

DRAFT

**MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
November 7, 2017
6:00 pm CST**

I. Call to Order – Mayor Schafer called the meeting to order at 6:03 p.m. CST

- 1. Invocation – Councilmember Depreo
- 2. Pledge of Allegiance – Mayor Schafer

- 3. Roll Call –
Present: Mayor Schafer, Councilmembers Depreo, Moran and Morgan; Absent: Koenenn and L’Ecuyer.
- 4. Confirmation or Adjustment of the Agenda Order – Councilmember Depreo moved, seconded by Councilmember Moran, to accept, approve the agenda and to table Routine Agenda Item #3 APPKT 00724.

Ayes: Depreo, Moran, Morgan, and Mayor Schafer. Nays: None. Absent: Koenenn and L’Ecuyer.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

- 1. Council Comments
 - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on November 21, 2017 in Council Chambers located at 5000 Diamondhead Circle.
 - b. City Hall will be closed Friday, November 10, 2017 in Observance of Veterans Day Holiday.
 - c. Bill Cork, Chief Executive Officer provided the annual update for Hancock County Port & Harbor Commission.
- 2. City Manager’s Report
Richard Sullivan reported an update on Live Oak Phase 2 paving, the Kome Drive drainage project and grant projects

- 3. Public Comments on Agenda Items: None.

III. Policy Agenda.

1. Approval of Minutes:

a. October 5, 2017 Special Called Meeting

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the October 5, 2017 Special Called Meeting.

Ayes: Depreo, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer. Abstain: Moran.

MOTION FAILED

b. October 17, 2017 Formal Meeting

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the October 17, 2017 Formal Meeting.

Ayes: Depreo, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer. Abstain: Moran.

MOTION FAILED

c. November 1, 2017 Special Called Meeting

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the November 1, 2017 Special Called Meeting.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

2. Resolutions:

a. 2018-036: Motion to adopt Resolution 2018-008 Authorizing the Closure of City Offices in Observance of Thanksgiving, Christmas and New Year's Day Holidays.

Councilmember Depreo moved, seconded by Councilmember Morgan, to adopt Resolution 2018-008 Authorizing the Closure of City Offices in Observance of Thanksgiving, Christmas and New Year's Day Holidays.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

3. Action Agenda:

- a. 2018-035: Motion to approve the FY17 Municipal Compliance Questionnaire.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the FY17 Municipal Compliance Questionnaire.

Ayes: Depreo, Moran, and Morgan. Nays: None. Absent: Koenenn and L'Ecuyer. Abstain: Mayor Schafer.

MOTION FAILED

- b. 2018-037: Motion to approve FY17 Budget Amendments (140-09, 100-10, 200-11, 280-12, 000-1 and 150-13.)

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve FY17 Budget Amendments (140-09, 100-10, 200-11, 280-12, 000-1 and 150-13.)

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- c. 2018-039: Motion to declare surplus property and proceed with proper disposal.

Councilmember Morgan moved, seconded by Councilmember Depreo, to declare the surplus property and proceed with proper disposal.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- d. 2018-042: Motion to approve travel and related expenses for the Mayor and Councilmembers (tbd) to attend the MML Mid-Winter Conference to be held January 9-11, 2018 in Jackson.

Councilmember Depreo moved, seconded by Councilmember Moran to approve travel and related expenses for the Mayor and Councilmembers (tbd) to attend the MML Mid-Winter Conference to be held January 9-11, 2018 in Jackson.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- e. 2018-043: Motion to authorize expenses not to exceed \$3,000 for the Holiday Celebration on the Town Green to be held December 7, 2017.

Councilmember Morgan moved, seconded by Councilmember Depreo to authorize expenses not to exceed \$3,000 for the Holiday Celebration on the Town Green to be held December 7, 2017.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- f. 2018-044: Motion to lift the existence of local emergency declared October 6, 2017 as the result of Tropical Storm Nate.

Councilmember Depreo moved, seconded Councilmember Morgan, to lift the existence of local emergency declared October 6, 2017 as the result of Tropical Storm Nate.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- g. 2018-045: Motion to approve 2018 CASA Gala Sponsorship at the \$1,000 level.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve 2018 CASA Gala Sponsorship at the \$1,000 level.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- h. 2018-046: Motion to approve variance to Zoning Ordinance (Article 4.6.5.E.iii) to replace an existing roof over a concrete patio within 7'. Case File 2017-00331 (P. Marshal)

Councilmember Morgan moved, seconded by Councilmember Depreo, to approve variance to Zoning Ordinance (Article 4.6.5.E.iii) to replace an existing roof over a concrete patio within 7'. Case File 2017-00331 (P. Marshal)

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- i. 2018-047: Motion to approve variance to Zoning Ordinance (Article 4.7.5.E.c) to allow construction of a single-family home within 10' 7/8" of rear property line. Case File 2017-00299 (L. Peterson)

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve variance to Zoning Ordinance (Article 4.7.5.E.c) to allow construction of a single-family home within 10' 7/8" of rear property line. Case File 2017-00299 (L. Peterson)

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- j. 2018-048: Motion to authorize the City Manager to review moving the Police Department to the 1st floor of City Hall and to review the master floor plan for the 2nd floor.

Councilmember Depreo moved, seconded by Councilmember Moran, to authorize the City Manager to review moving the Police Department to the 1st floor of City Hall and to review the master floor plan for the 2nd floor.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

- k. 2018-049: Motion for discussion/possible action regarding live streaming of council meetings and authorizing administration to purchase necessary equipment in the amount of \$500.00.

Councilmember Depreo moved, seconded by Councilmember Morgan, to authorize live streaming of council meetings and authorizing administration to purchase necessary equipment in the amount of \$500.00.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L’Ecuyer.

MOTION CARRIED UNANIMOUSLY

IV. Routine Agenda.

- 1. Motion to approve October 25, 2017 Payroll Payables, including benefits and taxes in the amount of \$48,647.61 and November 1, 2017 Payroll Payables, including benefits and taxes in the amount of \$3,264.81.

Councilmember Morgan moved, seconded by Councilmember Depreo, to October 25, 2017 Payroll Payables, including benefits and taxes in the amount of \$48,647.61 and November 1, 2017 Payroll Payables, including benefits and taxes in the amount of \$3,264.81.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L’Ecuyer.

MOTION CARRIED UNANIMOUSLY

- 2. Motion to approve the Docket of Claims (Claims– DKT154214 – DKT154241) in the amount of \$13,845.69.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Docket of Claims (Claims– DKT154214 – DKT154241) in the amount of \$13,845.69.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L’Ecuyer.

MOTION CARRIED UNANIMOUSLY

V. Public Comments on Non-Agenda Items. (Limit of 3 minutes each)

Robert Harko addressed the council regard to Section 30-514 of Code of Ordinances prohibiting parking on lawns and enforcement.

VI. Adjourn/Recess.

At 6:40 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Moran to adjourn.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk

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