

MINUTES
REGULAR MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
June 19, 2018
6:00 pm CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00p.m. CST

1. Invocation – Councilmember L’Ecuyer
2. Pledge of Allegiance – Mayor Schafer
3. Roll Call –
Present: Mayor Schafer, Councilmembers Depreo, Moran and Morgan; Koenenn and L’Ecuyer. Absent: None.

4. Confirm or adjust agenda order--

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve the agenda as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held July 3, 2018 at 6:00 p.m. CST in Council Chambers located at 5000 Diamondhead Circle.
- b. Kristyn Gunter of South Mississippi Planning and Development District presented the report for the Road Maintenance and Improvements Plan.

2. City Manager’s Report –

1. FY17 Audit – The field work is completed for our FY17 audit. We are on track to have the completed audit in hand before the deadline as scheduled. I plan to request that the council approve to advertise for a 3-year audit proposal (FY18, FY19, and FY20) in August.
2. Electronic Bidding and Reverse Auction Services – The city is exempt from the electronic bidding based on city population less than 10,000. The State has conducted Request for Proposals for reverse auction services, and the State has provided 3 companies to all public agencies as approved vendors. We have talked with Hancock County who selected Central Bidding. We will also be looking at the same company as a possibility for the city. Reverse auction services only apply to the purchase of commodities and equipment that are not on State Contract. We do not have to use either of these services for construction or professional services.
3. I-10 Interstate Lighting – We have issued the notice of contract execution to the vendor. The vendor has provided the city with a notice proceed date as of August 31. At the

next council meeting, I plan to recommend issuance of the notice to proceed as of August 31. A preconstruction meeting will be scheduled during the second week of July upon issuance of notice to proceed.

- 4. Beau View Sub-Division Phase 2 – On tonight’s agenda, there is a “conceptual drawing” for this new development. This is not the preliminary plat approval. The developer will come back to the council for consideration with engineered plans for approval of the preliminary plat before any construction can be started. Tonight, I recommend approval of this conceptual drawing with the understanding that (1) acceptable drainage plans are provided, (2) that the street width be increased from 20 ft to 24 ft, and (3) that the entrance/exit to the sub-division follow the exact recommendation of the transportation engineer that was provided to the city. We are excited to have another great development in our city.
- 5. Sub-Division Regulations – The city has a draft copy of sub-division regulations. At the next council meeting, I will be recommending that the council allow me to hire an engineering firm to assist us in finalizing these regulations.
- 6. Turnberry Drainage – Rick and I have met with Covington Engineers to discuss the drainage problems on Turnberry Drive and Turnberry Way. I hope to sign the work assignment this week so this work can get started to identify the problems and recommend solutions.

3. Public Comments on Agenda Items – None

III. Policy Agenda.

1. Approval of Minutes:

a. June 5, 2018 Regular Meeting

Councilmember Morgan moved, seconded by Councilmember Depreo, to approve the Minutes of the June 5, 2018 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn and Mayor Schafer. Nays: None. Abstain: L’Ecuyer.

MOTION CARRIED

2. Ordinances

a. **2018-203: Ordinance 2018-003 Ordinance Creating, Alcohol, Beer and Wine Leisure and Recreation Districts and Regulations.**

Councilmember Depreo moved, seconded by Councilmember Moran, to approve Ordinance 2018-003 Creating, Alcohol, Beer and Wine Leisure and Recreation District and Regulations. After discussion, Councilmember Depreo withdrew the motion to allow the administration to prepare a revised ordinance to consider an additional area to be included in the district.

MOTION WITHDRAWN – NO ACTION

3. Resolutions:

- a. **2018-197:** Motion to adopt Resolution 2018-029 Employing Albert R. Jordan of Carter & Jordan, PLLC and Derek R. Cusick of Symmes, Estes & Cusic, PLLC to Represent Diamondhead, MS Regarding Opioid Litigation thereby approving the Contingent Fee Contract/Attorney Fee Contract contingent contract and for other related matters.

Councilmember Depreo moved, seconded by Councilmember Moran, to adopt Resolution 2018-029 Employing Albert R. Jordan of Carter & Jordan, PLLC and Derek R. Cusick of Symmes, Estes & Cusic, PLLC to Represent Diamondhead, MS Regarding Opioid Litigation thereby approving the Contingent Fee Contract/Attorney Fee Contract contingent contract and for other related matters.

A roll call vote was taken as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

4. Action Agenda:

- a. **2018-193:** Motion to approve payment to James J. Chiniche Engineering in the amount of \$2,612.50 for professional services relating to the Devil's Elbow Permitting (Tidelands 17 Grant Funds).

Councilmember Morgan moved, seconded by Councilmember Depreo, to approve payment to James J. Chiniche Engineering in the amount of \$2,612.50 for professional services relating to the Devil's Elbow Permitting (Tidelands 17 Grant Funds).

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2018-194:** Motion to approve payment to James J. Chiniche Engineering in the amount of \$2,300.00 for professional services relating Ieke Drive Drainage.

Councilmember Depreo moved, seconded by Councilmember Moran, to approve payment to James J. Chiniche Engineering in the amount of \$2,300.00 for professional services relating Ieke Drive Drainage.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2018-195:** Motion to approve payment to James J. Chiniche Engineering in the amount of \$1,432.50 for professional services relating to East Aloha Widening Project (MDOT TIP Funding)

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve payment to James J. Chiniche Engineering in the amount of \$1,432.50 for professional services relating to East Aloha Widening Project (MDOT TIP Funding)

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- d. **2018-196:** Motion to approve payment to Digital Engineering in the amount of \$1,425.75 for professional services relating to Diamondhead Drive West Drainage Study.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve payment to Digital Engineering in the amount of \$1,425.75 for professional services relating to Diamondhead Drive West Drainage Study.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- e. **2018-198:** Motion to direct the City Manager to present a plan to consolidate the Diamondhead Fire District into City of Diamondhead organization in accordance with efforts identified by the County Fire District feasibility study.

Councilmember L'Ecuyer moved, seconded by Councilmember Koenenn, to direct the City Manager to present a plan to consolidate the Diamondhead Fire District into City of Diamondhead organization in accordance with efforts identified by the County Fire District feasibility study.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- f. **2018-199:** Motion to approve Budget Amendments 2018-003-001, 2018-140-05, and 2018-200/140-03.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to approve Budget Amendments 2018-003-001, 2018-140-05, and 2018-200/140-03.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- g. **2018-200:** Motion to approve the purchase of one Ford Police Interceptor Utility Vehicle from Gray-Daniels Ford in the amount of \$27,950 (state contract pricing) and to accept the low quote from Gray-Daniels Ford in amount of \$5,625.00 for the patrol package upgrade for a total purchase of \$33,575.00.

Councilmember L'Ecuyer moved, seconded by Councilmember Depreo to approve the purchase of one Ford Police Interceptor Utility Vehicle from Gray-Daniels Ford in the amount of \$27,950 (state contract pricing) and to accept the low quote from Gray-Daniels Ford in amount of \$5,625.00 for the patrol package upgrade for a total purchase of \$33,575.00.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- h. **2018-201:** Motion to approve Beau Vue Subdivision Phase 2 “Concept Only” Sketch Plan.

Councilmember Depreo moved, seconded by Councilmember L’Ecuyer, to approve Beau Vue Subdivision Phase 2 “Concept Only” Sketch Plan with the City Manager to increase the road width from 24’, complete a drainage study for a 25-year storm and review entrance access.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- i. **2018-202:** Motion to include Bayou Drive and Vaught Circle Kayak Launch to the current inland marine policy through BXS Insurance at annual premium of \$2,000.00

Councilmember Morgan moved, seconded by Councilmember Depreo, to include Bayou Drive and Vaught Circle Kayak Launch to the current inland marine policy through BXS Insurance at annual premium of \$2,000.00

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

V. Routine Agenda.

1. Motion to approve June 6, 2018 Payroll Payables, including benefits and taxes, in the amount of \$52,518.73.
2. Motion to approve the Docket of Claims (Claims– DKT154861 – DKT154892) in the amount of \$162,201.98.
3. Motion to accept May 2018 Financials.

Councilmember L’Ecuyer moved, seconded by Councilmember Koenenn, to approve June 6, 2018 Payroll Payables, including benefits and taxes, in the amount of \$52,518.73, approve the Docket of Claims (Claims– DKT154861 – DKT154892) in the amount of \$162,201.98 and the May 2018 Financials.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

At 6:38 p.m. Councilmember Depreo exited Council Chambers and was recused from the meeting proceedings.

2. Motion to accept May 2018 Privilege License Report.
3. May 2018 Department Reports:
 - a. Police Department Recap
 - b. Building Department Permitting

Councilmember L’Ecuyer moved, seconded by Councilmember Koenenn, to accept May 2018 Privilege License Report and May 2018 Police and Building Department reports.

Ayes: Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: none. Recusals: Depreo.

MOTION CARRIED

At 6:38 p.m. Councilmember Depreo returned to Council Chambers and the meeting resumed.

VI. Public Comments on Non-Agenda Items: None

VII. Adjourn/Recess.

At 6:40 p.m. CST and with no further business to come before the Council at this time, Councilmember Depreo moved, seconded by Councilmember Moran, to recess until 5:00 p.m. July 3, 2018.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk