

**MINUTES  
FORMAL MEETING OF CITY COUNCIL  
Diamondhead, Mississippi  
Council Chambers, City Hall  
March 20, 2018  
6:00 pm CST**

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**I. Call to Order – Mayor Schafer called the meeting to order at 6:00p.m. CST**

1. Invocation – Councilmember L’Ecuyer
2. Pledge of Allegiance – Girl Scout Troop #6038

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**3. Roll Call –**

Present: Mayor Schafer, Councilmembers Depreo, Moran and Morgan; Koenenn and L’Ecuyer. Absent: None.

**4. Confirm or adjust agenda order--**

Councilmember Depreo moved, seconded by Councilmember L’Ecuyer, to accept and approve the agenda as presented.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**II. Presentation Agenda**

**1. Council Comments**

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on April 3, 2018 in Council Chambers located at 5000 Diamondhead Circle.
- b. Mayor intends to schedule a council workshop with the city manager, open to the public, to discuss and formulate future processes related to:
  - The viability and structure of the Diamondhead Country Club and Property Owners Association (POA) in the near future and past 2020
  - Three-year plan for the city as it relates to the POA, DWSD, and Diamondhead Fire District
  - Review and comments on the City’s zoning and Comprehensive plan.
  - Review and comment on the city’s Storm Water Management Plan
  - Overall financial viability of the city
- c. Mayor Schafer and the Council presented a Certification of Appreciation to Hancock Girl Scout Troop#6038 for their recent community service project on March 9<sup>th</sup> where the troop
- d. FY16 Annual Financial Report Presentation – Kim Marmilich of AVL presented the FY16 Annual Report.
- e. Frank Bordeaux of BXI Insurance (Bancorp South) provided an overview of the City’s insurance renewal proposal.

- 2. City Manager’s Report – City Manager provided an update on drainage and other projects as well as informed the Council the City received from Linfield, Hunter & Junius a signed Master Engineering Services Contract inclusive of the city-proposed fee schedule.
- 3. Public Comments on Agenda Items–  
Don Creduer addressed the Council with regard to the Property Owner Association’s recent relocation of its maintenance facility. Creduer urged the Council to require the POA to adhere to the ordinances.

Michael Haas informed the Council that he was legal counsel for the residents of Fairway Estates and that possible legal is being considered regarding the POA relocation of the maintenance facility and the impacts on nearby residents.

**III. Policy Agenda.**

- 1. Approval of Minutes:
  - a. March 6, 2018 Regular Meeting

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve the Minutes of the March 6, 2018 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

- 2. Action Agenda:
  - a. **2018-126:** Motion to accept the FY16 Annual Finance Report.

Councilmember L’Ecuyer moved, seconded by Councilmember Depreo, to table acceptance of the FY16 Annual Finance Report until April 3, 2018.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- b. **2018-127:** Motion to approve renewal of property, general liability, auto, professional liability, employment practices coverages and equipment breakdown through BXI Insurance (Bancorp South) and employment practices coverages

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the renewal of property, general liability, auto, professional liability, employment practices coverages and equipment breakdown through BXI Insurance (Bancorp South) underwritten through various carriers to include Palomar for property policies in the total annual premium amount of \$75,975.00.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

- c. **2018-128:** Motion to accept a one-year extension to the existing fiscal agent banking agreement with Hancock Bank for the City's depository services with no change to the existing terms and ending April 30, 2019.

Councilmember Morgan moved, seconded by Councilmember Depreo, to accept a one-year extension to the existing fiscal agent banking agreement with Hancock Bank for the City's depository services with no change to the existing terms and ending April 30, 2019.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- d. **2018-129:** Motion to approve, accept the terms and enter into the 40-year Public Trust Tidelands Lease with the State of Mississippi for Rotten Bayou Kayak Launch and Pier.

Councilmember Depreo moved, seconded by Councilmember Moran, to approve, accept the terms and enter into the 40-year Public Trust Tidelands Lease with the State of Mississippi for the Rotten Bayou Kayak Launch and Pier and directing the City Manager to include most recent renderings for Exhibits 1, 2 and 3. Mayor Schafer stated it was understood and noted for the record the City Manager will attach the most recent documents to the lease agreement.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- e. **2018-130:** Motion to approve a work assignment in accordance with the Master Services Agreement with Digital Engineering for the assessment and recommendations for the Diamondhead Drive West Drainage Project.

Councilmember Depreo moved, seconded by Councilmember Moran to approve a work assignment in accordance with the Master Services Agreement with Digital Engineering in the amount of \$6,993.00 for the assessment and recommendations for the Diamondhead Drive West Drainage Project.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- f. **2018-131:** Motion to approve a work assignment in accordance with the Master Services Agreement with James J. Chiniche for planning and design phase and bidding and construction phases of the Montjoy Creek and Devil's Elbow Restoration Project (Tidelands 18).

Councilmember Depreo moved, seconded by Councilmember Moran, to approve a work assignment in accordance with the Master Services Agreement with James J. Chiniche in the amount of \$36,200.00 for planning and design phase and bidding and construction phases of the Montjoy Creek and Devil's Elbow Restoration Project (Tidelands 18).

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- g. **2018-132:** Motion to approve purchase to two (2) Kabota ProDeck Mowers through State Contract Pricing #8200037369 for the Public Works Department in the amount of \$12,554.88 each for a total of 25,109.76.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve the purchase of two (2) Kabota ProDeck Mowers through State Contract Pricing #8200037369 for the Public Works Department in the amount of \$12,554.88 each for a total of 25,109.76.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**IV. Routine Agenda.**

1. Motion to approve March 14, 2018 Payroll Payables, including benefits and taxes in the amount of \$51,554.45.
2. Motion to approve the Docket of Claims (Claims–Docket of Claims (Claims– DKT154611 – DKT154594) in the amount of \$85,994.12.
3. Motion to approve the February 2018 Financials.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the March 14, 2018 Payroll Payables, including benefits and taxes in the amount of \$51,554.45, the Docket of Claims (Claims–Docket of Claims (Claims– DKT154611 – DKT154594) in the amount of \$85,994.12 and to approve the February 2018 Financials.

Ayes: Depreo, Morgan, L'Ecuyer and Mayor Schafer. Nays: None. Recused: Moran and Koenenn.


**MOTION CARRIED UNANIMOUSLY**

**V. Adjourn/Recess.**

At 6:53 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Koenenn to adjourn.

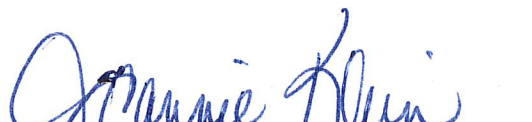
Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**



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Thomas E. Schafer, IV  
Mayor



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Jeannie Klein  
City Clerk