



MINUTES
PLANNING AND ZONING COMMISSION
Diamondhead, Mississippi
Diamondhead City Hall Council Chambers/Activity Center
October 24, 2017
6:00 p.m. CST

1. Chairman Milton called the meeting to order at 6:00 p.m. CST. The meeting was held in the Activity Center.
2. Commissioner Milton recited the Statement of Purpose.
3. Commissioner Bower led the Pledge of Allegiance.
4. Present: Commissioners Milton, Bice, Hensley and Bower. Absent: Commissioners Crosby, Garrison and Williams.

Also, present City Attorney Derek Cusick, Building Official Ronald Jones, and Minutes Clerk Tammy Garber.

5. Confirmation of the Agenda

Commissioner Bower moved, seconded by Commissioner Bice, to approve the agenda as presented.

Ayes: Bice, Milton, Hensley and Bower. Absent Commissioners Crosby, Garrison and Williams.

MOTION CARRIED UNANIMOUSLY

6. Approve Minutes. –

Commissioner Hensley moved, seconded by Commissioner Bower, to approve the Minutes of July 25, 2017 as presented.

Ayes: Bice, Milton, Hensley and Bower. Absent Commissioners Crosby, Garrison and Williams.

MOTION CARRIED UNANIMOUSLY

7. New Business –

- **Case File Number 2017-00299**

Lee Peterson represented by Landmark Contractors has filed an application requesting a variance from the Zoning Ordinance (Article 4.7.5.E. c) to allow the construction of a single family home within 10' 7/8" of the rear property line.

The property address is 227 Fairway Villa Circle. The tax parcel number is 067P-0-35-200.000. The legal description is lot 15-R of the Replat of Fairway Villas. The property is located in an R-3 zoning district. The minimum rear yard setback is 20 feet.

Mr. David Malley, Landmark Contractors representative, presented the proposed variance request and answered questions from the commissioners.

Ronald Jones, Building Official, recommended approval of proposed variance request and answered questions from the commissioners.

At this time, Commissioner Milton called for any public comments or questions in reference to this request with none presented.

Commissioner Bice moved, seconded by Commissioner Bower to approve the matter in the Case File Number 2017-00299 as requested.

Ayes: Bice, Milton, Hensley and Bower. Absent Commissioners Crosby, Garrison and Williams.

MOTION CARRIED UNANIMOUSLY

- **Case File Number 2017-00331**

Pam Marshal represented by Jassby Custom Homes has filed an application requesting a variance from the Zoning Ordinance (Article 4.6.5.E. iii) to replace an existing roof over a concrete patio (non-conforming structure) within 7' of the rear property line.

The property address is 6558 Alakoko Drive. The tax parcel number is 067N-2-35-174.000. The legal description is Diamondhead Phase 2, Unit 8, Block 1 and Lot 2. The property is located in an R-2 zoning district. The minimum rear yard setback is 20 feet.

Mr. Jeff Jassby, Jassby Custom Homes representative, presented the proposed variance and answered questions from commissioners.

Ronald Jones, Building Official, recommended approval of proposed variance request and answered questions from the commissioners.

At this time, Commissioner Milton called for any public comments or questions in reference to this variance request with none presented.

Commissioner Hensley moved, seconded by Commissioner Bice to approve the variance request in the matter of Case File Number 2017-00331 as requested.

Ayes: Bice, Milton, Hensley and Bower. Absent Commissioners Crosby, Garrison and Williams.

MOTION CARRIED UNANIMOUSLY

8. Unfinished Business Open Public Comments to Non-Agenda items –

None

9. Commissioners' Comments

Commissioner Milton inquired about the status of Utility Elevators. Ronald Jones, Building Official, discussed Utility Elevators in relation to the City's Ordinance. No action was taken. Perhaps more discussion at a later date.

10. Communication / Announcements. –

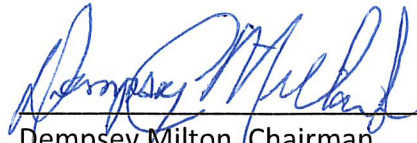
City Attorney Derick Cusick reminded the Commissioners that communication through email as a group could be subject to the "Open Meeting" law.

Ronald Jones, Building Official, informed the Commissioners of a case to be presented at the November meeting.

Adjourn - Commissioner Hensley moved, seconded by Commissioner Bice, to adjourn at approximately 6:31 p.m. CST.

Ayes: Bice, Milton, Hensley and Bower. Absent Commissioners Crosby, Garrison and Williams.

MOTION CARRIED UNANIMOUSLY



Dempsey Milton, Chairman
Planning & Zoning
City of Diamondhead, MS