

**MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
October 16, 2018
6:00 pm CST**

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Morgan
2. Pledge of Allegiance – Mayor Schafer

3. Roll Call –

Present: Mayor Schafer, Councilmembers Depreo, Moran, Morgan, Koenenn and L’Ecuyer.
Absent: None.
Confirmation or Adjustment of the Agenda Order.

Councilmember Depreo moved, , to accept and approve with the following amendments:

Action Agenda:

ADD:

3. p. **2018-307**: Motion to adopt Resolution 2018-043 in support of the draft Environmental Impact Statement for the Port Bienville Railroad’s North South Railroad Connector between Port Bienville and Nicholson, Mississippi.

AMEND:

3. g. **2018-297**: Motion to authorize the purchase of one (1) Ford Police Interceptor Utility Vehicle from Courtesy Ford in the amount of \$27,628.00 through State Contract Pricing 8200042000 and to accept the low quote from Courtesy Ford in the amount of \$5,625 for the Enforcer Patrol Package for a total purchase in the amount of \$33,378.00.

3. n. **2018-305**: Motion to authorize payment of FY19 budget allocation in the amount of \$29,000 to East Hancock Library.

Councilmember L’Ecuyer moved, seconded by Jamie Morgan, to table the following items until the November 6, 2018 Council Meeting to allow the Jennifer Baxter, Director of Hancock County Library System to be present:

3 a. **2018-285**: Motion to authorize payment of FY19 budget allocation in the amount of \$30,000 to East Hancock Library.

3. n. **2018-305**: Motion to authorize payment of FY19 budget allocation in the amount of \$29,000 to East Hancock Library.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held November 6, 2018 at 6:00 p.m. CST in Council Chambers located at 5000 Diamondhead Circle.
- b. Hancock County Hazard Waste Collection Event will be at Coast Electric Power Association in Kiln on Saturday, October 20th from 8:00 a.m. - 1:00 p.m.
- c. Proclaim Chamber of Commerce Week and National Support Your Local Chamber of Commerce Day and presented same to presentation to Tish Williams, Hancock Chamber Director.
- d. Chuck Branch, NextSite, LLC power point presentation outlining services available to assist with future economic planning.
- e. Ben Benvenuti, Covington Engineering, provided a power point with regard to the study performed and possible solution to resolve the drainage issues on Turnberry.
- f. Mark Duffy provided an overview of the recent Blessing of the Classics event.

1. City Manager's Report –

MML Small Town Conference – Next week, Mayor Schafer, Councilwomen Depreo, Councilman Moran and I are scheduled to attend the MML Small Town Conference in Vicksburg. Rooms are reserved, and registration fees paid. We will be there from Tuesday to Thursday.

2. Senior Fair – We are working to host a senior fair on November 14 at City Hall from 11 am to 2pm. The City will partner with the POA, Ochsner Clinic and SMPDD to plan this special event. We will provide a free lunch and many vendors will be available to provide information for our guest. We are working to get the lunch donated.

3. I-10 Lighting Project – Webster Electric showed up this morning with equipment to start working on our new lighting on I-10. This is very exciting for our community.

4. Police Department Build Out – I have sent out the design and quote form to several contractors to provide proposals for building out our new police department in the basement at City Hall. All proposals are due by Friday, Oct 26. I hope to have this on the next agenda to approve the contract at our next meeting. We expect this proposal to cost less than \$50K. If it cost more than \$50K, we will have to bid the project.

III. Public Comments on Agenda Items –

Pat Rich addressed the Council regarding the library allocation for FY19 asking that the library budget be reviewed prior to making a decision on the payment of this year's allocation.

IV. Policy Agenda.

- 1. Approval of Minutes:
 - a. October 2, 2018 Regular Meeting.

Councilmember Depreo moved, seconded by Councilmember Morgan, to correct the the Minutes of the October 2, 2018 Regular Meeting to properly reflect Councilmember Morgan rather Councilmember Moran seconded the motion to enter executive session.

Councilmember Morgan moved, seconded by Councilmember L'Ecuyer, to approve the October 2, 2018 Regular Meeting Minutes as corrected.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- 2. Code Enforcement Hearings/Actions:
 - a. **Public Hearing:** A Menace to the Public Health, Safety and Welfare of the Community at 9615 LaaLa Way, Diamondhead, MS (property owner Angeline Webster).

Mayor Schafer called on the three (3) occasions for Angeline Webster or representative thereof to come forward regarding property at 9615 LaaLa Way, Diamondhead; no one came forward.
 - b. **2018-301:** Motion to consider Resolution 2018-042 finding and adjudicating property located at 9615 Laa La Way, Diamondhead, MS is in such a state of uncleanliness to be a menace to the public health, safety and welfare of the citizenry of the City and authorizing quote solicitation to have said land cleared and cleaned and to assess the costs to the said property owner.

Councilmember Depreo moved, seconded by Councilmember Moran, to adopt Resolution 2018-042 thereby finding and adjudicating property located at 9615 Laa La Way, Diamondhead, MS is in such a state of uncleanliness to be a menace to the public health, safety and welfare of the citizenry of the City and authorizing quote solicitation to have said land cleared and cleaned and to assess the costs to the said property owner..

A roll call vote was taken as follows:
Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Action Agenda:

- b. **2018-292:** Motion to approve payment in the amount of \$2,750.00 to Digital Engineering for professional services relating to the Diamondhead Dive West Drainage Project.

Councilmember Depreo moved, seconded by Councilmember Moran, to approve payment in the amount of \$2,750.00 to Digital Engineering for professional services relating to the Diamondhead Dive West Drainage Project.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2018-293:** Motion to approve payment in the amount of \$2,654.50 to Digital Engineering for professional services relating to the GIS System Update – Phase 1.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve payment in the amount of \$2,654.50 to Digital Engineering for professional services relating to the GIS System Update – Phase 1.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- d. **2018-294:** Motion to approve retentions stipends in the amount of \$250.00 for Diamondhead Police Department Officer Gilbert effective October 1, 2018, Officers Pham and Dell effective October 13, 2018.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to approve retentions stipends in the amount of \$250.00 for Diamondhead Police Department Officer Gilbert effective October 1, 2018, Officers Pham and Dell effective October 13, 2018.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- e. **2018-295:** Motion to authorize funding activation for the MDOT Surface Transportation Block Grant as awarded through GRPC MPO for the commercial area improvement study.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to authorize funding activation for the MDOT Surface Transportation Block Grant as awarded through GRPC MPO for the commercial area improvement study.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- f. **2018-296:** Motion to approve payment in the amount of \$1,347.50 to James J. Chiniche, PA, Inc. for professional services relating to the Devil's Elbow Improvements (Tidelands 17 project)

Councilmember Morgan moved, seconded by Councilmember Depreo to approve payment in the amount of \$1,347.50 to James J. Chiniche, PA, Inc. for professional services relating to the Devil's Elbow Improvements (Tidelands 17 project)

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- g. **2018-297:** Motion to authorize the purchase of one (1) Ford Police Interceptor Utility Vehicle from Courtesy Ford in the amount of \$27,628.00 through State Contract Pricing 8200042000 and to accept the low quote from Courtesy Ford in the amount of \$5,625 for the Enforcer Patrol Package for a total purchase in the amount of \$33,378.00.

Councilmember Depreo moved, seconded by Councilmember Moran, to authorize the purchase of one (1) Ford Police Interceptor Utility Vehicle from Courtesy Ford in the amount of \$27,628.00 through State Contract Pricing 8200042000 and to accept the low quote from Courtesy Ford in the amount of \$5,625 for the Enforcer Patrol Package for a total purchase in the amount of \$33,378.00.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- h. **2018-298:** Motion to authorize continued support to Keep Diamondhead Beautiful in the amount of \$250.00 per month.

Councilmember Morgan moved, seconded by Councilmember Moran, to authorize continued support to Keep Diamondhead Beautiful in the amount of \$250.00 per month.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- i. **2018-299:** Motion to accept and award the low quote received from Duhon Machinery in the amount of \$40,124.52 for the purchase of one (1) E35 33HP ZTS Bobcat Compact Excavator.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to accept and award the low quote received from Duhon Machinery in the amount of \$40,124.52 for the purchase of one (1) E35 33HP ZTS Bobcat Compact Excavator.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- j. **2018-300:** Motion to authorize travel expenses for councilmembers (tbd) and city manager to attend the MML CMO elective course to be held October 29, 2018 in Hattiesburg.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to authorize travel expenses for councilmembers (tbd) and city manager to attend the MML CMO elective course to be held October 29, 2018 in Hattiesburg.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- k. **2018-302:** Motion to approve Budget Amendment 2018-200-055.

Councilmember Depreo moved, seconded by Councilmember Moran, to approve Budget Amendment 2018-200-055.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- l. **2018-303:** Motion to approve to advertise for Request for Qualifications for financial auditing services for the fiscal years 2018, 2019 and 2020.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve to advertise for Request for Qualifications for financial auditing services for the fiscal years 2018, 2019 and 2020.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- m. **2018-304:** Motion to authorize hosting a senior fair and authorize expenses not to exceed \$500.00.

Councilmember Morgan moved, seconded by Councilmember Depreo, to authorize hosting a senior fair and authorize expenses not to exceed \$500.00.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- o. **2018-306:** Motion for discussion of proposed Activity Center/Town Green Rental Policy.

City Manager Reso advised the Mayor and Council that the development of the proposed Activity Center/Town Green Rental Policy is in final draft form and would be sent out in time for possible consideration in November.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- p. **2018-307:** Motion to adopt Resolution 2018-043 in support of the draft Environmental Impact Statement for the Port Bienville Railroad's North South Railroad Connector between Port Bienville and Nicholson, Mississippi.

Councilmember L'Ecuyer moved, seconded by Councilmember Depreo, to adopt Resolution 2018-043 in support of the draft Environmental Impact Statement for the Port Bienville Railroad's North South Railroad Connector between Port Bienville and Nicholson, Mississippi.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

VI. Public Comments on Non-Agenda Items: None

VII. Executive Session.

At 6:57 p.m., Councilmember Depreo moved, seconded by Councilmember Morgan, to enter closed session to determine the necessity for executive session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: none. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Depreo moved, seconded by Morgan, to enter executive session for matters involving litigation.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: none. Absent: None.

MOTION CARRIED UNANIMOUSLY

AT 6:58 P.M. CITY ATTORNEY DEREK CUSICK ANNOUNCED THAT THE COUNCIL HAD VOTED UNANIMOUSLY TO ENTER INTO EXECUTIVE SESSION FOR MATTERS INVOLVING LITIGATION PURSUANT TO MS CODE §25-41-7, 4 b.

At 7:35 p.m. Councilmember L'Ecuyer moved, seconded by Councilmember Depreo to exit executive session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: none. Absent: None.

MOTION CARRIED UNANIMOUSLY

At 7:36 p.m. Councilmember Depreo, moved seconded by Councilmember Morgan, to come out of closed session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: none. Absent: None.

MOTION CARRIED UNANIMOUSLY

Legal Counsel announced that the council discussed litigation while in executive session and that no official action was taken.

V. Adjourn/Recess.

At 7:51 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Morgan, to adjourn.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk