

CITY OF DIAMONDHEAD
BID PACKAGE FOR LOT CLEAN-UP
AND/OR DEMOLITION OF PROPERTY

RFB# 2017-1072

Advertisement dates: September 23, 2017 and September 30, 2017

Due by: October 11, 2017 no later than 10:00 a.m.

Open: October 11, 2017 at 10:00 a.m. by Building Official

Deliver to: Building Official

City of Diamondhead

5000 Diamondhead Circle

Diamondhead, MS 39525

228-222-4626

rjones@diamondhead.ms.gov

PURPOSE

Clean and cut the property including shrubs and small trees; Remove all trash, rubbish, debris and materials to a proper disposal site; (Webster)

PROPERTY

Parcel 1: 9615 Laa La Way, Diamondhead, MS.

Tax Parcel Number: 067F-2-26-084.000, Diamondhead Phase 2, Unit 4A, Block 11, Lot 75(See attached Hancock County Geoportal locational site map);

Square Footage of Parcel: ~8923 sf

SPECIFICATIONS

- Cut and clean the property including shrubs and small trees; Remove all tree/shrub limbs to a proper disposal site;
- After cut, grass shall not exceed the height of 4”.
- Trim or cut the overgrowth of all shrubs not to exceed 4’ in height;
- Remove all trash, rubbish, debris and materials to a proper disposal site;
- If vehicles and/or equipment makes noticeable depressions in the earth, fill dirt shall be placed in the depressions to match existing grade and sloped that the water surface runoff will flow to the proper drainage system. Fill in the depression with earth to existing grade where pool was located;
- The maximum time allowable for completion of said project is thirty (30) calendar days following the CITY’S written order to commence (Notice to Proceed). The Contractor further agrees to pay liquidated damages in the amount of \$100 per calendar day beyond the allowed completed date.
- Upon completion of work, the contractor shall request an inspection. The Building Official shall inspect the work in accordance with the specifications.

CONTRACTOR REQUIREMENTS

- The contractor shall be properly licensed with the City of Diamondhead including a City of Diamondhead business privilege license, if necessary, and provide a Certificate of Insurance with the City of Diamondhead being a certificate holder having Public Liability Insurance in the amount of \$100,000 single occurrence, \$300,000 aggregate with completed operations coverage.
- If awarded, all operators of vehicles shall possess a valid driver’s license (Provide evidence of compliance).
- If awarded, all vehicles and equipment shall be insured (Provide evidence of compliance).

QUESTIONS

- Questions shall be forwarded to the Building Official.

SUBMISSION INSTRUCTIONS

- All bids shall be sealed and on the outside of the envelope marked “RFB #2017-1072” and submit

attached bid sheet.

BID SHEET for RFB# 2017-1072

- The proposed bid is: \$ _____
(Written) _____ dollars
- Property address: 9615 Laa La Way, Diamondhead, MS.
- Name of Bidder: _____
- Signature: _____
- Business Address: _____
- City, State, and Zip Code: _____
- Phone Number: _____
- Fax Number: _____
- E-mail Address: _____
- Are you currently licensed with the City of Diamondhead? Yes No
- Do you currently have Public Liability Insurance in the amounts specified? Yes No

NOTE: This form shall be used for sole purpose of submitting a bid. Complete bid sheet in its entirety.

Your failure to complete the Bid Sheet in its entirety may cause rejection of your bid.