

**MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
December 5, 2017
6:00 pm CST**

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Koenenn
2. Pledge of Allegiance – Mayor Schafer

3. Roll Call –
Present: Mayor Schafer, Councilmembers Depreo, Moran and Morgan; Koenenn and L'Ecuyer. Absent: None.

4. Confirmation or Adjustment of the Agenda Order.

Councilmember Depreo moved, seconded by Councilmember Moran, to table **2018-073**: Motion to approve Visitor Center Project Management Agreement in the amount not to exceed \$7,000 with Hancock Chamber and to authorize the City Manager to execute same and to approve the agenda as amended.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Council Comments
 - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on December 19, 2017 in Council Chambers located at 5000 Diamondhead Circle.
 - b. The 4th Annual Holiday Celebration on the Town Green will be held Wednesday, December 13, 2017 beginning at 6:00 p.m.
 - c. City Hall will be closed December 25th and 26th for Christmas Holidays.

2. City Manager's Report

MDOT – Exit 16 Roundabout Project in the planning stages. In January MDOT will be installing a lever-arm to replace the barricades used for evening traffic control entering the City. Easements for the Kayak Launch Project should be signed this week.

3. Public Comments on Agenda Items:

Karen Rice – Visitors Center.

Penny Crawford – Visitors Center and Master Engineering Contracts.

III. Policy Agenda.

- 1. Approval of Minutes:
 - a. November 21, 2017 Regular Meeting

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the November 21, 2017 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- 2. Approval of Minutes:
 - a. November 29, 2017 Special Called Meeting

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the November 29, 2017 Special Called Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

IV. Action Agenda:

- a. Motion to approve contract renewal and enter into a 5- year agreement with Tyler Technologies at an annual rate of \$36,567.00 for the Incode VX and V9 software licensing and maintenance for finance, municipal court and building departments with the option to move to on-site hosting at a later time with pricing adjustment and without penalty.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to discuss contract renewal and enter into a 5- year agreement with Tyler Technologies at an annual rate of \$36,567.00 for the Incode VX and V9 software licensing and maintenance for finance, municipal court and building departments with the option to move to on-site hosting at a later time with pricing adjustment and without penalty.

NO ACTION WAS TAKEN

- b. Motion to approve the amended FY18 Tidelands application and authorize the City Manager to execute same.

Councilmember Depreo moved, seconded Councilmember Morgan, to approve the amended FY18 Tidelands application and authorize the City Manager to execute same.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2018-060:** Motion to accept and award the proposal of AGJ System for IT Services in the monthly amount of \$1,725.00 as recommended by the City Manager and staff and further to authorize the City Manager execute the 1-year agreement for same.

Councilmember L'Ecuyer moved, seconded by Councilmember Morgan, to accept and award the proposal of AGJ System for IT Services in the monthly amount of \$1,725.00 as recommended by the City Manager and staff and further to authorize the City Manager execute the 1-year agreement for same.

Ayes: Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: Depreo and Moran. Absent: None.

MOTION CARRIED

- d. **2018-068:** Motion for discussion regarding Master Engineering Service Agreement amendments proposed by Linfield, Hunter, Junius, Inc.

Councilmember Koenenn moved, seconded by Mayor Schafer, to open the floor for discussion regarding Master Service Agreement proposed by Linfield, Hunter, Junius, Inc.

FOLLOWING DISCUSSION, NO ACTION WAS TAKEN.

- e. **2018-071:** Motion to approve Work Assignment under the Master Engineering Services Agreement for Jason Chiniche not to exceed \$9,810.00 for services relating to the Ieke Drive and Amoka Place drainage project.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to approve Work Assignment under the Master Engineering Services Agreement for Jason Chiniche not to exceed \$9,810.00 for services relating to the Ieke Drive and Amoka Place drainage project.

Ayes: Depreo, Moran, Morgan, Koenenn, and L'Ecuyer. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED

f. 2018-072: Motion to approve Budget Amendment 2018-106-001.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to approve Budget Amendment 2018-106-001.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

V. Routine Agenda.

- 1. Motion to approve December 1, 2017 Payroll Payables, including benefits and taxes in the amount of \$3,239.52.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to December 1, 2017 Payroll Payables, including benefits and taxes in the amount of \$3,239.52.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- 2. Motion to approve the Docket of Claims (Claims– DKT154315 – DKT154339) in the amount of \$125,175.57.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve the Docket of Claims (Claims– DKT154315 – DKT154339) in the amount of \$125,175.57

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmembers Depreo, Moran and Koenenn recused and exited Council Chambers at 6:34 p.m.

- 3. Motion to approve APPKT00738 in the amount of \$675.25.

Councilmember Morgan moved, seconded by Councilmember L'Ecuyer to approve APPKT00738 in the amount of \$675.25.

Ayes: Morgan, L'Ecuyer and Mayor Schafer. Nays: None. Recused: Depreo, Moran, Koenenn.

MOTION CARRIED

Councilmembers Depreo, Moran and Koenenn returned to Council Chamber and were noted as present at 6:35 p.m.

VI. Public Comments on Non-Agenda Items

Penny Crawford –Holiday Celebration on the Town Green.

Herman Woessner- Hiring of a City Manager and recently submitted correspondence.

Henry Foreman - Drainage issues near his home.

Closed Session and Executive Session

Councilmember Depreo moved, seconded by Councilmember Koenenn, to enter closed session to determine the necessity for executive session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

City Attorney Derek Cusick announced that Councilmember Depreo moved, seconded by Councilmember Moran, to enter into executive session for matters relating to the City Manager position.

Motion to make employment offers to Michael Reso as City Manager and Richard Sullivan as Assistant City Manager/Director of Public Works and Special Projects.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to make an offer of employment to Michael Reso as City Manager and to offer Richard Sullivan the position of Assistant City Manager/Director of Public Works and Special Projects.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Motion to make employment offers to Michael Reso as City Manager and Richard Sullivan as Assistant City Manager/Director of Public Works and Special Projects.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to make an offer of employment to Michael Reso as City Manager and to offer Richard Sullivan the position of Assistant City Manager/Director of Public Works and Special Projects.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Depreo moved, seconded Councilmember L'Ecuyer, to come out of closed session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Derek Cusick, Council Attorney, announced that no official action of record was taken while in executive session.

Councilmember Depreo moved, seconded Councilmember Koenenn, to return to open session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Derek Cusick, Council Attorney, announced for the record that while in executive session the Council voted unanimously to offer employment to Michael Reso as City Manager and to offer Richard Sullivan the position of Assistant City Manager/Director of Public Works and Special Projects.

VII. Comments on Non-Agenda Items: None.

VIII. Adjourn/Recess.

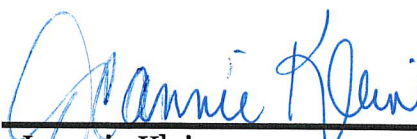
At 7:30 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Koenenn to adjourn.

Ayes: Depreo, Moran, Morgan and Mayor Schafer. Nays: None. Absent: Koenenn and L'Ecuyer.

MOTION CARRIED UNANIMOUSLY



Thomas E. Schafer, IV
Mayor



Jeannie Klein
City Clerk