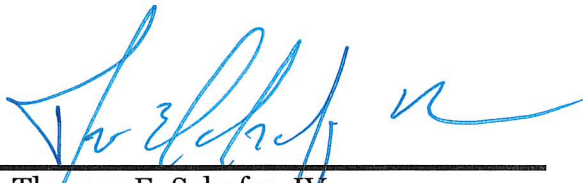


**VI. Adjourn/Recess.**

At 6:35 p.m. CST and with no further business to come before the Council, Councilmember L’Ecuyer moved, seconded by Councilmember Depreo, to recess until August 22, 2017 at 6:00 p.m. for FY18 Budget Public Hearing.

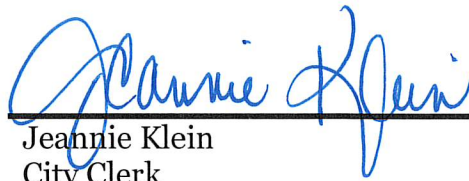
Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**



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Thomas E. Schafer, IV  
Mayor



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Jeannie Klein  
City Clerk